

MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5:40 pm on Thursday 30 January 2020 in the Conference Room E, Level 3, 18 Wally's Walk.

PRESENT:	Susannah Lynch (Chair) Ibrahim A Ibrahim Alex Cullen Jarod Cunningham Max Gale	Alexander Hablutzel Marlene Khouzam Laura Middleton Daniel Roberts Liz Vrazas	Emily Ward Georgia Weeden Jayden Whaites-Fruitrich
APOLOGY:	Shlomie Bension Anna Cheng Neenah Gray	May Thet Naing Jade Quisumbing Ateka Rajabi	Angus Webber
IN ATTENDANCE:	Vice-Chancellor - Professor Bruce Dowton Office of the Vice-Chancellor - Mr Jonathan Wylie Ms Elizabeth Laughton – Grapeshot, Editorial Assistant Ms Gail White - Executive Director (Student Engagement and Registrar) Ms Linda Breen - Senior Corporate Secretary		
SECRETARIAT:	Air Sinthawalai		

1. ACKNOWLEDGEMENT OF COUNTRY

The Assistant Secretary, Ms Georgia Weeden, provided an Acknowledgement of Country on behalf of the SRC.

ACTION:

Mr Alexander Hablutzel to provide the Acknowledgement of Country at the following SRC meeting on 2 March 2020

2. WELCOME AND APOLOGIES

The Chair welcomed all members and noted the apologies outlined above. The Chair also noted that in addition to the SRC members, the following were in attendance:

- Vice-Chancellor, Professor Bruce Dowton;
- Office of the Vice-Chancellor, Mr Jonathan Wylie;
- Ms Elizabeth Laughton – Grapeshot, Editorial Assistant;
- Ms Gail White - Executive Director (Student Engagement and Registrar); and
- Ms Linda Breen - Senior Corporate Secretary

and that the quorum was met.

3. REPORT FROM THE VICE-CHANCELLOR ON ENGAGEMENT FOR THE UNIVERSITY OPERATING PLAN 2020-2024

The Vice-Chancellor welcomed the opportunity to address the first SRC of the year and provided an update on the University's response to recent issues including bushfires in Australia, Novel Coronavirus, the transition to the curriculum in 2020 and student enrolment.

The Vice-Chancellor introduced a planning process that he is about to undertake, seeking input from the SRC on the five key areas of focus and ways of engagement with the student body.

- Students first
- Coursework suite and delivery
- Focused investment in research
- Our people
- Ways of work

The Vice-Chancellor confirmed that these areas of focus and the Operating Plan 2020-2024 would sit within the broader framework set out in Our University: A Framing of Futures and the breadth of detail that it addresses across the University. The Vice-Chancellor responded to a number of student questions relating to the Operating Plan and broader discussion on the student experience.

The Vice-Chancellor and Mr Jonathan Wylie departed the meeting at 6:38 pm.

4. ARRANGEMENT OF AGENDA

4.1 Disclosure of conflicts of interest

There were no statements of conflict of interest.

4.2 Adoption of unstarred items

Members noted some minor typographical updates on the agenda.

RESOLUTION SRC 20/01:

The SRC resolved that the items not starred for discussion (item 7.2 and 7.3) be noted, and where appropriate, adopted as recommended.

5. MINUTES OF THE PREVIOUS MEETING

5.1 The Minutes of the previous meeting held 2 December 2019 are provided.

RESOLUTION SRC 20/02:

The minutes of the SRC meeting held 2 December 2019 were confirmed and approved as a true and accurate record of proceedings.

6. BUSINESS ARISING FROM THE PREVIOUS MINUTES

6.1 Summary of Outstanding Action Items

The Committee noted updates on the following items:

- Student elections: ongoing, further information to be provided to the SRC at future meeting when the chair of Equity and Diversity Subcommittee is appointed;
- Accessible Exchange Programs: progressing, current work is conducted with Macquarie International and Student Wellbeing;
- SRC Financial Support for Tayla King: ongoing, the proposal will be discussed at the next SRC meeting; and
- Student Consultation on Changes: ongoing, further information to be provided to the SRC at future meeting.

