The 2022 Professor Judyth Sachs PACE Prizes

Frequently Asked Questions (FAQs)

1. Can I apply for more than (1) prize?

Yes. You can apply for a Faculty student prize and a Leadership prize. You can also submit applications for individual activities and group activities if you completed more than one PACE Unit or work integrated learning activity.

2. What constitutes supporting documentation?

Supporting documentation could be a letter of endorsement/feedback report/ email with feedback or other documentation that you think will enhance and support your prize application or nomination. Did you create something digital? If so, you can attach the link in the supporting document.

3. How much supporting documentation can I attach?

There is a **4-page** maximum. Applications/Nominations with more than 4 pages will not be eligible. Remember, you need to be clear and concise in your application… just like in your job application or interview.

4. Does my PACE Unit Convenor need to endorse my application for the Faculty Student Prize and Student Leadership Prize?

Yes. These two categories require the endorsement from your PACE Unit Convenor.

5. My PACE Unit Convenor has left Macquarie and I am not able to obtain their endorsement – can I still apply?

Yes. We would encourage you to obtain endorsement from someone else like your Host/Project Supervisor or someone else that can support your application.

6. I am in the process of filling out the award form and my host supervisor is happy to provide supporting documents. Is there a form or template they can fill out?

There is no template/form for Host Supervisor. This can be on a business letterhead or from the host supervisor's email.' You can upload this as part of your supporting documentation. It's a good opportunity to ask them for a reference that will support future job applications.

7. For group applications, do we needed to submit applications individually? Or is one application submitted on behalf of the whole team?

For a group application, only **one** person from the group completes and submits the application on behalf of all group members. In the application, you will need to select 'group,' and add the details of all members of your group, including their full name and student email must be included in the application. All members of the groups can contribute to the application and must consent to the application being submitted.

8. Who is eligible to apply for a 2022 Professor Judyth Sachs PACE prize?

If you successfully completed your PACE Activity in Session 1, Winter vacation, Session 2 or Session 3 during 2022, you are eligible to apply for a 2022 Professor Judyth Sachs PACE Prize.

9. I am a Macquarie University alumnus who graduated in 2022 after my PACE activity in 2022. As I am not a current student, I wonder if I am eligible to apply for this prize?

If you completed your PACE Activity in 2022, you ARE eligible to apply for a 2022 Judyth Sachs PACE Prize.
Please visit the [PACE Prizes](#) website for further information.

10. Who do I contact if I have questions regarding PACE Prizes?

Please contact LToperations@mq.edu.au if you require further assistance.

Handy Hints and Tips for the four Prize categories

These tips have been prepared to help students and staff with their responses to the 2022 Judyth Sachs PACE Prizes criteria. Some overall suggestions to help make your applications/nominations stand out are listed below.

1. Read the prize guidelines carefully and ensure your responses address the relevant criteria.
2. Be creative in your responses! Use digital tools like an ePortfolio or make a video to support your application.
3. Provide appropriate evidence related to the category.
4. The prize application is like a job application in many ways, because you want to showcase your achievements and stand out from others. There are resources in Employability Connect that are relevant so please take a look.
5. Ask someone to peer review your application/nomination and take on board their feedback before you submit.
6. All PACE Units are eligible for a prize, and all students are welcome to apply -- undergraduate or postgraduate.

PACE Faculty Student Prize - Self Nomination

Did you make an outstanding contribution to a partner organisation or the broader community through your PACE work integrated learning activity?

• We want to know about the positive impacts of your PACE activity. Provide details of your contribution to the organisation and be specific, including evidence of impact where possible. Did you develop something new for the organisation? Did you improve an existing system or process? How did your activity make a difference for the organisation?

• Provide information about the skills you developed during your PACE activity, particularly those that will help you in your future career. We want to know what technical or employability skills you learnt or applied – it could be a new IT system, or you developed a new skill such as working in a team or problem-solving skills. Tell us about the skills you developed and provide specific examples. Check the MQ Employability Skills Guide in MQ Employability Connect.

• For some students, PACE clarifies their career goals and provides an opportunity to confirm this. For others, the PACE activity may do the opposite and exposes them to something new that they may not have considered. Please tell us how the PACE activity has prepared you for your career? Did it help you get a job with the organisation or a different organisation? Would you have been offered the job you currently have without completing your PACE unit? Tell us how completing the PACE activity has assisted your career journey.

• Please address the criteria of the prize. We recommend using the STAR Technique.

• If your activity was completed as part of a group – all group members details and their consent must be included in their application and should also contribute to the application

PACE Student Leadership Prize - Self Nomination

Did you coordinate a group of students in a group activity, or hold a leadership role or leadership responsibility during your PACE work integrated learning activity? Did you hold a leadership role with the partner organisation as part of an activity?

• We want to hear how you did this and the approach you took. Please be specific and provide examples about how you supported the other students.
• How did you work with other students to achieve positive results?
• Did you develop any leadership skills through your PACE activity?
• What strategies did you use to lead the group or project?
• Were there problems in the group and how did you overcome them?
• How did you successfully manage the project/staff – did you use any digital tools to support this? What was your approach with managing the project/staff?
• Did you use your problem-solving skills? Provide examples of problems you overcame.
• How did you build and maintain relationships?
• How did you use your communications skills?

It is mandatory to get an endorsement/testimonial:
• from your **group members** if your activity was part of a group
• from your **host supervisor** if your activity was an individual activity
• from your **Unit Convenor** to support your application

Please address the criteria of the prize. We recommend using the STAR Technique.

Check the MQ Employability Skills Guide in MQ Employability Connect.

PACE Staff Prize - Nomination only

Our PACE staff support thousands of students with their PACE activities. This is a chance to nominate an academic or a professional staff member involved with PACE for the fabulous work they do.

- Provide information on a staff member and how they have gone above and beyond to support PACE. Please outline what they did? Was it for a specific project or is this a staff member who always goes above and beyond? Please also provide information on how the staff member has supported students/staff regarding PACE activities.
- Feel free to attach evidence to support this which can be letters of endorsement from a PACE partner, students, or other staff. Informal feedback received via email can also be used in your supporting documentation.

PACE Partner Prize - Nomination only

PACE would not exist without our amazing PACE Partners. This category is really a chance to recognise our PACE partners and the wonderful work they do in providing projects or hosting students in their organisations.

- We really want to hear why you have nominated this PACE Partner and how they have gone above and beyond to work with Macquarie University on PACE activities.
- Are they a partner that you have worked with for a long time? Or are they just the easiest to deal with and are always happy to support PACE and provide opportunities for students?
- How has the partner supported students to develop their employability skills? We want the details.
- Do they provide great support for the students (i.e., on the job training)?
- Why do students love this partner so much? Please provide examples of impact.
- Is there a person/s at the partner organisation that deserves recognition for the work they do to support PACE and students?