Campus Card Replacement Request

TO OBTAIN A REPLACEMENT CAMPUS CARD:

- A $15 Replacement Fee is payable by cash or credit card
  - **IF PAYING WITH CASH:** present this signed form to the University Cashier in the Lincoln Building C8A together with $15 and obtain a cashiers receipt. Proceed to Student Connect, Level 2 MUSE C7A to have a replacement card produced. **Must show an original Photo Identification** *
  - **IF PAYING WITH CREDIT CARD:** proceed to Student Connect, 18 Wally’s Walk, Level 2 MUSE for payment processing and to have a new card produced. **Must show an original Photo Identification** *

- Contact the Commonwealth Bank of Australia on 13 15 76 to report your lost or stolen card (if you have activated your banking feature).

* Accepted forms of Photo identification: Australian Driver’s Licence, Passport and Proof of Age photo card.
* No refunds can be given once a new card has been produced.

**Personal Details**

<table>
<thead>
<tr>
<th>Student ID Number</th>
<th>Date</th>
</tr>
</thead>
</table>

Family Name: 

First Names: 

Student Signature 

**Reason for Replacement Card:**

- [ ] Lost  
  Date Lost  
  Location Lost 

- [ ] Damaged 
- [ ] Faulty  
  Reason 

- [ ] Change of Name  
  (formal documentation required)

**Staff Use Only:**

Staff Member Signature 

Receipt No.  

Date  

Tracker Lodged 

**TO BE RETAINED BY CASHIER WHERE APPLICABLE:**

Student ID Number  

Code:  

8605 – 7501 – 1261  

($15)

Student Name: 