| Date: | Thursday, 21 February 2019 |
| Venue: | 9 Wally’s Walk, 102 Theatrette |
| Registration: | 8:50 am |
| Formal session: | 9:00 am to 11:15 am |

**Welcome and Introduction by:**
Pro Vice-Chancellor, Higher Degree Research Training and Partnerships, Professor Nick Mansfield
Director, Higher Degree Research Training and Partnerships, Associate Professor Judi Homewood

9.00 – 9:30 am

**1) Candidature Commencement**
9:30 – 9:45 am
- Enrolment and Commencement Program
- HDR and Supervision Guide, Code of conduct, Ethics and Compliance

**2) Candidature Progression and Completion**
9:45 – 10:00 am
- Candidature changes and visa implications
- Leave of Absence
- Payment of tuition fees
- Thesis submission and examination
- Complaints and Appeals

**3) Security, Safety and Wellbeing at Macquarie**
10:00 – 10:30 am

**BREAK**
10:30 – 10:45 AM

**4) Scholarships and Cotutelle Opportunities**
10:45 – 11:00 am
- Scholarships at Macquarie
  - Living allowance claim
  - HR Online
  - Other scholarship opportunities
- Cotutelle opportunities

**5) Other Important Matters and Questions**
11:00 – 11:15 am
- Other important aspects
  - Overseas student health cover
  - Library facilities, eStudent account
  - Student events, Faculty and HDR contacts, and forms