

MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.30 pm on Monday 11 March 2019 in the Meeting Room 4, Level 4, MUSE Building, 18 Wally's Walk.

PRESENT:

Fiona Reed (Chair)	McKenzie Kirby-Brown	Paul Russell
Alex Cullen	Kimberly La	Anthony Ryan
Leanne Freame	Heather Lockwood	Zwe Paing Sett
Aidan Galea	Sarah McCabe	Cissy Shen
Alexander Hablutzell	Maddison O'Gradey-Lee	
Kundyz Khaulanbyek	Tamara Paulin	

APOLOGIES: James Cummins Caitlin Rhodes

ABSENT: Anthony Ryan

IN ATTENDANCE: Gail White, Executive Director, Student Engagement and Registrar
Adam Anderson, Executive Officer – Property Services
John Durbridge, Campus Security Manager
Alexei Feofiloff, Undergraduate Student Member from the Faculty of Human Sciences on Academic Senate
Megan Kemmis, Manager, Secretariat

SECRETARIAT: Air Sinthawalai

1. ACKNOWLEDGEMENT OF COUNTRY

Ms Leanne Freame provided an Acknowledgement of Country on behalf of the SRC.

ACTION:

Mr Alexander Hablutzell will provide the Acknowledgement of Country at the next SRC meeting, 11 April 2019.

2. WELCOME AND APOLOGIES

The Chair welcomed all members and noted the apologies outlined above.

The Chair noted that in addition to the members, the following were in attendance:

- Ms Gail White - Executive Director, Student Engagement and Registrar
- Mr Adam Anderson - Executive Officer – Property Services
- Mr John Durbridge - Campus Security Manager
- Mr Alexei Feofiloff - Undergraduate Student Member from the Faculty of Human Sciences on Academic Senate as an observer
- Ms Megan Kemmis – Manager, Secretariat
- Ms Nicole Saunders – Assistant Director Student Engagement

and that the quorum is met.

3. ARRANGEMENT OF AGENDA

3.1 Disclosure of conflicts of interest

- Ms Maddison O'Gradey-Lee declared possible conflict of interest in relation to the Women's Collective's grant application; and
- Mr Alex Cullen declared possible conflict of interest in relation to the Postgraduate fund.

3.2 Adoption of unstarred items

The Committee resolved that the item 10.2 and 12.1 be noted, and where appropriate, adopted as recommended.

4. PRESENTATIONS BY INVITED GUESTS

- 4.1 The University's Parking Update
Presented by John Durbridge, Campus Security Manager.

The current system lasts until 30 April 2019 and the new system will be implemented from 1 May 2019 for the 2019 calendar year (until 31 December 2019). The prices are tiered based on the parking zones whereby further away zone will be cheaper. Cost for each vPermit is pro-rata. New pricing will be uploaded and vPermits will be available for purchase online from mid April 2019. Visitor rates are still available via ticket machines and online app.

The PAYG by app/online is fully self-managed. There is no need to re-register for each year or session, students will still activate and switch off their daily parking sessions. From Session 2 2019, new students who park during O-week will be able to pay student rates. There is an increase from the current rates but are reasonable compared to commercial parking rates.

Communication will start going out to students this week with a lot of information on the parking webpage.

Kundyz Khaulanbyek departed the meeting at 5:55 pm.

- 4.2 Student Services and Amenities Fee (SSAF)
Presented by Nicole Saunders, Assistant Director Student Engagement.

Ms Saunders gave a brief overview of SSAF what are the funds used for. Members are asked to meet with Ms Saunders urgently to discuss and finalise the 2019 SSAF.

Moving forward, it was suggested that the consultation on SSAF be broaden to a larger group of students such as student groups/ societies' executives.

5. MINUTES OF THE PREVIOUS MEETING

- 5.1 The Minutes of the previous meeting held 4 February 2019 are provided

The Committee noted the amendment to the December 2018 expenditure report presented at this meeting.

RESOLUTION:

The SRC approved the minutes of the meeting held 4 February 2019 as a true and accurate record with minor amendment.

6. BUSINESS ARISING FROM THE PREVIOUS MINUTES

- 6.1 Summary of Outstanding Action Items

The Committee noted updates on the following items:

- Memorandum of Understanding (MoU) with Grapeshot: the MoU has been signed and will be circulated to all members for information. Grapeshot representative will be invited to attend the next SRC meeting;
- Election of the new Infrastructure Subcommittee's Chairperson: ongoing, members have not met;
- List of 2018 approved proposals that missed the 2018 budget: Campus Engagement confirmed that all approved proposals were paid in 2018 and the December 2018 expenditure report has been corrected; and
- Nominations for one SRC Spokesperson: Mr Hablutzel is appointed at this meeting.

7. UPDATE FROM SRC SPOKESPERSON

There was no report provided at this meeting.

8. REPORT FROM UNIVERSITY COUNCIL

The University Council met on 21 February 2019 and discussed the following:

- Projects from the Property unit were presented;
- SRC and Property's communication process improvement; and
- 2019 Indigenous strategy.

9. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

The SEC has not met this year therefore there is no update for this meeting.

10. AGENDA ITEMS FOR DISCUSSION

10.1 SRC 2019 Meeting Schedule

Paper submitted by Governance Services.

RESOLUTION:

The SRC unanimously resolved to endorse the SRC meeting schedule in 2019, subject to the new SRC members' reconsideration as appropriate.

10.2 Revised SRC Constitution

Paper submitted by Governance Services.

The Committee noted that due to the organizational structural and responsibility changes, the role of the Student Ombudsman was disestablished and the responsibility be given to an independent person appointed by the Vice-Chancellor. As a result, the SRC Constitution has been updated to reflect this change.

10.3 SRC Casual Vacancies

Paper submitted by Governance Services.

As a number of SRC casual vacancies could not be filled by another eligible candidate from the previous elections, the positions were advertised via a call for expressions of interest on the University's website (Student Portal) and social media. A number of nominations were received.

It is recommended that the SRC form a small working group to assess the nominations of eligible students and make recommendations for appointment to the Executive Director, Student Engagement and Registrar.

RESOLUTION:

The SRC resolved to form a small working group, consists of Mr Hablutzel, Mr Cullen, Paul Russell and McKenzie Kirby-Brown, to review the nominations received to fill casual vacancies in its membership.

10.4 Sleeping Pods

Paper submitted by Kimberly La, Undergraduate Student Representative.

Property unit supports the initial idea but raised concern of unseen costs and maintenance issue. It was suggested that Campus Wellbeing be consulted regarding the maintenance costs.

RESOLUTION:

The SRC unanimously resolved to approve upto \$16,995 for the purchase of one sleeping pod as a pilot, to see if it is well-received by students, subject to discovery of alternative sleeping pod that is cheaper. Proposed by Ms Las and seconded by Mr Hablutzel.

10.5 Increase in Colour Around Campus

Paper submitted by Ms La, Undergraduate Student Representative.

Due to the Property work planned on Campus, it was suggested that the stairs inside MUSE be used as a starting point for this project and a competition for student painters be organised by Campus Engagement.

RESOLUTION:

The SRC unanimously resolved to fund projects that will increase colour around campus upto \$3,000, particularly on steps to increase student engagement, university pride and positivity. The project be delegated to Campus Engagement for implementation. Proposed by Ms La and seconded by Ms O'Grady-Lee.

10.6 Protection for Jewish Students Against Antisemitism

Paper submitted by Ms La, Undergraduate Student Representative.

The Committee considered whether it is appropriate to single out a form of vilification in the Student Code of Conduct such as antisemitism, particularly when the University's Discrimination, Harassment

and Bullying Policy condemns *all* forms of vilification. Members suggested expressing SRC's support to this particular student group by providing them with an additional support during the Harmony Day event as an alternative.

RESOLUTION:

The SRC unanimously resolved to work with Jewish alliance to participate during Harmony Day. Proposed by Ms La and seconded by Ms O'Grady-Lee.

- 10.7 Creation of Student Casual Roles to Support SRC Activities
Paper submitted by Mr Cullen, Distance Student Representative.

SRC is assigned to plan student activities, primarily for postgraduate students, funded by the ex-MUPRA fund by the end of 2019.

RESOLUTION:

The SRC unanimously resolved to approve the creation of two student fixed terms casual positions funded by the MUPRA funds for 1) A Communications/Social Media coordinator and 2) An Events coordinator, with a funding limit of no more than \$30,000 per role. Proposed by Mr Cullen and seconded by Mr Russell.

- 10.8 Postgraduate Networking Social Event
Paper submitted by Mr Cullen, Distance Student Representative.

RESOLUTION:

The SRC resolved to approve the allocation of \$10,000 from the ex-MUPRA fund pool for the creation of a Postgraduate networking social event to be held in early Session 1 2019. Proposed by Mr Cullen and seconded by Mr Russell. Thirteen (13) votes in favour and one (1) abstention.

- 10.9 Session 1 2019 Postgraduate Cruise Social Event
Paper submitted by Mr Cullen, Distance Student Representative.

Members suggested the invitation be extended to the Postgraduate pathway students in order to provide them the networking opportunity with current Postgraduate students.

RESOLUTION:

The SRC resolved to approve the allocation of \$25,000 from the ex-MUPRA fund pool for the creation of a Postgraduate Cruise social event to be held in Session 1 2019. Seconded by Proposed by Mr Cullen and seconded by Mr Russell. Thirteen (13) votes in favour and one (1) abstention.

Mr Aidan Gelea joined the meeting at 6:58 pm.

- 10.10 Session 2 2019 Postgraduate Ball
Paper submitted by Mr Cullen, Distance Student Representative.

This item be deferred to the next meeting pending further information.

- 10.11 Global Voices
Paper submitted by Maddison O'Grady-Lee, Representative for Women Students.

Global Voices is an Australian organisation that offers the unique opportunity to partner with Universities to allow for their students to attend world class conferences. The proposed fund will go towards the Global Voices' administrative fee.

The Committee noted that Macquarie University also advertises any conference opportunities and suggested further research be conducted prior to any determinations being made.

