



MACQUARIE
University

Campus Card Replacement Request

TO OBTAIN A REPLACEMENT CAMPUS CARD:

- A \$15 Replacement Fee is payable by cash or credit card
 - **IF PAYING WITH CASH:** present this signed form to the University Cashier in the Lincoln Building C8A together with \$15 and obtain a cashiers receipt. Proceed to Student Connect, Level 2 MUSE C7A to have a replacement card produced. **Must show an original Photo Identification ***
 - **IF PAYING WITH CREDIT CARD:** proceed to Student Connect, Level 2 MUSE C7A for payment processing and to have a new card produced. **Must show an original Photo Identification ***

** Accepted forms of Photo identification: Australian Driver's Licence, Passport and Proof of Age photo card.*

** No refunds can be given once a new card has been produced.*

Personal Details

OneID

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 Date _____

Family Name: _____

First Names: _____

Signature _____

Reason for Replacement Card:

Lost Date Lost _____

Damaged

Faulty Reason _____

Change of Name (formal documentation required)

Other _____

Staff Use Only:

Staff Member Signature _____

Receipt No. _____ Date _____ Tracker Lodged

TO BE RETAINED BY CASHIER WHERE APPLICABLE:

One ID

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 Code: 8605 – 7501 – 1261 (\$15)

Student Name: _____