

## MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.30 pm on Monday 3 April 2017 in the Academic Senate Room, Level 3, 16 Wally's Walk (C8A).

**PRESENT:**

Fiona Reed (Chair)	Elizabeth Carter	Tristan Warren
Kieren Ash	Lachlan Greenberg	Yi Wong
Shantell Bailey	Lachlan McGrath	
Alistair Booth	Ryan Thalari	

**APOLOGIES:**

Courtney Knight	Sherry Shi	David Yao
Jacqueline Olling	Freya Wadlow	

**IN ATTENDANCE:**

Kim Guerin, Director of Campus Life  
Megan Kemmis, University Committee Secretary and Manager of Secretariat Services  
Kerri Mackenzie, Project Officer to Academic Senate

**SECRETARIAT:** Air Sinthawalai, Governance Officer

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### 1. WELCOME AND APOLOGIES

The Chair welcomed members and noted that apology had been received from Courtney Knight, Jacqueline Olling, Sherry Shi, Freya Wadlow and David Yao.

The Chair noted that in addition to the members, the following were in attendance:

- Kim Guerin – Director of Campus Life
- Megan Kemmis - University Committee Secretary and Manager of Secretariat Services
- Kerri Mackenzie - Project Officer to Academic Senate

The agenda items were reordered to allow delayed members to be present. This meeting was quorate at 7.24pm and all resolutions were voted accordingly.

### 2. DISCLOSURE OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

### 3. ARRANGEMENT OF AGENDA

#### 3.1 ADOPTION OF UNSTARRED ITEMS

All agenda items were addressed.

### 4. PRESENTATIONS BY INVITED GUESTS

#### 4.1 STUDENT ADVISORY GROUP ON ACADEMIC INTEGRITY 'DRAFT STATEMENT'

Submitted by Cissy Shen, Chair of the Student Advisory Group on Academic Integrity and Kerri Mackenzie, Project Officer to Academic Senate

Ms Mackenzie provided an overview of the Academic Integrity background and the five core values. The draft statement is now open for consultation prior to progressing to Academic Senate for approval. The members

of the Student Representative Committee are invited to submit feedback on the draft Academic Integrity Statement by close of business Wednesday, 14 April 2017.

Following receipt of any feedback, students will be invited to attend a workshop scheduled in early. As the Academic Integrity Statement will apply to all Macquarie University's staff and students, a communication strategy for this statement will be established.

*Ms Mackenzie departed the meeting at 5.54pm*

## **5. MINUTES OF THE PREVIOUS MEETING**

### **5.1 THE MINUTES OF THE PREVIOUS MEETING HELD 9 MARCH 2017 ARE PROVIDED**

RESOLUTION:

The Student Representative Committee confirmed the minutes of the 9 March 2017 SRC meeting as a true and accurate record.

## **6. BUSINESS ARISING FROM THE MINUTES**

### **6.1 SUMMARY OF ACTIONS FROM THE STUDENT REPRESENTATIVE COMMITTEE MEETING ON 6 FEBRUARY 2017**

Update on the outstanding action items from the previous meetings which are not discussed in any other item:

- **Idea Incubator**  
Mr Pantenburg and Dr Wilkes have advised that given the pending change in reporting lines for the Deputy Vice Chancellor (Student & Registrar) (DVC (S&R)), they anticipate that it will be at least three months prior to them presenting an updated proposal to the SRC for consideration.
- **Hackathon Event**  
Mr Warren has liaised with Student Engagement and was advised of alternatives to organise this event without relying on the SRC budget. An update will be provided to the members via the SRC Facebook page.
- **SRC Constitution**  
The Committee noted that twelve members have endorsed the amended SRC Constitution, by circular resolution, for approval by the SEC.
- **Complaints Management Procedure**  
Completed. An invitation has been sent to the Student Grievance and Disciplinary Manager to confirm his availability to present to a SRC meeting date during Semester 2 2017.

