

RATIFIED

MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.30 pm on Thursday 11 April 2019 in the Meeting Room 4, Level 4, MUSE Building, 18 Wally's Walk.

PRESENT:

Fiona Reed (Chair)	Kimberly La	Anthony Ryan
James Cummins	Heather Lockwood	Zwe Paing Sett
Leanne Freame	Sarah McCabe	Cissy Shen
Aidan Galea	Maddison O'Gradey-Lee	Anthony Shi
Neenah Gray	Anthony Pintado	
Alexander Hablutzel	Paul Russell	

APOLOGIES:

Alex Cullen	Heather Lockwood	Caitlin Rhodes
McKenzie Kirby-Brown	Tamara Paulin	

ABSENT: Kundy Khaulanbyek

IN ATTENDANCE: Zoe Williams, Head of Governance Services and Assistant Registrar
Jingmin Qian – Chair for the Student Experience Committee (SEC)
Arslan Kiyani - CISA education officer
Kylie Ebert - Director, Student Life
James Booth – Grapeshot Editor in Chief
Katelyn Free - Deputy Editor of Grapeshot

SECRETARIAT: Air Sinthawalai

1. ACKNOWLEDGEMENT OF COUNTRY

Mr Alexander Hablutzel provided an Acknowledgement of Country on behalf of the SRC.

ACTION:

Ms Neenah Gray will provide the Acknowledgement of Country at the next SRC meeting, 13 May 2019.

2. WELCOME AND APOLOGIES

The Chair welcomed all members and noted the apologies outlined above.

The Chair noted that in addition to the members, the following were in attendance:

- Ms Zoe Williams - Head of Governance Services and Assistant Registrar;
- Ms Jingmin Qian – Chair for the Student Experience Committee (SEC);
- Mr Arslan Kiyani - CISA education officer and Macquarie University Ph.D. Candidate and Tutor
- Ms Kylie Ebert - Director, Student Life;
- Mr James Booth – Grapeshot Editor in Chief;
- Ms Katelyn Free - Deputy Editor of Grapeshot; and
- New SRC members (filling casual vacancies until 13 May 2019) attending their first meeting:
 - Mr Anthony Pintado (Undergraduate Representative from Faculty of Arts)
 - Mr Anthony Shi (Student Representative from a Culturally and Linguistically Diverse Background);
 - Ms Neenah Gray (Student Representative for Aboriginal and Torres Strait Islander Students).

and that the quorum is met.

The Committee noted Ms Qian and Mr Ebert's introductions and their connections with the SRC as well as Grapeshot's representatives in order to build a better relationship with the student publication.

3. ARRANGEMENT OF AGENDA

3.1 Disclosure of conflicts of interest

- Ms Maddison O'Gradey-Lee declared possible conflict of interest in relation to the Women's Collective's grant application;
- Mr Habluztel declared possible conflict of interest in relation to current student elections; and
- Ms Kimberly La declared possible conflict of interest in relation to the UNIT's grant application.

3.2 Adoption of unstarred items

The Committee noted all items are starred for discussion.

4. PRESENTATIONS BY INVITED GUESTS

4.1 Council of International Students Australia (CISA) Presented by Mr Arslan Kiyani, CISA education officer.

At the SRC 2 August 2018 meeting, SRC ratified the endorsement of the proposal to become a member of the Council of International Students Australia (CISA), given that the cost of this membership is covered by Campus Engagement.

CISA is the International students working in corroboration with local and state institutions for the betterment of International students. Their vision is to be the holistic voice for all International students across the states. Members are elected during the CISA national conferences whereby the elected members will return to work for their states as well as corroborating with other states' organisations.

The SRC was recommended to get in contact with CISA on the concession for International students matter.

Mr Kiyani departed the meeting at 5:52pm. Mr Zwe Paing Sett arrived and joined the meeting at 5:55pm.

5. MINUTES OF THE PREVIOUS MEETING

5.1 The Minutes of the previous meeting held 11 March 2019 are provided.

RESOLUTION:

The SRC approved the minutes of the meeting held 11 March 2019 as a true and accurate record.

6. BUSINESS ARISING FROM THE PREVIOUS MINUTES

6.1 Summary of Outstanding Action Items

The Committee noted updates on the following items:

- Election of the new Infrastructure Subcommittee's Chairperson: ongoing, Mr Habluztel to arrange a meeting in order to appoint the Chairperson;
- Global Voices: ongoing, Campus Engagement is requested to conduct a further research before any determination being made as the proposed \$5,000 is only for the Global Voices admin fee but the University will have to cover any costs for sending MQ students to attend their conferences.