ACTION:

Campus Engagement to conduct further research and bring back to the next meeting.

11. UPDATE FROM SUBCOMMITTEES

11.1 Equity and Diversity Subcommittee

There was no report provided at this meeting.

11.2 Infrastructure Subcommittee

There was no report provided at this meeting.

11.3 Marketing and Communication Subcommittee

There was no report provided at this meeting.

11.4 Student Elections Subcommittee

There was no report provided at this meeting.

11.5 Student Services and Amenities Fee (SSAF), SRC Budget and Finance Subcommittee

11.5.1 January – February 2019 Grant Applications

RESOLUTION:

The SRC resolved to approve the following funds to the respective student groups:

- \$1,200 for the Women's Collective - thirteen (13) votes in favour and one (1) abstention; and
- \$250 for the Macquarie Atheist and Secular Society (MASS) – all in favour.

12. UPDATE FROM SRC TREASURER

12.1 January - February 2019 Expenditure Report

The SRC noted the January and February 2019 Expenditure Report.

12.2 Session 2 2018 reports and financial statement

RESOLUTION:

The SRC unanimously resolved to approve the end of 2018 Treasurer report for distribution to the SEC and publication as part of the minutes for public consumption.

13. QUESTION TIME

13.1 Event requests from student groups

Campus Engagement was asked to review the backlog in event requests.

13.2 The Gender Equity conference

The event was held last week and students were unclear whether it was for staff or students. Clearer communication for future events was recommended.

13.3 Conference Room Use

Pending a clarification with the Executive Director, Student Engagement and Registrar, further information will be communicated to student groups.

14. OTHER BUSINESS

14.1 Ms La represented Macquarie at the Top 100 Future Leaders competition and further featured on the Australian Financial Review's cover. It's a collaboration between GradConnection and the Australian Financial Review. Ms La was also a runner up for the YoungBeing award by Blackmores.

14.2 Transport NSW has put the policy review on International student concession on hold due to the busy elections period.

15. MEETING CLOSE

There being no further business the meeting closed at 7:25 pm.

16. NEXT MEETING

The next meeting of the Student Representative Committee will be held on 11 April 2019.

CONFIRMED as a true record.

MS FIONA REED

SRC CHAIRPERSON

2018 SRC TREASURER'S REPORT

2018 SRC BUDGET: \$ 129,625+ (with approved variance of \$70,000) = \$199,625

Total Expenditure 2018: \$195,471

Variance: -\$4,154

DETAILS OF EXPENDITURE

LINE ITEM	TOTAL EXPENDITURE	HOW FUNDS WERE SPENT
Student Group Awards	\$17,500	<p>The SRC provided \$7,500 worth of prizes to 10 Student Groups which received awards at the 2018 Student Group Awards Night. These prizes ranged from \$1500 for the Student Group of the Year award to \$500 for winners of individual categories.</p> <p>\$10,000 was also directed to the afterparty of student group awards, including the funding of a free dessert bar.</p>
Entertainment	\$51,016.38	<p>For the second year in a row, the SRC made a \$50,000 contribution to the Re:Conception festival in order to add to the existing student experience that had developed since 2016.</p> <p>Direct targets for expenditure of these funds was organised by SRC members sitting on the Re:Conception steering committee.</p> <p>The SRC also invested \$1016.38 in enhancements to ubar parties, including a photo booth.</p>
Meeting expenses	\$1,073.56	This amount was spent on Dominos Pizza catering for SRC meetings.
O-Week giveaways	\$30,129.54	The SRC purchased Red Frogs, bamboo pens and phone wallets to distribute to students in O-Week. These materials used the SRC branding to assist in promotion of the SRC and its functions.
Agents' Commissions/Service Fees/Travel Insurance	\$289.94	<p>\$145.44 was spent on various transactions, each valued at \$12.12 to book travel to National Indigenous Students Conference, Queer Collaborations Conference and AGMC Conference.</p> <p>A further \$144.50 was spend on travel insurance.</p>
Airfares	\$2,101.16	These airfares allowed various students to attend the National Indigenous Students Conference, Queer Collaborations Conference and Australian GLBTIQ Multicultural Council.
Student Group Grants	\$74,854.84	<p>These funds were used for various grants to Macquarie's Student Groups. Some of the highest values include:</p> <ul style="list-style-type: none"> \$10,000 to the Debating Society \$7,500 for Walanga Muru's Deadly Ball and \$10,000 for the Indigenous Nationals.

		\$9,010 to the Greek Society for the MQ World Cup Futsal Tournament
Individual Student Grants	\$6,582.25	These funds were used to assist students in attending NAIDOC conference, National Indigenous Student Conference and Australian GLBT Multicultural Conference, along with overseas study trips.
Equipment purchases	\$11923.01	<p>These funds were used to purchase equipment for student groups and student facilities. These purchases include additional mobile phone chargebars around the university (including custom artwork), an additional barbecue for student groups' use and an additional data projector and screen.</p> <p>These funds have also been used to purchase updated signage for the SRC's meeting room.</p>