7. UPDATE FROM SRC TREASURER

The Committee noted Ms May Thet Naing's resignation as Treasurer and, on behalf of the Committee, the Assistant Chairperson thanked Ms Naing for her commitment and contribution in the past year.

7.1 Session 2 2019 Reports and Financial Statement

The Committee also thanked Mr Hablutzel; who steps in as the interim Treasurer; Mr Alex Cullen and Mr Jayden Whaites for producing the financial reports.

2019 has been a dynamic year of change and new initiatives for the SRC. The SRC sponsored and ran many events in 2019; such as Re:Conception, RU OK Day, Mental Health Day and O-Week, and provided funding to those running events and doing things that benefit the community. The Committee also provided funding to postgraduate students going to conferences and events. Further initiatives taken through the year have been the endorsement grant for Ms Tayla King; a student with hopes to compete in the Olympics, Ms Nessa Salvador and Mr Nathan Ricardo who attended the Nelson Mandela UN Global Human rights moot and ultimately came 2nd place and Sydney International Open run from the Macquarie Chess Club which ran an on-campus International Level Tournament. The SRC has undoubtedly increased its presence on campus through the usage of endorsing student events and students, in addition to providing new infrastructure in the form of the Sleeping pod initiative which saw thousands of students become engaged with the social media platforms of the SRC.

Members noted issues in some regards with the processing of grants and the responsibilities of members of the SRC concerning the overall delivery of the monetary requirements of the SRC, however, ultimately the SRC has found success through the initiatives it pursued this year and hopes to take this to a higher level in 2020.

RESOLUTION SRC 20/03:

The SRC unanimously approved the end of 2019 Treasurer Report and Financial Statement for distribution to the Student Experience Committee (SEC) and publication as part of the minutes for public consumption. Proposed by Ms Marlene Khouzam and seconded by Mr Whaites.

7.2 SRC October - December 2019 Expenditure Report

The Committee noted the SRC October - December 2019 Expenditure Report.

7.3 Postgraduate Funds October - December 2019 Expenditure Report

The Committee noted the Postgraduate Funds October - December 2019 Expenditure Report and necessity of communication improvement regarding outcomes of received grant applications.

8. UPDATE FROM SRC SPOKESPERSON

Enquiries regarding 2020 Curriculum were received and forwarded to Student Life for appropriate response. The Committee noted updates on 2020 enrolment status and that additional resources have been put in place for student support.

ACTION:

As Mr Francisco Gutierrez has graduated, an expression of interest to fill one SRC Spokesperson position will be circulated by the SRC Secretariat.

Ms Elizabeth Laughton left the meeting room before the next item be discussed.

9. REPORT FROM UNIVERSITY COUNCIL

The University Council met on 12 December 2019 and discussed the following:

- 2020 budget approval;
- University ranking status; and
- Commitment to 100% renewable energy.

10. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

There were no substantive matters reported at this meeting.

Ms Laughton rejoined the meeting.

11. AGENDA ITEMS FOR DISCUSSION

11.1 SRC Membership and Vacancies

Following the Session 2 2019, se SRC members have completed their degrees and are no longer members of the SRC due to graduating. This creates five casual vacancy positions on the SRC as listed below:

- Undergraduate Student Representative from the Faculty of Medicine and Health Sciences
- Postgraduate Student Representative
- Postgraduate Student Representative from the Macquarie Business School
- Overseas Students Representative
- GLBTIQ Students Representative

Whilst acknowledging Student Elections Subcommittee's recommendation for an election process to fill SRC casual vacancies, the Committee noted that it is not in accordance with the SRC Constitution. Members recommended a constitutional review be taken placed in the near future.

The Assistant Chairperson expressed his support in proposing Mr Whaites as the new Treasurer since Mr Whaites has demonstrated his ability to fulfil the responsibility.