7. UPDATE FROM SRC SPOKESPERSON

The SRC Spokesperson have been contacted by Grapeshot for the SRC budget information and the 2018 SSAF has been provided by Campus Engagement.

Ms Sarah McCabe arrived and joined the meeting at 5:57 pm. Mr Booth and Ms Free left the meeting room before the next item be discussed.

9. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

The SEC met on 21 March 2019 and discussed the following:

- 2018 International student barometer results;
- An overview of PACE;
- SRC minutes, budget and Session 2 2018 Treasurer's Report;
- Amendment to the SRC Constitution to reflect the disestablishment of the Student Ombudsman;
- Appointment of the SRC Chairperson;

- Concerns on Academic language; and
- Transitioning process between the incoming and outgoing SRC representatives on the SEC.

Mr Booth and Ms Free rejoined the meeting.

10. AGENDA ITEMS FOR DISCUSSION

10.1 TEDx

Paper submitted by Ms Leanne Freame, Postgraduate Representative for the Faculty of Medicine and Health Sciences.

As part of the project of works funded by the ex-MUPRA funds, it was identified TEDx was an event both in need of financial assistance and of benefit to postgraduate students. The event for 2019 will take place on 21 September at the Macquarie Theatre with an audience of 500 people.

RESOLUTION:

The SRC unanimously resolved to approve the allocation of \$10,000 from the ex-MUPRA fund pool for the creation of a Postgraduate networking social event to be held on 21 September 2019.

10.2 SRC Contribution for MQ Indigenous Nationals Team

Paper submitted by Ms O'Gradey-Lee, Representative for Women Students.

The Indigenous Nationals will be hosted by the University of Western Australia, Perth between 23 – 28 June 2019 and will be contested in a mixed competition across four sports: touch football, basketball, netball, and volleyball. MQU competes each year and is one of the top ranking teams. The approved funding will go towards to term uniform with SRC's logo as the official sponsor.

RESOLUTION:

The SRC resolved to fund \$4,000 toward the 2019 Indigenous Nationals team for their upcoming competition in WA. Proposed by Ms O'Gradey-Lee and Second by Mr Hablutzel. Thirteen (13) votes in favour and one (1) abstention.

Ms Cissy Shen arrived and joined the meeting at 6:12 pm.

10.3 SRC Financial Contribution to Re:Conception 2019

Paper submitted by Ms Kimberly La, Undergraduate Student Representative.

The SRC has been supporting this annual student event and contributed \$50,000 each year since 2016. All students are invited to involve with the planning of this event by becoming a Re:Conception Steering Committee's member. It is also recommended that SRC members make an effort to assist in the planning and execution of Re:Conception.

RESOLUTION:

The SRC resolved to contribute \$50,000 to the 2019 Re:Conception budget and SRC members to make an effort to involve themselves in the planning of Re:Conception. Proposed by Ms La and Second by Ms McCabe. Twelve (12) votes in favour and two (2) abstentions.

ACTION:

Marketing subcommittee to advertise more broadly for better participation in the Re:Conception Steering Committee.

10.4 Sleeping Pods

Paper submitted by Ms La, Undergraduate Student Representative.

At the SRC 11 March 2019 meeting, the Committee resolved to approve upto \$16,995 for the purchase of one sleeping pod as a pilot, subject to discovery of alternative sleeping pod that is cheaper.

Following the meeting, more research was undertaken for a better value for money and the most appropriate option appears to be ordering five (5) "Go Sleep Pods", which are often used at airports. The newer alternative requires less maintenance, as there is no electrical component to them. Therefore, it would be easier when deciding on their locations, and will cut off the long-term maintenance fees, in comparison to the original sleeping pods that were proposed in the previous meeting.

RESOLUTION:

The SRC resolved to fund up to \$45,000 to purchase 5 “Gosleep pods” that will have the SRC logo on them. This will replace the resolution approved previously (upto \$16,995). Proposed by Ms La and seconded by Mr Anthony Ryan. Eleven (11) votes in favour and three (3) abstentions.

Mr Booth and Ms Free left the meeting room before the next item be discussed.

