Mentoring partnership

agreement

We are voluntarily entering into a mutually beneficial mentoring relationship. It is our expectation that this partnership will foster professional growth and career development. In order to ensure that our relationship is a mutually rewarding and satisfying experience for both of us, we agree to:

1. **Meet regularly**We will meet as needed and at least twice in twelve months. Meetings will be an hour in duration unless mutually agreed otherwise.
2. **Maintain confidentiality**Confidentiality for us means that what we discuss remains between us. Our confidentiality agreement is that all information exchanged during the meetings between mentors and mentees, both online and face-to-face, remains between those parties, unless either the mentor or the mentee has given permission for that information to be discussed with others.
3. **Honour the ground rules we have developed for the relationship**Our ground rules will be:

* We respect and maintain our confidentiality agreement.
* We honour the commitments we make.
* We are respectful of the mentoring relationship and communicate in a courteous manner.
* The Mentee/HDR student will assume responsibility for confirming meetings and preparing topics of discussion and questions before each meeting.
* We will work within agreed availability for mentoring.

1. **Provide regular feedback to each other and evaluate progress**  
   We will accomplish this by:
   * Regularly reviewing goals, discussing progress, and checking in with each other to make sure our individual needs are being met in the relationship, and periodically thereafter.
2. **Duration of this mentoring partnership**  
     
   In the event one of us is unable to continue with this mentoring arrangement we may decide to conclude the relationship. In this event we agree to a ‘no-blame’ conclusion and use closure as a learning opportunity.
3. Any additional areas/issues we have discussed and agreed to:

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Mentor’s Signature and Date Mentee/HDR Student Signature and Date