RESOLUTION SRC 20/04:

The SRC resolved to:

1. note casual vacancies due to members graduating at the end of 2019 and the process to fill these positions as outlined on the SRC Constitution. If nobody stands for election to the position of a SRC Member, the position must as soon as practicable be filled by an eligible person appointed by the Selection Panel from persons nominated by the Vice-Chancellor; and
2. appoint Mr Jayden Whaites as the Treasurer for the unexpired balance of Ms May Thet Naing's term of office, concludes on 13 May 2021. Proposed by Mr Hablutzel and seconded by Ms Khouzam. Ten (10) votes in favour with one (1) abstention.

11.2 Postgraduate Project Update

The Committee noted Mr Cullen's presentation on the detailed 2020 Postgraduate Project of works which includes initiatives, challenges and implementation approaches.

11.3 Postgraduate 2020 Conference Grant Proposal

The Committee acknowledged Mr Cullen's well thought out presentation and PG grant proposals.

The Committee noted this grant pool will likely provide an opportunity to lower barriers to accessing key academic, research and industry forums and events for Postgraduate students. This proposal has been developed through feedback from Postgraduate SRC representatives, Student Engagement and review of the 2019 Postgraduate Grant Pool initiative.

RESOLUTION SRC 20/05:

The SRC unanimously resolved to approve the allocation of \$105,000 from the SRC PG Fund pool for the purpose of creating a Postgraduate Conference Grant pool. Proposed by Ms Liz Vrazas and seconded by Mr Max Gale.

11.4 Postgraduate Indigenous Higher Education Scholarship Fund Proposal

Paper submitted by Mr Cullen, Distance Student Representative, following a number of consultations with Walanga Muru and the Aboriginal and Torres Strait Islander Representative on the SRC.

This fund will likely provide an equitable opportunity to support and encourage successful, highly driven Aboriginal & Torres Strait Islander students to pursue their involvement in academic or extracurricular endeavours. This initiative is budgeted as a 2-year program and a number of Scholarships will be awarded in each semester. The SRC will need to make further determination as to means to continue this program into 2022. Members questioned about a flexibility on Academic performance requirements which was suggested to be considered at the next SRC meeting.

RESOLUTION SRC 20/06:

The SRC unanimously approved the allocation of \$28,000 from the SRC PG fund pool for the purpose of creating a series of grants for Aboriginal and Torres Strait Islander postgraduate students to support extra-curricular activities. Proposed by Mr Whaites and seconded by Ms Weeden.

11.5 Opal Card Support

The Committee noted that the paper is based on personal experience of the SRC Disabled Students Representative. However, further consultation with Accessibility Service and Student Connect, the matter has been identified as a wider issue and not specifically students with Disability concession overrides.

Members noted the Accessibility Service's response that the team is working with Student Connect to look at implementing a system whereby students with an ongoing/permanent Disability who meet the eligibility criteria for the concession overrides will only be required to re-apply for their concession annually and not on a per-session basis. Ms White will follow up on the matter outside of this meeting.

11.6 Recommendations from O-Week Subcommittee

Paper submitted by Mr Whaites, Representative for the Faculty of Science and Engineering and Orientation Subcommittee's Chair.

Following the last SRC meeting in October, the Orientation subcommittee has been delegated to propose a detailed O-Week budget at this meeting. The Financial implications will be a discretionary cost of \$15,350 from the SRC's 2020 budget.

