

## MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.30 pm on Monday 29 May 2017 in the Academic Senate Room, Level 3, 16 Wally's Walk (C8A).

**PRESENT:**

Fiona Reed (Chair)	Kimberley La	Paul Russell
Stacey Broll	Milind Lokhande	Anthony Ryan
James Cummins	Timothy Mathew	Cissy Shen
Aidan Galea	Alex Mikaelian	Aditya Srivastava
Grace Goddard	Suren Missaghi	Isuru Weerasooriya
Alexander Hablutzel	Mahyar Pourzand	Dee Zegarac
Sam Hurrell	Maddison Poynter	
Eliza Kitchener	Caitlin Rhodes	

**APOLOGIES:** Zwe Paing Sett

**ABSENT:** Kieren Ash

**IN ATTENDANCE:** Shantell Bailey, past SRC member  
Alistair Booth, past SRC member  
Elizabeth Carter, past SRC member  
Kim Guerin, Director of Campus Life  
Professor Kevin Jameson, Interim Deputy Vice-Chancellor (Academic) and Registrar  
Audrey Markowskei, HDR Postgraduate Student Member of Academic Senate  
Zoe Williams, Head of Governance Services  
Professor Leigh Wood, Pro Vice-Chancellor (Students)

**SECRETARIAT:** Megan Kemmis, University Committee Secretary and Manager of Secretariat Services

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### 1. ACKNOWLEDGEMENT OF COUNTRY

Shantell Bailey, the past Aboriginal and Torres Strait Islander student representative on the SRC, acknowledged the traditional custodians of the land.

### 2. WELCOME AND APOLOGIES

#### 2.1 WELCOME FROM THE DEPUTY VICE-CHANCELLOR (ACADEMIC) AND REGISTRAR, AND PRO VICE-CHANCELLOR (STUDENTS)

Professor Jameson and Professor Wood introduced themselves to members, with each stressing the importance of students to the University's community and their commitment to ensuring the best student experience. Professor Wood added that she would like to seek feedback from SRC members on various issues.

*Professor Leigh Wood departed the meeting at at 5:54 pm.*

#### 2.2 OVERVIEW OF THE SRC FROM THE DIRECTOR, CAMPUS LIFE

Ms Kim Guerin explained her role to SRC members, emphasising the support she and her staff provide to SRC and its members. She welcomed members to contact her on any issue regarding the SRC, and introduced Alistair Booth to go through some of the background of how the committee operates. Mr Booth provided an overview of the SRC, including its history, relevant Commonwealth legislation and recent changes to the SRC's Constitution. He also outlined the main reporting lines for SRC, and explained the

concept of “co-creation” which has underpinned the major projects undertaken by the previous members on SRC. Members noted advice concerning the SRC’s Facebook page and website, and noted that invitations will be issued for an induction workshop with relevant University staff and a weekend retreat.

**ACTION:**

Campus Life to issue invitations to members for a half-day induction workshop and a weekend retreat.

*Ms Shantell Bailey departed the meeting at 6:25 pm.*

**2.3 WELCOME AND INTRODUCTION FROM THE CHAIR OF SRC**

The Chair briefly introduced herself, and asked each member to speak briefly about themselves.

**3. DISCLOSURE OF CONFLICTS OF INTEREST**

There were no declarations of conflicts of interest.

**4. ARRANGEMENT OF AGENDA**

**4.1 ADOPTION OF UNSTARRED ITEMS**

All agenda items were addressed.

**5. MINUTES OF THE PREVIOUS MEETING**

**5.1 MINUTES OF THE MEETING HELD 4 MAY 2017**

Members approved the minutes of the previous meeting. Mr Paul Russell asked for advice regarding a grant application from the Queer Collective (see item 10).

**RESOLUTION:**

The SRC resolved to approve the minutes of the meeting held 4 May 2017 as a true and accurate record.

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 SUMMARY OF ACTIONS FROM THE STUDENT REPRESENTATIVE COMMITTEE MEETING ON 4 MAY 2017**

The Chair took members through these items, noting that some of these issues are ongoing and will need some decisions from the new SRC members. She also noted that the list of resolutions provided under item 9.3 requires more analysis, and that a further report will come to the next meeting.

**7. REPORT FROM UNIVERSITY COUNCIL**

The Chair explained that the SRC will receive updates from the Council student member, and added that no meeting of Council has been held since the last SRC meeting.