## **7. REPORT FROM UNIVERSITY COUNCIL**

The Committee noted the following from the first 2017 University Council meeting held on 23 February:

- The University Council has officially placed the 'Acknowledgment of Country' at the beginning of its meeting moving forward and expressed that it would be appropriate for the SRC to follow the same practice.
- The University has developed a Tree Management Plan due to the constructions of new buildings on campus where many trees will be removed.
- The University Council approved to extend Ms Fiona Reed's term of office as the Chair of SRC until 31 December 2017.

## **8. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)**

The Committee noted the following from the first 2017 SEC meeting on 21 March:

- The SEC thanked Mr Booth for the effort in preparing the schedule of work and congratulated Mr Booth and Mr McGrath on fulfilling the reporting obligations of the SRC.
- The SEC expressed concerns about the SRC resolution which allowed a Grapeshot observer to attend SRC meetings. The SEC requested the SRC to report on how this relationship will be managed with particular regard to ensuring that confidentiality is maintained on agenda items, including Council related matters which were at times commercial-in-confidence

## **9. AGENDA ITEMS FOR DISCUSSION**

### **9.2 STRUCTURE OF THE AGENDA ARRANGEMENT FOR OBSERVERS AT SRC MEETINGS**

Following feedback from the SEC, the Chair of SRC reminded members that although the resolution is supported, attendance of any observers or guests on confidential discussions will be at the discretion of the Chairperson as per the SRC Constitution.

Members expressed a view that whilst this resolution will come into effect by the time new SRC members are in place, it may be more appropriate for the new members to determine should this resolution be reviewed.

Mr McGrath advised that the memorandum of understanding (MOU) has been drafted intending to regulate the relationship between the SRC and Grapeshot and will be circulated to members via the SRC Secretariat for consideration.

**ACTION:**

Mr McGrath to submit the MOU to the SRC Secretariat for circulation to SRC members.

*Tristan Warren departed the meeting at 6.07pm*

### **9.1 FUNDING FOR NATIONAL INDIGENOUS TERTIARY EDUCATION STUDENT GAMES**

Paper submitted by Ms Shantell Bailey, Student Representative for Aboriginal and Torres Strait Islander Students,

The Committee noted that students who participated in the 2016 games have since engaged with Walanga Muru and Macquarie University. At this event, students are able to represent themselves, the University, their people and the team while meeting other Aboriginal and Torres Islander students from across the country.

Although Walanga Muru has allocated some funding with the remainder from sponsorship and fundraising, SRC was requested to consider funding the student flights to Melbourne.

**RESOLUTION:**

The Student Representative Committee resolved to provide funding to cover the cost of flights for 24 Aboriginal and Torres Strait Islander Students to participate in the 2017 National Indigenous Tertiary Education Student Games.

At present funding 24 students to fly to Melbourne has been quoted to cost \$6, 672.00. All in favour.

### **9.3 ELECTION EXPENDITURE**

Paper submitted By Alistair Booth, Undergraduate Student Representative.

The Committee noted that the voting period commences at 3.00pm on Friday 5 May 2017. SRC will host a BBQ event on 4 April 2017 and plan to organise food trucks and more events during the voting period to raise awareness and engage more students to vote for the SRC elections.

RESOLUTION:

The Student Representative Committee resolved to allocate up to \$4000 on election related promotion and marketing. All in favour.

**9.4 THE DR DEIDRE ANDERSON STUDENT BURSARY**

Paper submitted By Alistair Booth, Undergraduate Student Representative.

Dr Anderson has announced her departure from the Macquarie University at the end of April 2017. Her work to improve the university experience for students, and to support their personal development alongside their academic progress is well acknowledged.

In response to her contribution during the past years, this proposal is put forward for SRC to allocate some funding to the Dr Deidre Anderson Student Bursary fund. Through a process of application (still to be determined, but similar to the current student group grant process), student groups and individuals may apply to the SRC for this bursary. The individual(s) and/or student group(s) selected will be awarded the money to be used on an event or initiative that contributes to the fostering of the Macquarie University spirit and that helps flourish a sense of community on Campus.