Item	Cost	Description
General Events	\$5,000	Cinema Night, Wednesday UBAR Party and Pool Party.
UBAR Parties	\$6,000	UBAR Parties on the following dates: <ul style="list-style-type: none">- 21st of February: Artist TBC- 12th of March: Korky Buchek- 9th of April: Badrapper- 30th of April: Go Freek These funds will be used to restart UBAR Parties on campus with live artists.
Drink Vouchers	\$3,750	This will supply the SRC with \$750 drink vouchers worth \$5 each to give out at our O-Week stall. Vouchers can be redeemed for any standard drink at UBAR. E.g. Coffee, Lemonade, Beer etc
Marketing	\$600	This will be used by the SRC to promote events throughout O-Week. Costs include boosting posts, putting up posters and running social media competitions to boost engagement.
Total	\$15,350	

RESOLUTION SRC 20/07:

The SRC unanimously:

1. allocated funding to the initiatives detailed above; and
2. allocated funding for following UBAR Parties.

Proposed by Mr Whites and seconded by Mr Jarod Cunningham.

12. UPDATE FROM SUBCOMMITTEES

ACTION:

Due to members graduating at the end of 2019, the following subcommittees are to appoint their new Chairs and report back at the next SRC meeting:

- Equity and Diversity Subcommittee; and
- Marketing and Communication Subcommittee.

12.6.1 November 2019 – January 2020 Grant Applications

Paper submitted by Student Engagement.

RESOLUTION SRC 20/08:

The SRC unanimously resolved to:

1. ratify the SRC Treasurer's approval of thirty-two (32) SRC and Postgraduate grant applications:

	Date Actioned	Type	Name	Amount
1	25/11/19	PG Conference Grant	Alexandra Zalums for International Surgical Students' Conference	\$558.38
2	25/11/19	PG Conference Grant	Aanchal Shankar for AMSA National Convention HB19	\$858.37
3	26/11/19	PG Conference Grant	Leanne Freame for AMSA Rural Health Summit (Cairns 2019)	\$750.20
4	26/11/19	PG Conference Grant	Leanne Freame for AMSA National Council 3	\$980.00
5	26/11/19	PG Conference Grant	Niranjanaa Shenoy for Children's Healthcare Canada	\$1,788.17
6	26/11/19	PG Conference Grant	Sebastian Murk for The Quantum Information Structure of Spacetime	\$2,070.00
7	26/11/19	PG Conference Grant	Saba Akbar for Health Informatics Conference in conjunction with Nursing Informatics International Congress 2020	\$1,457.76
8	26/11/19	PG Conference Grant	Ariella Hefferman-Marks for AMSA Council 2019	\$800.00
9	26/11/19	PG Conference Grant	Ariella Hefferman-Marks for International Surgical Students Conference	\$900.00
10	26/11/19	PG Conference Grant	Stephen Lui for Endovascular Asia - 10th Anniversary "Head to Toe"	\$2,050.00
11	19/12/19	PG Conference Grant	Elisabeth Vrazas for AMSA Global Health Conference	\$256.50
12	19/12/19	PG Conference Grant	Lillian Andolfatto for International Surgical Students Conference	\$513.62
13	19/12/19	PG Conference Grant	Gabrielle Sach for International Surgical Students Conference	\$483.55
14	19/12/19	PG Conference Grant	Sonia Nair for International Surgical Students Conference	\$580.05
15	19/12/19	PG Conference Grant	Shou Qi Wong for International Surgical Students Conference	\$686.13
16	19/12/19	PG Conference Grant	Hossai Gul for ISQua 37th International Conference	\$5,000.00
17	19/12/19	PG Conference Grant	Sze Khim Hiew for International Surgical Students Conference	\$820.25
18	19/12/19	PG Conference Grant	Jayashanthi Ramarao for International Surgical Students Conference	\$636.18
19	19/12/19	PG Conference Grant	Su Yee Khoo for Asia-Oceania Congress of Endocrinology 2020	\$3,232.00
20	19/12/19	PG Conference Grant	Terence Wong for AMSA National Convention HB19	\$1,210.76
21	19/12/19	PG Conference Grant	Terence Wong for International Surgical Students Conference	\$1,824.93
22	20/12/19	PG Conference Grant	Anna Shin for International Surgical Students Conference	\$335.47
23	20/12/19	PG Conference Grant	Anna Shin for 19th Annual Scientific Meeting of AOSPR	\$1,215.75
24	20/12/19	PG Conference Grant	Joshua Pate for PICH2GO - MONTREAL	\$2,621.17
25	20/12/19	PG Conference Grant	Paulina Yaa Agyeman for International Conf on Advance Science	\$2,615.00
26	20/12/19	PG Conference Grant	Paulina Yaa Agyeman for Rural Health Summit	\$1,157.00
27	20/12/19	PG Conference Grant	Paulina Yaa Agyeman for RANZCP	\$2,020.95
28	20/12/19	PG Conference Grant	Raphael Yip for Rural Health Summit	\$755.00
29	20/12/19	PG Conference Grant	Jordan Griffiths for Rural Health Summit	\$518.00
30	20/12/19	PG Conference Grant	Amy Hoffman for The Hague 2019	\$4,061.29
31	20/12/19	PG Conference Grant	Samuel Gray for AMSA National Convention	\$1,242.01
32	20/12/19	PG Conference Grant	Anuj Chavan for AMSA National Convention HB19	\$1,208.16

