

## MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.40 pm on Monday 26 August 2019 in the Conference Room E, Level 3, 18 Wally's Walk.

**PRESENT:**

Susannah Lynch (Chair)	Neenah Gray	Daniel Roberts
Ibrahim A Ibrahim	Francisco Gutierrez Becerra	Nadya Rykina-Tameeva
Anna Cheng	Alexander Hablutzel	Liz Vrazas
Alex Cullen	Marlene Khouzam	Emily Ward
Jarod Cunningham	Laura Middleton	Angus Webber
Max Gale	May Thet Naing	Georgia Weeden
UK (Utkarsh) Gautum	Jade Quisumbing	Jayden Whaites-Fruitrich
Didhiti Girdhar	Ateka Rajabi	

**APOLOGY:** Masumi Parmar

**ABSENT:** Shlomie Bension

**IN ATTENDANCE:** Ms Kylie Ebert - Director, Student Life  
Mr Alexei Feofiloff – Academic Senate Student Representative  
Ms Ashley Regan – News Editor of Grapeshot Magazine  
Ms Gail White - Executive Director, Student Engagement and Registrar  
Ms Zoë Williams - Director of Governance Services and Deputy Registrar

**SECRETARIAT:** Air Sinthawalai

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### 1. ACKNOWLEDGEMENT OF COUNTRY

Mr Jayden Whaites-Fruitrich provided an Acknowledgement of Country on behalf of the SRC.

#### ACTION:

Mr Shlomie Bension to provide the Acknowledgement of Country at the following SRC meeting on 24 October 2019.

### 2. WELCOME AND APOLOGIES

The Chair welcomed all members and noted the apologies outlined above. The Chair also noted that in addition to the SRC members, the following were in attendance:

- Ms Amanda Tan, Undergraduate Student Representative from the Macquarie Business School, has graduated at the end of Session 1 2019. As such Ms Laura Middleton who were the student with the next highest number of votes in the recent election has been elected to fill the vacancy;
- Ms Kylie Ebert - Director, Student Life;
- Mr Alexei Feofiloff – Academic Senate Student Representative;
- Ms Ashley Regan – News Editor of Grapeshot Magazine;
- Ms Lauren Said – student representative from the Law Society;
- Ms Zoë Williams -Director of Governance Services and Deputy Registrar;

and that the quorum was met.

### 4. PRESENTATIONS BY INVITED GUESTS

#### 4.1 Freedom of Speech

Presented by Ms Zoë Williams, Mr Jarod Cunningham and Ms Lauren Said.

The University has a significant project on Freedom of Speech, Inquiry and Assembly co-sponsored by the Chair of Academic Senate and the Vice-Chancellor. A student workshop was held on 22 August 2019 which was co-convened by Mr Cunningham from the SRC and Ms Said, student representative from the Law Society. Members noted a number of feedback received and an additional workshop on 27 August 2019 for Student Senators and Faculty Board Representatives.

The SRC noted the opportunities to provide input in the draft Freedom of Speech Policy by 30 August 2019.

*Ms Didhiti Girdhar arrived at 5:53pm. Mr UK Gautum and Mr Francisco Becerra departed the meeting at 6:04 pm. Ms Said departed the meeting at 6:08 pm.*

#### 4.2 Expression of Interest for Students in Governance Project

Presented by Ms Williams, Director of Governance Services and Deputy Registrar.

The SRC noted the Academic Senate and the Office of the Executive Director, Student Engagement and Registrar are jointly conducting a post-implementation review of a project to recognise students for their involvement as representatives on governing bodies and discussed opportunities to become involved. It is expected the role will take approximately 10 – 12 hours required between early September to early November 2019.

#### ACTION:

Expression of Interest from SRC members should be submitted to [srcsecretariat@mq.edu.au](mailto:srcsecretariat@mq.edu.au) or [chair.senate@mq.edu.au](mailto:chair.senate@mq.edu.au) by 9:00 am, Monday 2 September 2019.

### 3. ARRANGEMENT OF AGENDA

#### 3.1 Disclosure of conflicts of interest

Mr Alex Hablutzel declared a conflict of interest in relation to the AISEC grant application.

