

## MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.30 pm on Thursday 27 September 2018 in the Meeting Room 4, Level 4, MUSE Building, 18 Wally's Walk.

<b>PRESENT:</b>	Fiona Reed (Chair) Alex Cullen Aidan Galea Alexander Hablutzel Sam Hurrell	Kimberly La Sarah McCabe Maddison O'Gradey-Lee Tamara Paulin Mahyar Pourzand	Paul Russell Zwe Paing Sett Cissy Shen Aditya Srivastava Elliott Zhu
<b>APOLOGIES:</b>	James Cummins Leanne Freame	Heather Lockwood Caitlin Rhodes	Anthony Ryan
<b>ABSENT:</b>	Timothy Mathew	Suren Missaghi	Samuel Palmer
<b>IN ATTENDANCE:</b>	Nicole Saunders, Manager, Campus Engagement Megan Kemmis, Manager, Secretariat Gail White, Executive Director, Student Engagement and Registrar		
<b>SECRETARIAT:</b>	Air Sinthawalai		

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### 1. ACKNOWLEDGEMENT OF COUNTRY

The Chair provided an Acknowledgement of Country on behalf of the SRC.

#### ACTION:

Ms Tamara Paulin will provide the Acknowledgement of Country at the next SRC meeting, 22 October 2018.

### 2. WELCOME AND APOLOGIES

The Chair welcomed all members; including Mr Elliott Zhu as the new Postgraduate Student Representative members, and noted the apologies outlined above.

The Chair noted that in addition to the members, the following were in attendance:

- Ms Maddison O'Gradey-Lee – attended via Skype
- Ms Nicole Saunders – Manager, Campus Engagement
- Ms Megan Kemmis – Manager, Secretariat
- Ms Gail White - Executive Director, Student Engagement and Registrar

and that the meeting was quorate.

The Committee noted the resignation of Ms Dee Zegarac, the Undergraduate Student Representative from the Faculty of Arts and the SRC Treasurer. The process to fill SRC Treasurer position will be discussed at this meeting.

### 3. ARRANGEMENT OF AGENDA

#### 3.1 Disclosure of conflicts of interest

Mr Paul Russell declared possible conflict of interest in relation to funding application (item 11.4).

#### 3.2 Adoption of unstarred items

The items not starred for discussion were noted, and where appropriate, adopted as recommended.

*Mr Aditya Srivastava arrived and attended the meeting at 5:46 pm.*

#### **4. PRESENTATIONS BY INVITED GUESTS**

##### **4.1 Student Success Strategic Framework**

Presented by Ms White, the Executive Director Student Experience and Registrar.

Following the consultation process undertaken with the Macquarie University community, the guiding principles have been shaped to provide the best service for MQ students from day one until graduation. The framework will improve the existing services as well as be responsive to new challenges. Students will be able to expect the same service and advice whether from the faculties or central units. More support and academic skills training during assessment weeks will also be offered.

#### **5. MINUTES OF THE PREVIOUS MEETING**

##### **5.1 The Minutes of the previous meeting held 27 August 2018 are provided**

###### **RESOLUTION:**

The SRC approved the minutes of the meeting held 27 August 2018 as a true and accurate record with minor amendment.

#### **6. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

##### **6.1 Summary of Outstanding Action Items**

The Committee noted updates on the following items:

- Student Elections Subcommittee membership: ongoing, Mr Timothy Mathew and Mr Suren Missaghi are to confirm their membership with the SRC Secretariat;
- SRC Room Use Guidelines: the guidelines was ratified by Infrastructure subcommittee and will be included on the 22 October 2018 meeting agenda;
- Postgraduate Funds: All data from MUPRA was paper base and not accessible. However, Ms Saunders has met with a number of Postgraduate student representatives and will send out an email to members for brainstorming of how to utilise the fund;
- Livestreaming of SRC Meetings: this discussion is deferred to future meeting;
- Invitation for Grapeshot to attend SRC meetings: ongoing, Mr Hurrell with meet with Grapeshot to discuss the MoU;
- Standards and Dispute Resolution for University Funded Publications: ongoing, Campus Engagement is currently reviewing the documentation with Grapeshot. Any SRC members who would like to participate should contact Ms Saunders;
- Editorial Review Board Reform: completed, Campus Engagement has noted the SRC recommendation;
- Process of declaring position vacant; ongoing, the matter is deferred to the next meeting; and
- Question to Campus Engagement: ongoing, the matter is deferred to the next meeting.

##### **6.1.1 Letter of Censure to Property**

The amended letter has been forwarded to Property Services.

#### **7. UPDATE FROM SRC TREASURER**

##### **7.1 August 2018 Expenditure Report**

Due to the SRC Treasurer position vacancy, members noted the August 2018 Expenditure Report produced by Campus Engagement. The remaining 2018 budget is approximately \$65,000, not including postgraduate fund.

