MACQUARIE UNIVERSITY ACADEMIC APPEALS
AGAINST EXCLUSION INFORMATION SHEET

Academic Exclusion
The University’s General Coursework Rules 9(7) and 9(8) outline the requirements for those students enrolled in a practical, clinical or professional program or unit of study. The General Coursework Rule 10(7) provides that a student who fails to meet these requirements may be excluded from further enrolment in that program of study. As a result of your academic performance, you have been excluded.

Academic Appeals
The University provides you with 20 working days to lodge an appeal against your exclusion. Under the Academic Appeals Policy/Procedure, you may only appeal under specific grounds. Therefore, it is important that you read the Academic Appeals Policy and Procedure carefully before submitting an appeal. Appeals must be submitted on an Academic Appeals Application form at ask.mq.edu.au. The deadline for appeal applications is 5:00 pm Monday, 14 August 2017.

Support Services
You are strongly encouraged to seek advice from Student Advocacy and Support before submitting an appeal. The Student Advocacy and Support Unit have Advocacy Officers that are available to assist you prepare an appeal and can be contacted by email campuswellbeing@mq.edu.au or telephone: +61 2 9850 7497.

If you are finding it difficult to cope during this period, you can also access support 24 hours a day, 7 days a week, by phoning 1800 MQ CARE (1800 227 367).

Supporting Documentation
You must attach any relevant supporting documentation to your appeal application. It is your responsibility to provide supporting documents at the time of your application - the Academic Appeals Panel is unable to contact a third party on your behalf.

For Students Enrolled in a Double Degree Who Have Been Excluded
Students who are excluded from further enrolment in a combined or double degree program, (e.g. BA, LLB) are permitted to continue in the program of study that is not affected by the failure in a clinical, practical or professional unit, or may transfer to any other program for which they are eligible to be considered for admission while under exclusion.

Course Transfers

Students Who Have Been Excluded From A Program Of Study
Students who are excluded from further enrolment in a degree program and whose appeal for permission to re-enrol in their program of study is not successful, are permitted to transfer to any other program for which they are eligible.

Any student wishing to transfer to another program must meet the requirements as specified in the Course Transfer section on the University website located at: mq.edu.au/course-transfer.