#### 3.2 Adoption of unstarred items

Item 7.2 was starred for discussion. Other unstarred items were noted, and where appropriate, adopted as recommended.

*Mr Daniel Roberts and Ms Emily Ward joined the meeting via teleconference at 6:14 pm.*

### 5. MINUTES OF THE PREVIOUS MEETING

#### 5.1 The Minutes of the previous meeting held 25 July 2019 are provided.

#### RESOLUTION:

The minutes of the SRC meeting held 25 July 2019 were confirmed and approved as a true and accurate record of proceedings.

### 6. BUSINESS ARISING FROM THE PREVIOUS MINUTES

#### 6.1 Summary of Outstanding Action Items

The Committee noted updates on the following items:

- Student elections: ongoing, the Student elections subcommittee met and reviewed the Equity and Diversity (E&D) positions and merits of existing MQ data systems. Updates will be provided at the next meeting;
- Sustainable SRC: completed, sustainable crockery for future SRC meetings have been purchased and online roster for cleaning has been shared;
- Accessible Exchange Programs: ongoing, the E&D subcommittee has engaged in further consultation with the University stakeholders; including the Accessibility Services, to address the concern. It was noted that there are a number of existing accessible exchange programs but the indication is unclear on the application. Further work on streamlining the process is required;
- SRC Mailbox Access: ongoing, Mr Max Gale to contact Student Engagement as soon as possible;
- SRC social media use guidelines: ongoing, SRC Communication Framework with Student Publications approved in late 2017 has been forwarded to SRC Spokespersons for further work.

#### ACTION:

Mr Hablutzel to circulate the SRC Communication Framework with Student Publications to all SRC members.

- Appointment of SRC spokesperson: completed, the Marketing and Communication subcommittee has appointed Ms Jade Quisumbing as the new SRC spokesperson. Training for Ms Quisumbing will commence shortly;

- Catering for SRC meetings: completed, Mr Gale has created an online poll for suggested alternative food options for SRC meetings; and
- Complementary Gym Membership for SRC members: completed, the list of SRC members who are eligible for the complementary gym membership has been forwarded to MUSAC. The complementary membership will be activated on 27 August 2019.

## 7. UPDATE FROM SRC TREASURER

The Treasurer provided updates on the following:

7.1 SRC July 2019 Expenditure Report was noted.

7.2 Postgraduate Fund July 2019 Expenditure Report

SRC noted the Shark Tank fund pool on the report needs to be corrected (\$63,770).

7.3 SRC Midyear Reports on 2019 Projects and Session 1 2019 Financial Statement

RESOLUTION:

The SRC unanimously approved the Midyear Report on 2019 Projects and Session 1 2019 Financial Statement for distribution to the Student Experience Committee (SEC) and publication as part of the minutes for public consumption. Proposed by Mr Whaites-Fruitrich and seconded by Ms Marlene Khouzam.

## 8. UPDATE FROM SRC SPOKESPERSON

Mr Alex Cullen provided a summary of [src@mq.edu.au](mailto:src@mq.edu.au) correspondence; including grant applications, general and promotional enquiries and Postgraduate grant information requested by Grapeshot.

*Ms Williams departed the meeting at 6:45 pm. Ms Regan left the meeting room before the next item be discussed.*

## 9. REPORT FROM UNIVERSITY COUNCIL

The University Council met on 22 August 2019 and discussed the following:

- 8,000 people attended the Open Day;
- Contract cheating issue and legal consequence in NSW; and
- Malware on university systems.

## 10. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

The Chairperson declared a perceived conflict of interest due to her position at the University of Newcastle University. The SEC met on 8 August 2019 and discussed the following:

- The Security's initiative in relation to campus communication and key aspects of emergency responses; and
- Ongoing RNA and cultural training is available for SRC members.

*Ms Regan rejoined the meeting.*

## 11. AGENDA ITEMS FOR DISCUSSION

11.1 Mental Health First Aid (MHFA) Training for Postgraduate Students

Paper submitted by Ms Elisabeth Vrazas, Postgraduate Representative for Faculty of Medicine and Health Science.

