

MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.30 pm on Thursday 2 August 2018 in the Meeting Room 4, Level 4, MUSE Building, 18 Wally's Walk.

PRESENT:

Alex Cullen	Alexander Hablutzel	Paul Russell
James Cummins	Sam Hurrell	Anthony Ryan
Amanda Fotheringham	Kimberly La	Zwe Paing Sett
Leanne Freame	Tamara Paulin	Aditya Srivastava
Aidan Galea	Mahyar Pourzand	Dee (Danica) Zegarac

APOLOGIES:

Heather Lockwood	Maddison O'Gradey-Lee	Cissy Shen
Sarah McCabe	Caitlin Rhodes	

ABSENT:

Timothy Mathew	Suren Missaghi	Samuel Palmer
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IN ATTENDANCE:

Penny Huisman, Respect.Now.Always Project Lead
John Durbridge, Campus Security Manager
Sandra Murphy, Communications Specialist, Macquarie University Property
Matthew Rodney, Student Grievance and Disciplinary Manager
Nicole Saunders, Manager, Campus Engagement
Megan Kemmis, Manager, Secretariat
Gail White, Executive Director, Student Engagement and Registrar

SECRETARIAT: Air Sinthawalai

1. ACKNOWLEDGEMENT OF COUNTRY

Mr Mahyar Pourzand provided an Acknowledgement of Country on behalf of the SRC.

ACTION:

Member who will provide the Acknowledgement of Country at the next SRC meeting, 27 August 2018 to be confirmed.

2. WELCOME AND APOLOGIES

The Committee noted that the Chair was an apology for this meeting and Mr James Cummins, the Assistant Chairperson would chair this meeting.

The Assistant Chair welcomed members and noted the apologies outlined above. Aidan Galea joined the meeting via teleconference for the discussion of items 11.3, 12.5.1 and 14.1.

The Assistant Chair noted that in addition to the members, the following were in attendance:

- Penny Huisman - Respect.Now.Always Project Lead
- John Durbridge - Campus Security Manager
- Sandra Murphy - Communications Specialist, Macquarie University Property
- Matthew Rodney - Student Grievance and Disciplinary Manager
- Nicole Saunders – Manager, Campus Engagement
- Megan Kemmis – Manager, Secretariat
- Gail White - Executive Director, Student Engagement and Registrar

and that the meeting was quorate.

3. ARRANGEMENT OF AGENDA

3.1 Disclosure of conflicts of interest

The following conflicts of interest were declared:

- Ms Amanda Fotheringham on agenda item 11.1 (Affiliation with the Union of Aboriginal and Torres Strait Islander Students);
- Mr Sam Hurrell and Ms Leanne Freame in relation to the funding application item.

3.2 Adoption of unstarred items

The items not starred for discussion were noted, and where appropriate, adopted as recommended.

4. PRESENTATIONS BY INVITED GUESTS

4.1 Respect.Now.Always.

Presentation by Penny Huisman, Respect.Now.Always Project Lead.

Ms Huisman presented the results of the National Survey of Sexual Assault and Sexual Harassment, commenting on Macquarie's results, organisational and individual capacity building, support mechanisms and training/workshops, and reporting processes. The University is planning to enact related policy by commencement of Session 1 2019. The Consent Matters online course is available to both students and staff and consideration is being given to making the course compulsory. Property is currently scoping more areas for notice boards and increasing the number of RNA banners on campus.

The Committee noted the Action Plan Launch event on 9 August 2018 with panel discussion and student interactive workshops on 7 and 14 August 2018 aiming to educate attendees and change attitudes about sexual harassment, assault, and the importance of affirmative consent. All members are strongly encouraged to attend these workshops.

Zwe Paing Sett arrived at 5:55pm. Ms Huisman departed the meeting at 5:57 pm.

4.2 The University's Parking Strategy

Presentation by John Durbridge, Campus Security Manager, and Sandra Murphy, Communications Specialist, Macquarie University Property

Mr Durbridge introduced the CellOPark online application which will provide a more affordable rate and recordable system to car park users. The University aims to maximise the turnover of car spots and categorize parking spots into zones. Two hours of free parking in the P3 North car park for gym members (members who are not staff or students) will cease as of 1 October 2019. More signage will be installed with a live count of available bays in each carpark. The live count will also be made available on the CellOPark app. The parking rate starts from \$1 per hour and capped at \$6 per day during the transitional period (1 October 2018 until 30 April 2019). Alternatively, students who spend more time on campus can purchase a Vpermit for \$234 which will be valid from 1 October 2018 until 30 April 2019. Parking zones will be revised as of 1 May 2019.

