

Macquarie Identification								
Your Macquarie student identification number								

Personal Details		
Title:	First Name(s):	Family Name:
Contact Address:		
Daytime phone number:		

Your Studies		
a) Name of current degree		
Name of major (if applicable)		
Name of minor (if applicable)		
Name of stream (if applicable)		
b) Name of proposed second (concurrent) degree		
Name of major (if applicable)		
Name of minor (if applicable)		
Name of stream (if applicable)		
c) Attendance mode for the concurrent degree	Internal	Distance/External
d) Study Load*	Full time	Part time
* Please note that not all courses are available in all modes given above. Please check the online handbook for course information.		

Assessment request
<p>I have checked and confirmed that I meet the eligibility requirements for Concurrent Degrees, as outlined under - "Am I eligible for Concurrent Degrees?"</p> <p>I have checked that the degree I wish to add is in the Course Transfer Degree Requirements.</p> <p>I expect to meet the internal transfer requirements as stated in the Course Transfer Degree Requirements.</p> <p>I understand that I should not submit an internal transfer request for this new degree, and that if I were to do this, my current degree would be transferred to the new degree (i.e. the new degree would replace my current degree).</p> <p>I have read through and understand all of the information listed on the Concurrent Degree webpage.</p> <p>NOTE: Internal transfers cannot be reversed, and therefore it is essential that you do not submit a formal internal transfer application.</p>

Declaration and Authority

Please read and sign the following declaration and authority:

Your application cannot be considered unless you accept all conditions set out below by signing and dating this declaration and authority.

1. I understand that my application cannot be processed unless my draft proposed programs have been preliminarily assessed and reviewed prior to the final submission of the 'Approved Study Plans (A and B)' signed by Academic/ Program Advisors in the relevant Faculties.
2. I wish to be considered for entry to the specified course.
3. I declare that all information submitted by me in respect of my course application is true and complete. I understand that I must provide original or certified copies of the information provided upon request at any time.
4. I understand that Macquarie University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information.
5. I have read and understood Macquarie University's [privacy collection notice – admissions](#) and that the University will collect, use and disclose my personal information provided with my application as set out in that notice.
6. To facilitate the processing of my application I authorise Macquarie University to collect, receive, store, transfer and use any information about me from:
 - i. the Universities Admissions Centre and/or other tertiary institutions; and
 - ii. any external organisations (such as former employees, secondary schools, other tertiary education institutions, and tertiary admission centres) the University has contacted for the purposes of verifying my previous professional or secondary/tertiary qualifications or experience.
7. I understand that all fees including late application fees paid to Macquarie University in connection with my application are not refundable under any circumstances.

Print Full Name:

Signature:

Date:

Submit your application

By post to:

Current Students Team
18 Wally's Walk, Building C7A, Level 2 MUSE
Macquarie University NSW 2109

Hand in Person to:

Student Connect
18 Wally's Walk, Building C7A, Level 2 MUSE
Opening hours: Monday – Friday, 8.30am – 5.30 pm

Enquiries:

In person: Student Connect: 18 Wally's Walk, Building C7A, Level 2 MUSE (Monday – Friday, 8.30am – 5.30 pm)

By phone: Student Connect: 02 9850 6410

Online enquiries: <https://ask.mq.edu.au>

All correspondence relating to your concurrent degrees will be sent to your student email address.

Concurrent Bachelor Degree Application

For commencement in Session 1, 2018



Study Plan A: Current or First Degree (DRAFT)

Student name:		Student Number:			
Admission or Course transfer year:		Major(s) (if applicable):			
Current (first) degree:		Stream (if applicable):			
Academic Status (eg. Satisfactory):		Minor(s) (if applicable):			
Total credit points required for degree:		Min. credit points required at 200 level or above:		Min. credit points required at 300 level or above:	
Other criteria:					
<input type="checkbox"/> Designated PEOPLE unit (ARTS/HUS/SCI/FBE) <input type="checkbox"/> Specific foundation units (if req'd) eg. BCom requires 18cp <input type="checkbox"/> Designated PLANET unit (ARTS/HUS/SCI/FBE) <input type="checkbox"/> Unit designation requirements (if req'd) eg. BIT (42cp with IT designation); BCom (42cp commerce designation) etc <input type="checkbox"/> PACE unit (if req'd)					

		Unit code 100-level	CP	Unit code 200-level	CP	Unit code 300-level	CP
Required (Core) Units Completed and remaining (planned) requirements							
Elective Units Completed and remaining (planned) requirements	Other elective units						
		PEOPLE unit					
	PLANET unit						
Total credit points							

Important: List all units completed and planned for the current (first) degree on this page.

Concurrent Bachelor Degree Application

For commencement in Session 1, 2018

Study Plan B: Concurrent or Second Degree (DRAFT)

Student name:			Student Number:		
Intended commencement year:			Major(s) (if applicable):		
Concurrent (second) degree:			Stream (if applicable):		
			Minor(s) (if applicable):		
Total credit points required for degree:		Min. credit points required at 200 level or above:		Min. credit points required at 300 level or above:	
Other criteria:					
<input type="checkbox"/> Designated PEOPLE unit (ARTS/HUS/SCI/FBE)		<input type="checkbox"/> Specific foundation units (if req'd) eg. BCom requires 18cp			
<input type="checkbox"/> Designated PLANET unit (ARTS/HUS/SCI/FBE)		<input type="checkbox"/> Unit designation requirements (if req'd) eg. BIT (42cp with IT designation); BCom (42cp commerce designation) etc			
<input type="checkbox"/> PACE unit (if req'd)					

Section 1 - Units to be completed in second degree:

List required units that are to be completed in your concurrent (second) degree. Make sure that your plan includes the minimum required number of credit points that must be completed in your second degree (refer to Concurrent Degree webpage – “Planning your Programs of Study”). Units that are required units in your second degree which you have completed, or plan to complete from your first degree can go into Section 2.

	Unit code 100 L	CP	Unit code 200 L	CP	Unit code 300 L	CP	TOTALS
Planned required (core) units (refer to degree rules and requirements)							Total credit points to be completed in second degree. Must be at least: 24 cp (69/72 cp), 36 cp (96 cp), 48 cp (120 cp)
Planned elective units (refer to degree rules and requirements)							
(1) Total CP in second degree							/

Section 2 - Units transferred from first degree as Recognition of Prior Learning (RPL):

List units that are completed and/or planned on Study Plan A that you nominate to be credited to this second degree. If any of those units will be used to meet the People or Planet requirements of this degree, please ensure that you enter the unit details in the correct space below.

	Unit code 100 L	CP	Unit code 200 L	CP	Unit code 300 L (Max. 6 cp)	CP	TOTALS
(a) Units for specified credit – can be required or elective units from Study Plan A							Total credit points of RPL Cannot exceed: 45 cp (69 cp), 48 (72 cp), 60 (96 cp), 72 (120 cp)
(b) People unit							
(c) Planet unit							
(d) Unspecified credit							
(2) Total RPL (a)+(b)+(c)+(d)							/
TOTAL OVERALL CP: (1)+(2)							/

Important: Unspecified credit can only be used to replace the elective components if space is available in the second degree. It may not be possible to transfer the maximum allowable RPL to the second degree.