**8. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)**

The Chair advised that the student members on the SEC provide reports on SEC meetings to SRC. SEC last met on 9 May 2017, and while he had been unable to attend the meeting Mr Booth advised that SEC had thanked the out-going members of the SRC, and had received a finance report and report on the schedule of works undertaken by the previous members.

## **9. AGENDA ITEMS FOR DISCUSSION**

### **9.1 MEETING PREFERENCE FOR 2017**

Submitted by: Governance Services

The Chair pointed out that dates have been proposed for the rest of the year, or members can choose to meet on different days. Ms Williams added that finding dates that suit everyone will be difficult, and that previous members had chosen to alternate between Mondays and Thursdays and to meet monthly.

#### **ACTION:**

Members to provide SRC Secretariat with their day and time preferences for meetings.

### **9.2 NOMINATIONS FOR ASSISTANT CHAIRPERSON, TREASURER, ASSISTANT SECRETARY, SUB-COMMITTEES' MEMBERS AND 2 MEMBERS ON THE SEC**

Submitted by: Governance Services

The Chair outlined the major office holders for the SRC, and suggested that the issue of sub-committee membership be dealt with under item 11. She further suggested that the representatives on the Student Experience Committee be dealt with after the office holders are elected. Members noted that a formal call for nominations will be sent out following the meeting.

#### **ACTION:**

SRC Secretariat to issue a formal call for nominations and notice of election for the positions of Assistant Chairperson, Treasurer and Assistant Secretary.

### **9.3 SUMMARY OF RESOLUTIONS AND ACTIONS TAKEN BY PREVIOUS MEMBERS OF THE SRC**

Submitted by: Governance Services

The Chair reminded members that an update on this item will come to the next meeting.

#### **ACTION:**

SRC Secretariat to provide an analysis of the summary of resolutions and actions, highlighting any matters still unresolved.

### **9.4 CAMPUS HUB – COMMUNICATION TO STUDENTS**

Submitted by: James Cummins, Undergraduate representative

Mr Cummins presented his proposal, flagging student concerns at a lack of information concerning the closure of Campus Hub and the construction of a new food and beverage outlet near the University Library, including the potential loss of some existing outlets. Members expressed support for the motion regarding improved communication to students but suggested it be expanded to require Property to seek student feedback regarding these changes. Concern was also expressed regarding the potential noise impact of the new outlet on students using the Library.

Ms Guerin expressed support for the proposal, and Ms Williams suggested that advice be sought from Property regarding student representation in the decision-making for this project. The Chair suggested amending Mr Cummins' proposal to include the formation of a sub-committee to provide input and consultation on the Campus Hub project. It was agreed that, once approved by the Chair, an extract from the minutes of this meeting will be forwarded to the Director of Property seeking their urgent response. The amended resolution was approved unanimously.

#### **RESOLUTION:**

The Student Representative Committee resolved that:

- (i) the University should contact the student body via email to inform them in sufficient detail of the

current renovation plans for the Campus Hub facility, as well as providing adequate information on the university website about the plans thereof, and that the communication to students include a statement that the SRC has established an Infrastructure Sub-Committee to work with and consult with Property on the development of the Campus Hub to ensure that student interests are properly considered; and

- (ii) a sub-committee be formed to provide input and consultation to the University on the Campus Hub project.

**ACTION:**

SRC Secretariat to send an extract of the minutes of the meeting held 29 May 2017 to the Director of Property with a request for an urgent response on this matter.

*Kim Guerin departed the meeting at 7:20 pm*

## **9.5 SRC CONSTITUTION AND ELECTIONS**

Submitted by: Cissy Shen, Undergraduate representative from the Faculty of Human Sciences

Ms Shen presented her proposal for changes to the student election processes with respect to students in combined degrees across two or more faculties. Members discussed how the home faculty of such students is currently determined. While some members were in support, others raised concerns about the relative worth of a student's vote depending on the size of their faculty. Ms Williams provided background information, highlighting the complexity of how curriculum is managed at Macquarie University and suggested more work is required on clarifying for students how the faculty electorates work and how students are allocated to each electorate. She noted the suggestion that students be allowed to select which electorate they voted in but cautioned that this could be construed as gerrymandering.

