

Student Guide

Follow these steps to update your bank details in e-Student:

Step 1. Login to e-Student.

eStudent

Enter your log in information below, then select **Log In**.
All fields are required.

Student Id*

Password*

Configuration

Log In

Cancel

[Click here](#) for login assistance

Step 2. Click on the **My Finances** option in the header tab, shown below, see right-most option.

[My Home and Help](#) [My Details](#) [My Applications](#) [My Offer](#) [My Enrolment](#) [My Classes](#) [My Results and Graduation](#) [My Finances](#)

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[Calculate your GPA Link](#)
[Unit Census Dates Link](#)

WELCOME TO MACQUARIE UNIVERSITY ESTUDENT

eStudent is your personal web application where you can:

- check and update your contact details
- enrol in units and register in classes if applicable

Step 3. Once in the **Financial Transactions** landing page (after clicking in **My Finances**), click on the **My Bank Details** menu item at left (see option encircled in red below).

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Outstanding Debt
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FINANCIAL TRANSACTIONS

Information

From 1 January 2017, the 10% upfront discount has been removed due to government legislation. Please request a refund by clicking on the 'View my Current Debts' button to retrieve a list of your financial transactions. You may request a refund at the bottom of the page.

1. Overdue fee transactions are shown in red.
2. Provided you have completed the relevant HECS-HELP or FEE-HELP and SA-HELP form (if applicable) transferred to the Australian Taxation Office (ATO) approximately 2 weeks after the census date. If this is not done, you will be liable for the full amount of the fee.
Note: If you want to defer your Student Services and Amenities Fee (SSAF) to the ATO, please submit your HECS-HELP or FEE-HELP form by the census date.
3. Please allow two business days for payments to be reflected against your account.
4. You must pay by the University's Payment Due Date to avoid receiving a \$200 late payment fee. This applies to all payments.

Total Debts to be paid by Due Date: \$0.00

Step 4. Update your bank details. Please set the *Payment Method* to **Electronic Funds Transfer**. This will automatically select the *Bank Code Type* as **BSB**. You will require the following information:

Information Item	Information Needed
Payment Method	Electronic Funds Transfer
Payee Name	(Name of the Bank Account holder)
Bank Name	(The name of the depository bank, e.g. National Australia Bank, Commonwealth Bank, etc.)
Bank Code Type	BSB
Bank Code	(BSB number of the format NNN-NNN, or 3-digit number, dash, and another 3 digit number)
Bank Account	(Bank account number, must not contain dashes and other non-alphanumeric characters)

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MY BANK ACCOUNT DETAILS: CHANGE

Information
Please provide your payment method.

Payment Method

*

Electronic Funds Transfer ?

Payee Name

*

?

Bank Name

*

?

Bank Code Type

*

BSB ?

Select BSB only.

Bank Code

*

?

Bank Account

*

?

Save

Cancel