

MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 10:00 AM on Tuesday, 11 February 2025 in person.

PRESENT:	<p>SRC Members</p> <p>Coco Chen – Macquarie Business School Representative Ria Prasad – Women’s Representative Jongho (Pedro) Roh – Member of Council (attended virtually) Rizki Deni – Faculty of Arts Representative Cameron Last – Disability Representative Hoang Diem Tho Bui - International Student Representative (attended virtually) Haylee Vella - Faculty of Medicine, Health and Human Sciences Representative Anna Smith – Official University Sport Representative</p> <p>Secretary</p> <p>Kamil Zielinski – Secretary Vivian Chan – SRC Project Assistant</p> <p>Guests</p> <p>Professor Leanne Piggott – Pro Vice-Chancellor and Dean of Students Melinda Chadwick – Head of Student Engagement, Inclusion and Belonging Dylan Crowther – Manager of First Year Experience & Peer Programs James Meade – Director of Graduate Futures</p>
APOLOGIES:	<p>Kathy Htun – Faculty of Science and Engineering Representative Rhys Collyer – Postgraduate Representative Georja Bennett - Aboriginal and Torres Strait Islander Representative</p>
ABSENT:	<p>Annalise Pollard – LGBTQIA+ Representative</p>

SECRETARY: Kamil Zielinski

CHAIR: Ria Prasad – Women’s Representative

MINUTES

1. PROCEDURAL ITEMS

1.1. Acknowledgement of Country

The Chair commenced meeting at 10:05 AM and provided an Acknowledgement of Country.

1.2. Chair's Welcome, Quorum, and Apologies

The Chair noted apologies and welcomed the staff members present. All attendees introduced themselves to the new Faculty of Medicine, Health and Human Sciences Representative.

1.3. Disclosure of conflicts of interest

No conflicts of interest declared at commencement of meeting. Conflict of interest later declared by Member of Council, Disability Representative, and Chair for *Agenda Item 4.5*.

2. MINUTES AND MATTERS ARISING

- 2.1. The Student Representative Committee resolved to confirm the minutes of the meeting held on 21 January 2025 as a true and accurate record of the meeting.

3. REPORT FROM UNIVERSITY COUNCIL

- Member of Council advised no updates and next strategy meeting will be on 27 February and will keep the committee updated. Provided update on how University Council operates and his role on the Council.

Action Items:

- Nil

4. AGENDA ITEMS FOR DISCUSSION

4.1 Leadership Development and Global Mobility Opportunities for Students (For discussion)

- Director of Graduate Futures provided update on how his portfolio relates to experiential learning and leadership development. Provided overview of distinction between the Exchange program with other universities and overseas related activities such as study tours that are also for credit within the curriculum. Advised of intention to develop shorter overseas programs for students encompassing a few weeks. Opened discussion to the committee to offer their thoughts.
- Faculty of Arts Representative queried student opportunities to complete Global Leadership Program (GLP). Director of Graduate Futures clarified that GLP is still operating to allow existing students to complete program but the future of this program for new students is still being reviewed. Advised cannot justify level of investment in program given few students complete the program.
- Chair requested more information on how GLP operates, and Director of Graduate Futures clarified that it is a program that focuses on global civics and citizenship.

Clarified that there are a range of activities that students can choose to complete and receive a micro credential badge upon completion.

Action Items:

- Nil

4.2 Professional Headshots Photography Service

(For discussion and voting)

- Member of Council provided an overview of initiative and collaboration with Photography Society but advised that no representative was available to attend SRC meeting as originally planned.
- Dean of Students clarified that Graduate Futures does provide this service and so James Meade was not able to provide any input to this initiative hence was only present to speak to *Agenda Item 4.1*.
- Head of Student Engagement, Inclusion & Belonging advised that at future Graduation ceremonies graduates will be gifted with professional headshots..
- Member of Council requested that this initiative be put to a vote and Chair conducted vote to determine whether SRC would like to support this proposal.

Resolution:

- SRC voted unanimously in favour of supporting this initiative. Motion is approved.

Action Items:

- Member of Council to collaborate with SRC Project Assistant on this initiative.

4.3 SRC Grant (Chloe-Jane Clarke) WEB IWDB

(For voting)

- Chair provided overview of grant.
- Concern was expressed regarding lack of detailed supporting evidence including allocation of miscellaneous expenses.
- Head of Student Engagement, Inclusion and Belonging suggested obtaining more information as to allocation of tickets.

Resolution:

- SRC voted unanimously in favour of grant. Motion is approved.

Action Items:

- Secretary to inform grant applicant of successful outcome but also request further information in relation to miscellaneous expenses and how ticket allocation would be distributed between societies for circulation to the SRC.

4.4 SRC Grant (Hansani Galappaththige) Museum Research Trip

(For voting)

- Chair provided overview of grant.

Resolution:

- Seven out of eight representatives voted in favour of requesting more information.

Action Items:

- Secretary to request more information from grant applicant in relation to public transport costs.

4.5 SRC Grant (Pedro Roh) Liberal Club Merchandise

(For voting)

- Conflict of interest declared by Member of Council, Disability Representative and Chair.
- Member of Council provided overview of grant.
- Faculty of Arts Representative queried where materials are being sourced from and Member of Council provided clarification in relation to this.

