MACQUARIE UNIVERSITY ACADEMIC APPEALS
AGAINST SUSPENSION / EXCLUSION INFORMATION SHEET

Academic Exclusion General Coursework Rule 10 (7)
The University's General Coursework Rules 9(7) and 9(8) outline the requirements for those students enrolled in
a practical, clinical or professional program or unit of study. The General Coursework Rule 10(7) provides that a
student who fails to meet these requirements may be excluded from further enrolment in that program of study.
As a result of your academic performance, you have been excluded.

Suspension and Exclusion Contemplated by the Academic Progression Policy and Procedure

Suspension
A student on Conditional Enrolment who has not passed 51% or more of an attempted load in S3 2017.

Academic Appeals
The University provides you with 20 working days to lodge an appeal against your suspension/exclusion. Under
the Academic Appeals Policy/Procedure, you may only appeal under specific grounds. Therefore, it is important
that you read the Academic Appeals Policy and Procedure carefully before submitting an appeal. Appeals must
be submitted on an Academic Appeals Application form at ask.mq.edu.au. The deadline for appeal applications is
5:00 pm Friday 23 March 2018.

Support Services
You are strongly encouraged to seek advice from Student Advocacy and Support before submitting an appeal.
The Student Advocacy and Support Unit have Advocacy Officers that are available to assist you prepare an
appeal and can be contacted by email campuswellbeing@mq.edu.au or telephone: +61 2 9850 7497.

If you are finding it difficult to cope during this period, you can also access support 24 hours a day, 7 days a
week, by phoning 1800 MQ CARE (1800 227 367).

Supporting Documentation
You must attach any relevant supporting documentation to your appeal application. It is your responsibility to
provide supporting documents at the time of your application - the Academic Appeals Panel is unable to contact
a third party on your behalf.

For Students Enrolled in a Double Degree Who Have Been Excluded
Students who are excluded from further enrolment in a combined or double degree program, (e.g. BA, LLB) are
permitted to continue in the program of study that is not affected by the failure in a clinical, practical or
professional unit, or may transfer to any other program for which they are eligible to be considered for admission
while under exclusion.

Course Transfers

Students Who Have Been Excluded From A Program Of Study
Students who are excluded from further enrolment in a degree program and whose appeal for permission to re-
enrol in their program of study is not successful, are permitted to transfer to any other program for which they
are eligible.

Any student wishing to transfer to another program must meet the requirements as specified in the Course
Transfer section on the University website located at: mq.edu.au/course-transfer.