MHFA is an avenue to increase student awareness of these issues, provide students with the tools to access help, and also to encourage peer to peer support. It is a short course that teaches participants how to assist people who are developing a mental health problem, assist in the exacerbation of an existing problem, or how to assist in the event of a mental health crisis. Currently, MHFA training is not a course requirement for any Postgraduate course at Macquarie University.

Members discussed training students as instructors but noted that most Postgraduate students graduate within 2 years. Student Life advised that this proposal cuts across some related initiatives that are being progressed by Student Wellbeing. The University is investing on training the trainers model and has nominated 3 key staff members to be trained next week so that they are accredited to roll the training out more widely at the University.

Members considered extending the MHFA training opportunity to Undergraduate degree students and enquired whether the ex-MUPRA funds can be allocated into a pool for use over a longer period of time as part of a project of works.

**RESOLUTION:**

The SRC unanimously approved the funding of \$31,000 for Mental Health First Aid courses for all MQ students; of which \$1,000 be spent on the promotional activities towards Postgraduate students. Proposed by Mr Whaites-Fruitrich and seconded by Mr Gale. This resolution can be revisited at the next meeting, pending further investigation on ex-MUPRA funds by Student Life.

**ACTION**

Student Life to investigate and clarify the conditions for use of the ex-MUPRA funding.

*Ms White departed the meeting at 6:25 pm.*

**12. UPDATE FROM SUBCOMMITTEES**

**12.1 Equity and Diversity Subcommittee**

The subcommittee met and discussed the following:

- E&D grant process; and
- Investigation on discrimination complaints from International students.

**12.2 Infrastructure Subcommittee**

There was no report provided at this meeting.

**12.3 Marketing and Communication Subcommittee**

The subcommittee met and discussed the following:

- Sleeping pods were well received;
- Approaching external sponsorships for Shark Tank initiative;
- Plan for SRC branding and promotion.

**12.4 Student Elections Subcommittee**

The subcommittee met and discussed the E&D positions. Members are reviewing the E&D appointment process at other universities.

**12.5 Student Services and Amenities fee (SSAF), SRC Budget and Finance Subcommittee**

The subcommittee held an open meeting and reviewed all grant applications put forward for approval at this meeting. Members discussed SSAF budget and how SRC grant recipients can help promoting the SRC branding.

*Ms Anna Cheng and Ms Didhiti Girdhar departed the meeting at 7:30 pm.*

**12.5.1 August 2019 Grant Applications**

Submitted by the SRC Treasurer.

The Committee noted that the SSAF, SRC Budget and Finance Subcommittee subsequently met and recommended to pass on all the grants to the SRC with strong recommendations.

The AISEC grant application is withdrawn as Student Engagement will support this grant request.

**RESOLUTION:**

The SRC took into consideration the remaining SRC 2019 budget and resolved to approve the following funds to the respective applicants:

- iGEM Macquarie – \$5,000 for International Genetically Engineered Machine Competition in Boston, USA. Proposed by Mr Whaites-Fruitrich and seconded by Ms Khouzam. All in favour; and

- Macquarie University Greek Association - \$1,200 for students to attend the National Union of Greek Australian Students Ball. Proposed by Ms Vrazas and seconded by Mr Hablutzel. Majority of members voted in favour with one (1) abstention.

### **13. QUESTION TIME**

#### 13.1 Postgraduate Shark Tank - fund pool for Postgraduate Clubs and Societies Grants.

The communication will be circulated to student clubs this week and all applications must be submitted by 30 September 2019. The shortlisted applicants will be interviewed early October by the SRC Panel; consists of Postgraduate representatives who do not have any conflicts of interest with the related student clubs.

### **14. OTHER BUSINESS**

#### 14.1 SRC Annual Report

Members were reminded that the interim version of written SRC annual report is due to be presented at the next meeting. However, after seeking consultation from the SEC Secretariat, it had been advised that SRC can choose to present this information orally in a form of presentation.

#### RESOLUTION:

The SRC delegated SRC student members on the SEC to produce the SRC annual report and present at the SEC November meeting on its behalf.

#### 14.2 R U OK? Day Supplementary Motion

Submitted by Mr Gale, Undergraduate Student Representative and SRC Assistant Chairperson.