Resolution:

- SRC voted unanimously in favour of grant. Motion is approved.

Action Items:

- Secretary to inform grant applicant of outcome.

4.6 SRC Grant (2025) (Darius Parvizi-Wayne)**Continental Philosophy**

(For circulation and voting)

- Chair provided overview of grant.
- Member of Council raised issue in relation to requested grant funding exceeding expenses accounted for in supporting evidence.

Resolution:

- SRC voted to request more information from grant applicant to ensure that expenses in supporting evidence match grant funding request.

Action Items:

- Secretary to request more information from grant applicant to ensure expenses detailed in supporting evidence match grant application funding request.

4.7 Security Information Campaign

(For discussion)

- Chair provided overview of campaign proposal and committee discussed this initiative further.
- Manager of First Year Experience & Peer Programs offered space for SRC at Kickstart and advised that SRC could also have presence during Kickstart Plus.
- Committee discussed options for promoting security services to students on campus through different channels.

Action Items:

- Nil

4.8 Parking Information Campaign

(For discussion)

- Chair provided overview of campaign proposal in relation to gauging parking habits of students.
- Faculty of Medicine, Health and Human Sciences Representative sought clarification in relation to new parking system and suggested there is currently a lack of understanding from students in relation to this. Committee discussed recent communication disseminated to student body.

Action Items:

- Dean of Students to follow up with Head of Security (John Durbridge) regarding student communication.

4.9 Social Media Strategy/SRC Logo Rebranding

(For discussion)

- Faculty of Arts Representative provided overview of updated SRC Branding Mood Board.
- Faculty of Arts Representative shared emailed feedback from Faculty of Science and Engineering Representative regarding updated SRC Branding Mood Board.
- Chair advised that she supports new branding direction given greater alignment with University colour palette which was reiterated by Official University Sport Representative.
- Chair brought this matter to a vote to determine whether committee approves new colour palette from updated SRC Branding Mood Board.

Resolution:

- SRC voted in favour of proceeding with updated SRC Branding Mood Board.

Action Items:

- Nil

4.10 Amending Grant Application Form

(For discussion)

- Secretary provided overview of amendments which have been made to SRC grant application form based on feedback from January SRC meeting.
- Faculty of Arts Representative queried if there is limit for number of grants which may be submitted by an applicant and Secretary advised that there is nothing in Terms of Reference which would dictate this so it would be up to the committee which was reiterated by Manager of First Year Experience & Peer Programs.
- Secretary provided overview of required amendments to SRC Grants webpage and sought feedback from committee in relation to this.

Action Items:

- Secretary to compose suggested changes to SRC Grants webpage and circulate this to SRC prior to next meeting so that these changes may be endorsed.

4.11 Support for Student Group Event Planning & Funding

(For discussion)

- Faculty of Arts Representative provided context in relation to this agenda item based on discussions from previous SRC meeting, including possible taxation obligations and sought further clarification from Head of Student Engagement, Inclusion and Belonging. Head of Student Engagement, Inclusion and Belonging offered to share information relating to legislative requirements following SRC meeting.
- Faculty of Arts Representative engaged in further discussion in relation to student groups charging for events on campus and Head of Student Engagement, Inclusion and Belonging suggested that tax clinic workshop could be mandated for any student groups seeking to charge for events on campus. Manager of First Year Experience & Peer Programs suggested that tax clinic workshop should be mandatory for all student groups as part of duty of care to student groups and Faculty of Arts Representative endorsed the idea of mandatory tax clinic workshops for all student groups.
- Faculty of Arts Representative queried notice period for student group events and Head of Student Engagement, Inclusion and Belonging provided context in relation to blackout period and prioritisation of booking spaces for learning and teaching. Manager of First Year Experience & Peer Programs also provided context in relation to limited capacity to action event requests during Kickstart.

Action Items:

- Head of Student Engagement, Inclusion and Belonging to share legislative requirements in relation to possible taxation obligations with Faculty of Arts Representative.

5 OTHER BUSINESS

- Dean of Students raised proposed communication to be sent out to student body by Deputy Vice-Chancellor Academic (DVCA) during Week One of Session.
- Dean of Students raised request for Director of Respect Now Always (RNA) Program, Associate Professor Kate Gleeson, to attend next SRC meeting as her previous student group collaboration has been completed and attending SRC meeting would be an opportunity for her to continue engaging with students in relation to this.
- Dean of Students sought to conduct informal survey of SRC representatives to confirm which of the following semester structures they would prefer:
 - Two weeks mid-session break and no STUVAC (existing format)
 - One week mid-session break and STUVACCommittee members provided their personal thoughts on these options and overwhelmingly supported the existing format.

Action Items:

- Secretary to invite Associate Professor Kate Gleeson to next SRC meeting.

6. NEXT MEETING

The next meeting of the Student Representative Committee (SRC) will be held Thursday, 13 March 2025 at 10:00 AM, all agenda items must be submitted to the Secretary at least 10 business days in advance by emailing SRCSecretariat@mq.edu.au.

There being no further business, the meeting was closed by the Chairperson at 11:56 AM.