Steps to access the online training portal

Step 1: Go to [https://mq.elmotalent.com.au/](https://mq.elmotalent.com.au/)

The following window will pop-up!

![Logging In](image1.png)

Step 2: Click Cancel and it will take you to the following window:

![MACQUARIE University](image2.png)

Step 3: Use your student ID as the Username e.g. 12345678

Use generic password: (student ID plus"Mq") 12345678Mq

If everything goes well, you will be taken to the following interface:

![MACQUARIE University](image3.png)
Step 4:
Type your supervisor name in the space provided and hit submit.

Step 5:
Next, you shall be prompted to change your password and you can change it as per your choice.
Recommend to use your student password as you may need to access the system later.

Step 6:
Once the password is change successfully, you would be taken to the following interface:

![Image of Macquarie University interface]

Don’t worry about the stated dates and just go ahead with the listed training.

If you can't see the courses on your to-do list. Then click on 'learning' and then 'course catalogue and enrol yourself' into the required courses.

What to do if you can’t login?

1. Clear your browser history and try again.
2. Change your browser and try again.
3. If the above 2 don’t work and the same window pops out (the same one shown in step 1), then you need to request for a password reset. Please email to Lachlan.mcphail@mq.edu.au. It’s better to attach the snapshots of the problems so that the issues can be well addressed.