Members appreciated the update however commented on the timeliness of communications to students and that student had wanted this information sooner. It was not until mid-July that students were informed, via the MyMQ newsletter, that their parking permits would be extended from the end of August to the end of September. Students are currently unable to financially prepare for the cost of the new parking system. It was suggested that posters around campus or a direct e-mail to students about what is happening with the parking would be far more effective strategies.

Mr Durbridge and Ms Murphy departed the meeting at 6:28 pm.

4.3 Student Complaints, Appeals and Discipline

Presentation by Matthew Rodney, Student Grievance and Disciplinary Manager.

Mr Rodney provided a self-introduction and advised that the handling process of complaints, appeals and discipline is under review to enhance the student experience. A CRM system will be introduced to handle and track complaints and discipline matters. SRC members will be contacted in the near future to participate in the consultation process. Selected student members will partake in an in-depth interview.

ACTION:

SRC Secretariat to circulate Mr Rodney's contact details to SRC members.

Mr Rodney departed the meeting at 6:35 pm.

5. MINUTES OF THE PREVIOUS MEETING

5.1 Minutes of the Meeting held 31 May 2018

ACTION:

The SRC resolved to approve the minutes of the meeting held 31 May 2018 as a true and accurate record.

5.2 Matters considered by circular resolution

RESOLUTION:

The SRC ratified the endorsement of the proposal to become a member of the Council of International Students Australia (CISA), given that the cost of this membership is covered by Campus Engagement.

6. BUSINESS ARISING FROM THE PREVIOUS MINUTES

6.1 Summary of Outstanding Action Items

The Committee noted updates on the following items:

- Student Elections Subcommittee membership: ongoing, Timothy Mathew, Suren Missaghi and Caitlin Rhodes are to confirm their membership with the SRC Secretariat;
- Standards and Dispute Resolution for University Funded Publications and Editorial Review Board Reform: be deferred to the next meeting;
- SRC Room Use Guidelines: due to quorum issues the item is being deferred to the next meeting. The Committee also noted that SRC signage has not been replaced and the door swipe card access to the SRC office has not been fixed; and
- SRC Facebook Group: Mr Pourzand now has access to update SRC Facebook group membership.

7. UPDATE FROM SRC TREASURER

7.1 June 2018 Expenditure Report

The Committee noted the report tabled at this meeting and the outstanding expenses that need to be finalised.

8. UPDATE FROM SRC SPOKESPERSON

SRC arranged a forum with Student Groups and Societies on Monday 30 July, 6:30-8:00 pm, and the following key issues were addressed:

- Student groups would like to include their upcoming events on the Grapeshot calendar;
- Explanation from Student Engagement and SRC on rejected funding applications;
- Time delay on funding with Campus Engagement;
- Room availability for Student Groups and Societies; and
- Guidance on how to run society workshops.

It was suggested that the Executive Director, Student Engagement and Registrar, participate in the next student group forum.

It was noted that Student Groups and Societies are satisfied with the O-Week Steering Committee.

9. REPORT FROM UNIVERSITY COUNCIL

The Committee noted that University Council met on 14 June 2018. On behalf of Ms Shen, the Assistant Chair provided an update on the following matters:

- There was a strategy session looking at the future direction of MQ;
- The decrease in university enrolments reflects a wider trend facing most universities in NSW. In particular there has been a decrease in international students attending MQ;
- Discussion of expanding more opportunities such as PACE to help students with employability and how programs like PACE distinguish MQ from other universities; and
- The impacts of the train station closure won't be fully felt until it happens. Transport NSW has been very receptive of the feedback from MQ and has been working collaboratively to try and provide alternative bus routes.

10. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

Mr Alexander Hablutzel provided a verbal report from the SEC meeting of 24 July 2018 on the following items:

- Charge station: the Deputy Vice-Chancellor (Academic) has followed up with Mark Broomfield and the project is underway;
- SEC noted SRC quorum issues which affects the timeliness of SRC minutes ratification; and

- Relationship between the student publication and SRC. SRC suggests the SRC spokesperson be the SRC's point of contact for student publications.

Members were reminded of SRC's reporting requirements to the SEC September meeting and that Ms Saunders, Campus Engagement, and Yvonne McAulay, Finance Manager from Central Financial Services, offer their assistance to SRC on the following reports which must be approved by the SRC's 27 August 2018 meeting:

- Session 1 2018 SRC Treasurer's Report and Financial Statement; and
- Draft SRC Budget and Program of Work for 2019.

11. AGENDA ITEMS FOR DISCUSSION

11.1 Affiliation with the Union of Aboriginal and Torres Strait Islander Students (UATSIS)

Submitted by Amanda Fotheringham, Student Representative for Aboriginal and Torres Strait Islander Students.

Members actively discussed the transparency of UATSIS, how it operates and benefits to Aboriginal and Torres Strait Islander students at Macquarie since the affiliation in March this year. On the other hand, members noted UATSIS was only established in 2017 and needs a lot of support from student bodies during this early stage.