RESOLUTION:

The Student Representative Committee resolved to introduce a bursary of \$1,000 to be awarded to individuals and/or student groups annually to be used to contribute towards activities and initiatives that facilitate a sense of community on Campus, in honour of the contributions made to the University by the outgoing Deputy Vice Chancellor (Students and Registrar), Dr Deidre Anderson.

Operational practicality to work on how money will be approved. All in favour.

**11. UPDATE FROM SUB-COMMITTEES**

**11.1 MAJOR STUDENT ORGANISATION (MSO) SUB-COMMITTEE**

The Committee noted that Mr Yao is an absentee for this meeting and there is no report from the MSO.

**11.2 STUDENT SERVICES AND AMENITIES FEE (SSAF), SRC BUDGET AND FINANCE SUB-COMMITTEE**

There is no report provided at this meeting.

**11.3 MARKETING AND COMMUNICATION SUB-COMMITTEE**

There is no report provided at this meeting.

**11.4 PROPERTY SUB-COMMITTEE**

There is no report provided at this meeting.

**11.5 LEGAL CENTRE SUB-COMMITTEE**

Yi Wong provided the progress made in regards to the student legal service ('SLS') as Attachment 4 and the list of SRC members on the SLS Committee.

SLS will run the pilot service for the period of six months before reviewing whether to continue the operation and consider how it will fit into the University operational structure.

## **12. QUESTION TIME**

### **12.1 SRC Elections**

*Ryan Thalari arrived and attended the meeting at 7.12pm.*

- Members sought clarification about some elected positions which appear to have become appointed positions. Members were advised that they are casual vacancies, which, in accordance with the SRC Constitution, must go through an appointed process to hold office for the unexpired portion of the term of office of the SRC Members being replaced.
- An Expression of Interest was posted on the Facebook Alumni page today seeking alumni who wants to participate in the appointment process.
- Members are invited to attend the candidates briefing session on 1 May 2017 to meet with candidates and share their experiences during the last campaigning period and their time on the SRC.

When: Monday 1 May, 9.45am – 10.15am  
Where: Senate Room, C8A Building

#### **ACTION:**

An invitation email for the Candidate Briefing session will go out to all members following this meeting.

*Elizabeth Carter arrived and joined the meeting at 7.25pm.*

## **13. OTHER BUSINESS**

- 13.1** The Committee noted that Ms Sally McManus, an MQ Alumni, has recently been elected as the Secretary of the Australian Council of Trade Unions (ACTU). Ms McManus is a former president of the Macquarie University student union, and briefly involved in the Student Council.

Kieren Ash proposed that SRC send congratulations to Ms McManus of her appointment because of her relationship as an MQ alumni. Proposed by Kieren Ash and seconded by Lachlan McGrath.

Three votes in favour, three votes against and two abstentions. The resolution was not supported.

## **10. UPDATE FROM SRC TREASURER**

### **10.1 EXPENDITURE REPORT**

Members noted the April 2017 expenditure report provided by the SRC Treasurer.

### **10.2 2016 TREASURERS REPORT**

The Committee noted that the only change made to the attached 2016 Treasurer Report from the version approved by the SRC 9 March meeting is the total budget figure on page 1.

Due to the limited account codes, SEC sought further clarification about the information on the report, which was clarified during its meeting.

SEC also suggested that the opportunities be explored to allow better functionality for the role of the SRC Treasurer.

## **14. MEETING CLOSE**

There being no further business the meeting closed at 7.34 pm.

**15. NEXT MEETING**

Members are reminded that agenda items for the meeting of Thursday 4 May 2017 are due by Thursday 20 April 2017, 5.00pm.

**CONFIRMED** as a true record.

**MS FIONA REED**  
**CHAIR**