2. ratify the SSAF, SRC Budget and Finance Subcommittee's approval of two (2) SRC grant applications:

	Date Actioned	Type	Name	Amount
33	14/10/19	Club Grant	Global Health Society - Global Maternal & Newborn Clinical Skills Night	\$1,250.00
34	14/10/19	Club Grant	League of Legends - World's viewing party and TFT Winter Events	\$1,500.00

3. approve two (2) SRC grant applications:

	Type	Name	SRC resolutions
35	Club Grant	MQU Women Entering Business for International Women's Day Breakfast 2020	Approved \$1,875.00
37	Club Grant	Max Forrester for Chess Society	Approved \$6,500.00

; and

4. delegate the Treasurer to follow up on documentation of incomplete applications as listed below and review as appropriate:

	Type	Name	Amount
36	PG Conference Grant	Somayeh Mirlohi for International cannabinoids research society	\$5,000.00
38	PG Conference Grant	Rita Kaluzny for 8th International Conference on Hypertension and Healthcare	\$4,015.00

Proposed by Mr Hablutzel and seconded by Ms Vrazas.

ACTION:

The Treasurer to follow up on the incomplete applications and review as appropriate.

Mr Daniel Roberts and Ms Emily Ward departed the meeting at 8:13 pm.

12.1 Equity and Diversity Subcommittee

There were no substantive matters reported at this meeting.

12.2 Infrastructure Subcommittee

There were no substantive matters reported at this meeting.

12.3 Marketing and Communication Subcommittee

There were no substantive matters reported at this meeting.

12.4 Orientation Subcommittee

The Committee noted that Mr Whaites has been appointed as the Chair.

12.5 Student Elections Subcommittee

The SRC noted the Student Elections Subcommittee's meeting minutes from the meeting held on 21 January 2020. Members reviewed the appointment process for SRC Equity & Diversity representative positions and noted that action items are opened.

12.6 Student Services and Amenities fee (SSAF), SRC Budget and Finance Subcommittee

The Subcommittee met, without a quorum, and discussed the following matters:

- Ubar facilities;
- 2020 budget and goals;
- Treasurer's reports;
- SSAF Survey report; and
- any issues arising.

The Committee noted that the consolidated SSAF Survey report will be shared with SRC when available.

13. QUESTION TIME

13.1 O-Week Program

ACTION:

Ms White to follow up on the S1 2020 O-Week Program.

14. OTHER BUSINESS

- 14.1 Ms Weeden reminded members that SRC roster for O-Week will be set up and all members are expected to participate in this event. Members were also reminded the attend event that SRC has funded.

15. MEETING CLOSE

There being no further business the meeting closed at 8:22 pm.

15. NEXT MEETING

The next meeting of the Student Representative Committee will be held on Monday 2 March 2020.

CONFIRMED as a true record.

MS SUSANNAH LYNCH

SRC CHAIRPERSON