Replacement Testamur Request

To be processed within 7 working days from receipt of order

Email or post all correspondence to: Student Connect, 18 Wally’s Walk, Level 2 MUSE, Macquarie University 2109
Enquiries: ask.mq.edu.au  Tel: 61 2 9850 6410

Replacement Testamurs not available for students graduating from SKTC, NSTC or IECS, SCAE prior to 1990.

Personal Details

Student ID Number                      Date of Birth

Given Names:________________________  Family Name:________________________

Email:______________________________  Phone:______________________________

Degree/Diploma:______________________

Replacement Options

☐ Routine Processing $50 – Request Form must be returned with an original Statutory Declaration, stating the reasons for the replacement, eg. lost, stolen, damaged.

☐ Change of Name $65.00 – Request Form must be returned with original Testamur and certified documentary evidence supporting change of name, eg. Passport, Marriage Certificate, Change of Name Certificate

A replacement testamur will not be issued without the return of the damaged testamur, original testamur (for change of name replacements) or an original statutory declaration stating that the original testamur has been lost, stolen or destroyed. You must also submit a specimen of your signature as it appears on a legitimate form of personal identification (eg. passport; OR birth certificate and driver’s licence together). Your request WILL NOT be processed until you provide this.

Return this form to: Student Connect, address above.

Delivery Instructions

☐ I wish to collect my Testamur in person from Student Connect (address above)

☐ Send my documents to my nominated address – please complete the Delivery Request form.

Payment Details

Note: Refunds will not be given for incorrect information provided by the student or multiple request forms submitted.

Payment can be made by cash, cheque, money order or credit card (Visa, Mastercard, Bankcard or AMEX only).

☐ Cash (payable at the university cashier only)

☐ Cheque or money order (make payable to “Macquarie University”)

☐ Credit Card (details below)

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<th>Card number</th>
<th>Mastercard</th>
<th>Visa</th>
<th>Bankcard</th>
<th>Amex</th>
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<th>Cardholder Name</th>
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Office Use Only Graduation Unit A/C T203 8603 7903 1902

$ __________________________   Cheque / Money Order / Cash / Credit Card

Name: ______________________  Student ID: ______________________

□ Form of identification checked

Receipt #: ____________________