

MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.30 pm on Monday 4 February 2019 in the Meeting Room 4, Level 4, MUSE Building, 18 Wally's Walk.

PRESENT:

Fiona Reed (Chair)	Sarah McCabe	Paul Russell
Alex Cullen	Maddison O'Grady-Lee	Anthony Ryan
Leanne Freame	Tamara Paulin	Cissy Shen
Heather Lockwood	Caitlin Rhodes	

APOLOGIES: Alexander Hablutzel

ABSENT:

James Cummins	Kimberly La	Samuel Palmer
Aidan Galea	Suren Missaghi	Zwe Paing Sett

IN ATTENDANCE: Nicole Saunders, Manager, Campus Engagement
Megan Kemmis, Manager, Secretariat
Gail White, Executive Director, Student Engagement and Registrar

SECRETARIAT: Air Sinthawalai

1. ACKNOWLEDGEMENT OF COUNTRY

Mr Alex Cullen provided an Acknowledgement of Country on behalf of the SRC.

ACTION:

Ms Leanne Freame will provide the Acknowledgement of Country at the next SRC meeting, 11 March 2019.

2. WELCOME AND APOLOGIES

The Chair welcomed all members and noted the apologies outlined above.

The Chair noted that in addition to the members, the following were in attendance:

- Gail White - Executive Director, Student Engagement and Registrar
- Nicole Saunders – Campus Engagement Manager
- Megan Kemmis – Manager, Secretariat

and that the quorum is met.

Mr Suren Missaghi and Mr Samuel Palmer's positions are declared vacant due to non-attendance.

3. ARRANGEMENT OF AGENDA

3.1 Disclosure of conflicts of interest

Mr Paul Russell declared possible conflict of interest in relation to the Chess League's funding application (item 10.3).

3.2 Adoption of unstarred items

The Committee resolved that the item 6.1, 13.1 and 13.2 be noted, and where appropriate, adopted as recommended.

4. MINUTES OF THE PREVIOUS MEETING

4.1 The Minutes of the previous meeting held 6 December 2018 are provided

RESOLUTION:

The SRC approved the minutes of the meeting held 6 December 2018 as a true and accurate record with minor amendment.

5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

5.1 Summary of Outstanding Action Items

The Committee noted updates on the following items:

- MoU with Grapeshot: ongoing, Ms Cissy Shen and Mr Russell are to arrange a meeting with Grapeshot;
- Processes of approving apologies and declaring position vacant: whilst casual vacancies cannot be filled by eligible candidates from the previous elections/appointments, an expression of interest will be circulated to eligible students to fill the remainder of the Term of Office (13 May 2019);
- Training dates: training sessions are included in Orientation briefing which is scheduled on 11 February 2019;
- Election of the new Infrastructure Subcommittee's Chairperson: ongoing, members have not met.

Ms Tamara Paulin joined the meeting at 5.50 pm.

6. UPDATE FROM SRC TREASURER

6.1 December 2018 Expenditure Report

Members noted the December 2018 Expenditure Report presented and that a number of approved 2018 budget items are carried over to 2019 budget.

ACTION:

Campus Engagement to provide an explanation of approved 2018 budget items that missed the 2018 cut off.

7. UPDATE FROM SRC SPOKESPERSON

Due to the recent membership changes, the Committee noted that Ms Sarah McCabe is the only current SRC Spokesperson. The nomination process to fill the other two positions will be discussed under item 10.2.

8. REPORT FROM UNIVERSITY COUNCIL

The University Council met on 13 December 2018 and discussed the following:

- Financial reports and budgeting for the next five years;
- Creation of the Law School building; and
- Rebranding of the Faculty of Business and Economics which will come into effect from 28 February 2019.

9. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

The SEC has not met this year therefore there is no update for this meeting.

Mr Anthony Ryan joined the meeting at 6.04 pm.

10. AGENDA ITEMS FOR DISCUSSION

10.1 SRC 2019 Meeting Schedule

Submitted by Governance Services.

Members noted the monthly finance reports timeline and discussed the appropriate frequency of 2019 SRC meeting schedule. Whilst members determined that the next meeting be held on Monday 11 March 2019, the dates for the rest of the year will be discussed at the next meeting.

Members also noted that the meeting schedule will be reviewed by the new SRC members as appropriate.

ACTION:

SRC Secretariat to draft the meeting schedule and seek feedback from Campus Engagement prior to the next meeting.

10.2 Nominations for Two Student Representative Committee's Spokesperson

Paper submitted by Governance Services.

Whilst a call for self-nominations will be circulated to all members following this meeting, Mr Alex Cullen self-nominated for one of the vacant positions in order to provide immediate support to Ms McCabe.

RESOLUTION:

The SRC resolved that Ms Cullen be appointed as one of the SRC Spokespersons.

ACTION:

SRC Secretariat to circulate a call for self-nominations to become one of the SRC Spokespersons.

10.3 Macquarie International Chess Festival

Paper submitted by Mr Russell, GLBTIQ Representative.

At the December 2018 meeting, the SRC was in principal in support of the Macquarie International Chess Festival to be held on campus and approved a partial funding of 1,673.16 for the event. This request is to seek an additional funding of \$6,826.84 from the 2019 SRC budget.

The Committee noted some extra funding will be sought from Campus Engagement and other chess clubs from other institutions however without the SRC sponsorship the event is projected to make a loss of nearly \$4,000.

RESOLUTION:

The SRC resolved to approve the Chess Society funding request of \$6,826.84. Proposed by Mr Russell and seconded by Ms Caitlin Rhodes. Seven (7) votes in favour and two (2) abstention.

11. UPDATE FROM SUBCOMMITTEES

11.1 Equity and Diversity Subcommittee

There was no report provided at this meeting.

11.2 Infrastructure Subcommittee

ACTION:

The Infrastructure Subcommittee's members are to elect a new chairperson and provide an update at the next SRC meeting.

11.3 Marketing and Communication Subcommittee

Ms Shen is handing over responsibility from the previous Chairperson. The Committee is scheduled to meet next week for Orientation planning.

11.4 Student Elections Subcommittee.

ACTION:

SRC Secretariat to circulate the current subcommittees' membership to SRC members.

11.5 Student Services and Amenities Fee (SSAF), SRC Budget and Finance Subcommittee

There was no report provided at this meeting.

12. QUESTION TIME

13. OTHER BUSINESS

13.1 SRC 2019 Election Timeframe

The SRC noted the 2019 SRC elections and appointment timeframe as outlined.

13.2 Student Code of Conduct

The SRC noted the report and that Mr Russell would like to participate in the consultation process.

13.3 Updates from Campus Engagement

- Construction work at the Student Courtyard will commence in February 2019;
- The current parking permit is valid until the end of April 2019; and
- Student groups can now book the conference rooms on level 3, 18 Wally's Walk free of charge if room set up is not required.

13.4 Transport NSW

Mr Cullen is chasing up about the policy review on International student concession.

13.5 Postgraduate Funds

SRC Postgraduate members to submit a written Postgraduate focused activities and funding proposal for appropriate consideration. The Committee noted that former MUPRA members would like to present before the SRC and was advised that a written request must be submitted to the Chair via SRC Secretariat for approval.

14. MEETING CLOSE

There being no further business the meeting closed at 6:37 pm.

15. NEXT MEETING

The next meeting of the Student Representative Committee will be held on Monday 11 March 2019.

CONFIRMED as a true record.

MS FIONA REED
SRC CHAIRPERSON