The Chair asked if this issue was about more than just the student election processes, and members agreed that it was more broadly about how students identify with a home faculty. Members also discussed the role of faculty representatives versus the general undergraduate representatives on SRC.

Members agreed to form a sub-committee to discuss student election matters, with representation from elected and appointed members. Ms Williams advised that any proposed changes to current student election processes would need approval and support from the Student Experience Committee and Council. The Chair agreed, adding that these issues might require further consideration before any recommendation is made to these groups.

The following members self-nominated to be on the Student Election Sub-Committee: Cissy Shen (co-ordinator), Aidan Galea, Alexander Hablutzel, Eliza Kitchener, Timothy Mathew, Suren Missaghi, Mahyar Pourzand, Caitlin Rhodes, Paul Russell, Anthony Ryan, Isuru Weerasooriya and Dee Zegarac.

**ACTION:**

Ms Shen to arrange a meeting of the Student Election Sub-Committee to refine the proposed changes to student election processes.

## **9.6 CREATION OF NEW PARKING SUB-COMMITTEE**

Submitted by: Cissy Shen, Undergraduate representative from the Faculty of Human Sciences

Ms Shen presented her proposal for the creation of a Parking Sub-Committee, and advised that the issue has already been discussed with some SRC members, with Ms La suggesting the SRC talk to Macquarie Centre about a possible student parking rate, and Mr Galea suggesting discussions with the local council. The Chair suggested this work could be done by the Property Sub-Committee. After some discussion Ms Shen suggested the Property Sub-Committee be named the Infrastructure Sub-Committee and have responsibility for parking issues, among other matters. Members supported this suggestion unanimously.

**RESOLUTION:**

The Student Representative Committee resolved to rename the Property Sub-Committee to become the Infrastructure Sub-Committee, and that the Infrastructure Sub-Committee have responsibility for issues related to parking among other matters.

## **10. UPDATE FROM SRC TREASURER**

As the SRC Treasurer position is currently vacant, Ms Guerin provided a tabled report on expenditure in May. Mr Russell raised the issue of a grant submission from the Queer Collective for \$2000 which he had been advised was approved by the previous Treasurer. He pointed out the request was made in December 2016 to help pay for costs for members to attend a conference in July. It was agreed the matter would be referred to Ms Guerin for her urgent advice. Mr Booth pointed out the costs of the hand-over and induction events are not included in the report and will need to be added to the final May expenditure report.

**ACTION:**

SRC Secretariat to contact the Director of Campus Life seeking her urgent advice regarding the \$2000 grant approved for the Queer Collective.

**11. UPDATE FROM SUB-COMMITTEES**

The Chair advised that once the Sub-Committees have been re-established, regular reports will be presented at this point of the meeting. In addition to the sub-committee established under item 9.5, she asked members to express interest in being on the following committees (final sub-committee names to be determined by members):

- Infrastructure: Stacey Broll, James Cummins, Aidan Galea, Grace Goddard, Alexander Hablutzel, Sam Hurrell, Kimberley La, Milind Lokhande (check), Suren Missaghi, Mahyar Pourzand, Caitlin Rhodes, Paul Russell, Anthony Ryan, Cissy Shen, Isuru Weerasooriya and Dee Zegarac.
- Marketing: James Cummins, Eliza Kitchener, Milind Lokhande, Timothy Mathew, Mahyar Pourzand, Maddison Poynter, Caitlin Rhodes, Paul Russell, Isuru Weerasooriya.
- SSAF and Finance: Aidan Galea, Alexander Hablutzel, Eliza Kitchener, Kimberley La, Suren Missaghi, Caitlin Rhodes, Paul Russell, Anthony Ryan, Cissy Shen, Aditya Srivastava, Isuru Weerasooriya and Dee Zegarac.

Members agreed that issues related to Campus Hub would be referred to the Infrastructure Sub-Committee.

**12. QUESTION TIME**

**12.1** No questions were raised.

**13. OTHER BUSINESS**

**13.1** Cissy Shen moved a vote of thanks to Alistair Booth for his work in organising the Vice-Chancellor's welcome to new SRC members and to the previous members of SRC in general for their work over the past two years.

**14. MEETING CLOSE**

There being no further business the meeting closed at 7:56 pm.

**15. NEXT MEETING**

The next meeting of the Student Representative Committee will be held on Thursday 29 June 2017.

**CONFIRMED** as a true record.

**MS FIONA REED**  
**CHAIR**