

Who should complete this form?

This application form is available for current postgraduate students who are either an Australian or New Zealand Citizen or Permanent Resident wanting to change from a double degree to either of the component single degrees, eg. from a Master of International Business with Master of International Relations to a Master of International Relations.

Do NOT complete this form if you are:

- an international postgraduate student. You should contact Macquarie International. Please refer to their webpage at: <http://mq.edu.au/international.php>
- an Australian or New Zealand Citizen or Permanent Resident wanting to transfer from your existing Macquarie postgraduate course to a different course (except the above mentioned request for a transfer from a double degree to one of the component single degrees). Instead you are required to lodge a new admission application form.

Please refer to the following page for how to apply and the relevant closing dates:

<http://postgrad.mq.edu.au/doubledegree.htm>

CLOSING DATES

For Session 1: 8th February 2019

For Session 2: 12th July 2019

How to apply

Complete the attached form and email to:

Postgraduate Admissions Team

Reg.postgraduate@mq.edu.au

Online Enquiries via: ask.mq.edu.au

Contact Phone: (02) 9850 6410

OR hand in person to:

Student Connect

MUSE Level 2 C7A

Macquarie University

Faxed applications forms will not be processed or acknowledged.

What will happen with any units already completed under the double degree? These units will automatically be credited towards your single degree where relevant. Please note that not all units completed in a double degree will necessarily count towards the requirements of the single degree. Only units which are part of the study pattern for the single degree will count towards it.

How will you know of the outcome?

Students will be emailed a new offer letter for the single degree containing information regarding acceptance and enrolment procedures.



**Postgraduate Coursework Transfer from a double degree
to either of the component single degrees**
For Australian, New Zealand Citizens and Permanent Residents ONLY

Personal Details

Title: _____ **Student ID No.**

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Given Names _____ **Family Name** _____

Address: _____

Email _____ **Phone No** _____
@students.mq.edu.au

Transfer Request Details

Name or code of current double degree: _____
eg MIBMIR

Name of single degree transferring to: _____
eg MIR

Study mode * (select one)

Full-time on campus Part-time on campus Full-time external Part-time external

Not all programs are available in all offerings. Please refer to the Postgraduate Course List for further information:
http://mq.edu.au/pubstatic/study/postgraduate/how_to_apply/process/

Signature: _____ **Date:** _____