8. REPORT FROM UNIVERSITY COUNCIL

The University Council met on 4 April 2019 and discussed the following:

- Introduction of the new student system for new curriculum in 2020; and
- SRC Chairperson from current students.

Members questioned the transitioning process and training for the incoming SRC members. Ms Ebert advised that they will be arranged by Campus Engagement and members who want to participate can express their interests to have a follow up discussion. In addition, Mr Hablutzel advised that this has been discussed with the Student Engagement Associate Director and both incoming and outgoing SRC representatives on the SEC will be invited to attend the SEC meeting during the transitioning period.

Members noted the Partnership with and Recognition of Student Members project, (a student led initiative of the Academic Senate), an additional support, recognition and reward program that has been rolled out to student members on Academic Senate and Faculty Boards who take up these voluntary executive functions. The project is being reviewed for SRC members which may include improvement of governance skill set, AHEGs upon graduation and certificates/letter of commemoration.

Mr Booth and Ms Free rejoined the meeting.

11. UPDATE FROM SUBCOMMITTEES

The Chair stressed the importance of subcommittees to meet regularly for SRC to properly function. The University is reviewing the group mentoring program for SRC members and quarterly inductions for members whom are elected/appointed to fill casual vacancy positions.

11.1 Equity and Diversity Subcommittee

The Equity and Diversity Subcommittee’s members had an online discussion on the room grant proposal which will be presented at the next meeting.

11.2 Infrastructure Subcommittee

There was no report provided at this meeting.

11.3 Marketing and Communication Subcommittee

There was no report provided at this meeting.

11.4 Student Elections Subcommittee

There was no report provided at this meeting.

11.5 Student Services and Amenities Fee (SSAF), SRC Budget and Finance Subcommittee

11.5.1 April 2019 Grant Applications

The Finance Subcommittee had considered these grant applications via circular motion however no recommendation had been made.

RESOLUTION:

The SRC resolved to approve the following funds to the respective student groups:

- \$2,000 to the University Network for Investing and Trading (UNIT) for UNIT’s flagship competition – twelve (12) votes in favour and two (2) abstentions; and
- \$14,350 to the Women’s Collective for NOWSA conference – thirteen (13) votes in favour and one (1) abstention.

12. UPDATE FROM SRC TREASURER

The Committee noted the summary of March 2019 expenditure report tabled at this meeting.

13. QUESTION TIME

13.1 Student elections

Members questioned the appointment process for E&D positions, the involvement from relevant student groups in the process and the information of candidates on the University website. Whilst the University agree that it is important for the student holding the E&D positions on the SRC to have a good working relationship with the relevant student groups, it is also important for that person to have a level of independence. Nonetheless, the information of the E&D candidates can be disclosed to SRC members upon request.

The Committee noted the difficulty in identifying home faculty of students for voting purpose and how it is determined currently. This issue is hoping to be resolved with the new curriculum in 2020.

In order to include student voice on the appointment process, the SEC finds it appropriate to approve the SRC Assistant Chairperson, Mr James Cummins, to be a member on the Selection Panel as he was elected by his peers as one of SRC representatives on the SEC. Unfortunately, Mr Cummins chose not to participate in the selection interviews due to the perceived conflict of interest. Although Mr Cummins did not vote on the outcomes, he represented the student voice by providing feedback on candidates which was passed on to the Panel members. The University will continue to improve the selection process for Panel members.

ACTION:

- The University to suggest alternative selection processes for the SRC representative on the Selection Panel.

14. OTHER BUSINESS

14.1 Macquarie University Chess Festival

The SRC is the major sponsor for the event and it would be great to have a SRC guest speaker. The event will run on 24 April 2019.

ACTION:

Ms McCabe to share the event on SRC Facebook page.

14.2 SRC email access

Members who wish to have access to the src@mq.edu.au to contact Mr Aidan Gelea.

14.3 Room bookings

A complaint was received in regards to room booking matter which will be forwarded to Ms Ebert for further action.

15. MEETING CLOSE

There being no further business the meeting closed at 7:35 pm.

16. NEXT MEETING

The next meeting of the Student Representative Committee will be held on Monday 13 May 2019 will be held in the Senate Meeting Room, Level 3, 16 Wally's Walk, to provide room for current and incoming members to attend.

CONFIRMED as a true record.

MS FIONA REED
SRC CHAIRPERSON