

Bookable Outdoor Spaces on Campus

There are multiple outdoor spaces available for student groups to book on campus. The event that you are planning to have outdoors will have to be booked via the Event/Activities Request Form. We require you to submit your request at least 3 weeks before the event, so we can secure the spot you are after. Ongoing and one events can be booked through the same form.

The following spaces are available for student group to on campus:

1. Wally's Walk outside MUSE

Five spots available, limited access to power.



2. Lakeside

Multiple areas available, no access to power.

3. Central Courtyard

<u>Three</u> spaces available with limited access to power (areas highlighted) -Stage Area, West and East. Please refer to map for more information.



Rules of using outdoor spaces:

- Book the outdoor space with your Student Engagement Officer in advance. Due to multiple requests and bookings the Student Engagement Officer will have to check availability before confirming your booking. If a booking has not been made or you did not receive approval from relevant department, your group will be asked to vacate the outdoor space.
- Occupy and limit event to booked area only.
- Don't block access to entry/ exits to buildings and fire exits/ hydrants.
- Ensure no spill / trips hazards e.g. Electrical cords are safely secured.
- Do not damage, destroy, endanger, vandalise, put at risk, pollute, or obstruct; or hinder, disrupt or otherwise interfere with the operation or availability of, any University property or any property of any member of the University community or any associate of the University.
- Food related stalls (such as BBQ and/or selling food) are not allowed at Central Courtyard location.