Ms Fotheringham advised that she has received significant support from UATSIS during the trial period and that she is willing to provide a regular report (e.g. every second SRC meeting).

Due to the sensitivity of this discussion, members requested a secret ballot be conducted.

RESOLUTION:

The SRC resolved to continue affiliation with the Union of Aboriginal and Torres Strait Islander Students (UATSIS) until the 31st December 2018 free of financial implication. Seven votes in favour, five votes against and one abstention.

Ms Kimberly La departed the meeting at 7:01 pm.

11.2 Livestreaming of SRC Meetings

Paper submitted by Aidan Galea, Major Student Organisations Representative.

Given that Mr Galea was an apology for the meeting, this item is deferred to the 27 August SRC meeting.

11.3 Postgraduate Funds

Paper submitted by Nicole Saunders, Manager, Campus Engagement.

The Committee acknowledged the substantial fund of \$388,770 from the Macquarie University Postgraduate Representative Association (MUPRA) is now available to the SRC for postgraduate activities. SRC is requested to plan postgraduate activities under the outlined criteria with support from Campus Engagement. Members questioned if the list of previous MUPRA expenditure and activities are available for information.

ACTION:

Campus Engagement to search for the list of previous MUPRA postgraduate activities.

RESOLUTION:

The SRC resolved to plan postgraduate activities that meet the criteria of the MUPRA fund. Nine votes in favour, two votes against and two abstentions.

12. UPDATE FROM SUBCOMMITTEES

12.1 Equity and Diversity Subcommittee

The Committee has not met since the last SRC meeting as no E&D grant application has been received for approval.

12.2 Infrastructure Subcommittee

The Committee has not met since the last SRC meeting. The next meeting date will be scheduled to discuss and vote on the SRC Room Use Guidelines. The Committee again noted the quorum issue and subcommittee members are encouraged to attend all meetings.

Gender Neutral Bathrooms working group's Chair was recommended to get in contact with the Equity and Diversity Team to discuss plans for Gender Neutral Bathrooms.

12.3 Marketing and Communication Subcommittee

Members expressed special thanks to Mr Hablutzel, despite being unwell, and all SRC members who attended the SRC stall during O-Week. There was no expenditure on catering and the money can be put forward to future activities.

The next meeting is scheduled on 9 August 2018 from 6:30 pm.

12.4 Student Elections Subcommittee.

There was a meeting held which was not quorate. Members discussed election processes for the student publication.

12.5 Student Services and Amenities Fee (SSAF), SRC Budget and Finance Subcommittee

There was no report provided at this meeting.

12.5.1 August 2018 Funding Application Recommendations

Paper submitted by Ms Dee Zegarac, Undergraduate Representative for Arts and SRC Treasurer.

The SRC noted some approved grants have not been used and are sitting in student groups' accounts. It is recommended that Student groups provide a report on how the approved grants are spent.

RESOLUTION:

SRC resolved to approve the following funding applications as recommended by the SSAF, SRC Budget and Finance Subcommittee:

- Clinical Science Society: \$2,120.69 for the Clinical Science Society's Dementia Awareness Trivia event. Eleven votes in favour, one vote against and one abstention.
- Medicine Society: \$1,500 for the inaugural Medball hosted by the Macquarie University Medicine Society. Eleven votes in favour, one vote against and one abstention.
- Sustainability Society: \$300 for the Sustainability Squad to build a trial mug wall in the Campus Common. Ten votes in favour, one vote against and two abstentions.

And note the following funding application approved by the Treasurer:

- Politics Society: \$3,000 for the Politics Society to subsidise attendees for the Asian Pacific Model United Nationals conference (AMUNC).

13. QUESTION TIME

No questions were raised.

14. OTHER BUSINESS

14.1 Revised SRC Constitution

The Committee noted the only changes made to the Constitution were to replace references to the DVC (Students and Registrar) with references to the Executive Director, Student Engagement and Registrar.

RESOLUTION:

The SRC noted and endorsed the amendment made to the SRC Constitution approved by the Student Experience Committee (SEC) on 29 May 2018. Ten votes in favour and three abstentions.

14.2 Update from the Re:Conception Meeting

SRC noted the summary of the Re:Conception Steering Committee meeting held on 24 July 2018 and were encouraged to attend the next Re:Conception Steering Committee meeting on Tuesday 7 August, 1:00 pm, at MUSE building, Room 440.

15. MEETING CLOSE

There being no further business the meeting closed at 7:53 pm.

16. NEXT MEETING

The next meeting of the Student Representative Committee will be held on Monday 27 August 2018.

CONFIRMED as a true record.

MR JAMES CUMMINS
ASSISTANT CHAIR