At the SRC meeting on 25 July 2019, the Committee approved \$1,000 of funding for R U OK? Day merchandise and delegated the SRC Mental Health Working Group (MHWG) to develop the recommended scope and logistics of this event for consideration. Since then, the SRC MHWG has met and planned out a number of activities for the day, for which, additional funding is required.

Ms Kimberly La, the SRC Project Officer, has reached out to student clubs and societies advising that 10 clubs and societies can get up to \$200 to facilitate each stall.

#### RESOLUTION:

The SRC noted the scope and resolved to contribute an additional funding of \$3,000 for the R U OK? Day event. All in favour. Proposed by Ms Khouzam and seconded by Ms Georgia Weeden.

### **15. MEETING CLOSE**

There being no further business the meeting closed at 8:09 pm.

### **16. NEXT MEETING**

The next meeting of the Student Representative Committee will be held on Thursday 24 October 2019.

**CONFIRMED** as a true record.

**MS SUSANNAH LYNCH**  
**SRC CHAIRPERSON**

## STUDENT REPRESENTATIVE COMMITTEE MIDYEAR REPORTS ON 2019 PROJECTS AND SESSION 1 2019 FINANCIAL STATEMENT

### ***EXECUTIVE SUMMARY***

The intent of this report is to provide clarity and transparency as to the determinations for expenditure that the SRC executed in 2019.

### **SESSION 1 2019 FINANCIAL STATEMENT**

**TOTAL BUDGET EXPENDED: \$70,373.82** has been spent so far from June. The SRC has put forward several motions in this time which the money has directly supplemented such as;

**TOTAL BUDGET AVAILABLE: \$131,844.18**

### **DETAILS OF EXPENDITURE**

<b>ITEM</b>	<b>HOW FUNDS WERE EXPENDED</b>	<b>TOTAL EXPENDITURE</b>
<b>SLEEPING POD GRANT</b>	The Sleeping Pod initiative was a budgeted item from the SRC's 2019 project of work that has been seen through by the 2017 – 2019 SRC. This year the committee allocated to spend the amount to acquire 5 sleeping pods and place them in the MUSE/MAZE building.	\$40,997.90
<b>SYDNEY INTERNATIONAL TOURNAMENT</b>	The SRC endorsed an International Chess Event that was held on Macquarie University Campus, this exposure and promotion was raised through an individual item and the SRC largely agreed to follow through with our involvement in helping the event happen.	\$ 6,826.84
<b>REFURBISHMENT IN WOMEN'S SPACE ON CAMPUS</b>	The SRC allocated money to allow the Women's space on campus to improve the standards of the room and refurbish older parts which were not up to date with what reflected their community. The Women's collective has always had a good relationship with the SRC and this grant shows the SRC's commitment towards providing for all students on campus.	\$ 1,200
<b>UNIT'S NATIONAL COMPETITION</b>	The SRC supported MQ's University Networking Interest and Trading Society to compete in their national competition which allowed greater representation of the SRC and provide students the opportunity to compete where in cases they might've not been able to.	\$ 2,000
<b>NOWSA</b>	The SRC supported the Women's Collective in hosting the NOWSA conference. These funds allowed for the event to take place in Macquarie and push towards a greater sense of community engagement from the SRC by supporting our societies to run bigger events and conferences through the aid of the SRC.	\$ 14,350
<b>INDIGENOUS NATIONALS TEAM UNIFORMS</b>	The SRC supported the Indigenous Nationals team by providing a subsidy on their uniforms which usually can take a large cost out of a student's regular income. By providing this subsidy we were able to get SRC representation at the Indigenous Nationals Games.	\$ 4,000
<b>AIESEC</b>	The SRC supported an initiative by AIESEC to help their students go to their Annual conference and learn valuable skills for their careers and lives from other AIESEC students around Australia, this subsidy allowed 14 students to go with the help of the SRC which was publicized by AIESEC.	\$ 5,000
<b>UN CONFERENCE FOR NESSA SALVADOR AND NATHAN RICARDO</b>	The SRC supported a grant for subsidies on trips to the UN Nelson Mandela conference in Geneva for Nessa Salvador and Nathan Ricardo. This would allow them to go to the trip where as in other cases they wouldn't have had the funds to go. The SRC is being promoted through their social pages in exchange and both have agreed to give back to our MQ Community about the experience.	\$ 5,200