#### **8. UPDATE FROM SRC SPOKESPERSON**

##### **8.1 Review of Re:Conception**

Great success event with some safety concerns that need to be addressed for next year. Although there was a strong police and security presence, the alcohol access and consumption during the event needs to be reviewed.

## 8.2 Update on student groups meeting

It was a significantly lower attendance than the previous meeting but relatively positive. The major discussions were around more visibility of SRC funding to student groups which will be discussed with Campus Engagement and the use of Campus Common and Lincoln Lawn that they cannot advertise or bring in food for student group events.

A proposal for SRC budget to purchase equipment for general student group usage will be put forwarded for discussion at the next SRC meeting. Base on the previous experience, the Chair recommends some protocols be put in place for share resources.

Campus Engagement will look into assets from disbanded groups which may be useful to others.

## 9. REPORT FROM UNIVERSITY COUNCIL

University Council has not met therefore there is no update for this meeting.

## 10. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

The SEC met on 11 September 2018 and discussed the following:

- SRC structure and Ms Fiona Reed's on SRC over the past few years;
- extension of Ms Reed's term of office as the Chair of SRC until 30 June 2019;
- skills based training for a SRC student Chair, including potential change to the SRC Constitution;
- how general communication from Property to students can be improved;
- Partnership with and recognition of student members project and how it could be expanded to SRC members;
- presentation and update on the Library Plan; and
- RNA framework and training implementation.

### 10.1 SRC reporting requirement to the SEC

Paper submitted by Governance Services.

Members acknowledged the outlined SRC reporting requirements. The draft SRC Budget and Program of Work for 2019 was previously approved and the final version of document will be discussed at the next SRC meeting.

## 11. AGENDA ITEMS FOR DISCUSSION

### 11.1 Funding Application for MQ Deadly Ball

Submitted by Ms Maddison O'Gradey-Lee, Representative for Women Students, and, Mr Anthony Ryan, Representative for Students with a Disability.

Members acknowledged the amount of budget remaining should SRC determine to provide the financial support for 2018 event. Although members considered this event as valuable to Indigenous students, the next SRC should not be obliged to the current SRC's decision.

#### RESOLUTION:

The SRC unanimously resolved to provide \$7,500 to Walanga Muru's Deadly Ball in 2018 and in principle provide financial support to this event subject to determination of each year proposal.

### 11.2 SRC Financial Contribution for an Indigenous Student, Tylah Blunden

Paper submitted by Ms O'Gradey-Lee, Representative for Women Students.

Ms White advised that the matter was referred to the Pro Vice-Chancellor Indigenous Strategy and it was confirmed that \$3,000 was granted to Ms Blunden since the request is made, including another amount of funding prior. The Committee acknowledged that Ms Blunden is a first year student and therefore has not completed enough credit points to be eligible for the HECS-HELP loan, that most students going on exchange access to fund their trips, and considered whether it would be appropriate for this body to approve such a large amount of its fund to an individual.

Members was informed that the two Canadian students who came on a similar exchange program at Macquarie University was financially supported by their University, with an assistance from Dunmore Lang College whom offered a student rate accommodation. Although the Committee discussed that Ms Blunden should have sought funding from other avenue of the University, members are in support of what Ms Blunden can gain from this experience. The Committee reviewed previous approved applications

for individual and noted that the highest granted fund was \$2,000.

**RESOLUTION:**

The SRC resolved to provide upto \$2,000 grant to female, Indigenous student Tylah Blunden, to assist her with her accommodation costs while undertaking a six month academic and Cultural exchange at the University of Victoria, Canada on the condition that Ms Blunden, on her return, presents to the SRC and Marangamuru as required in relation to her experience. Proposed by Ms O'Gradey-Lee and seconded by Mr Alex Cullen. Twelve (12) votes in favor and one (1) abstention.

**11.3 Appointment process for SRC Treasurer's casual vacancy position**

Paper submitted by Governance Services.

As a result of Ms Dee Zegarac's recent resignation from the SRC, the Treasurer position is vacant. The Constitution outlines that SRC members must promptly appoint one of the members to fill a casual vacancy in the office of the Treasurer. As such, the process and timeline is established for members' consideration.

**RESOLUTION:**

The SRC unanimously endorsed the process to appoint a new Treasurer as required under the SRC Constitution.

**11.4 Late Grant Applications**

Paper submitted by Mr Paul Russell, GLBTIQ Students Representative.

Mr Russel spoke to each application in more detail including how the fund will be spent.

**RESOLUTION:**

The SRC resolved to:

- approve a funding amount of \$800 to Macquarie Chess League. Proposed by Mr Russell and seconded by Mr Sam Hurrell. Twelve (12) votes in favor with one (1) abstention; and
- unanimously approve a funding amount of \$2,000 to Queer Collective.

**12. UPDATE FROM SUBCOMMITTEES**

**12.1 Equity and Diversity Subcommittee**

There was no report provided at this meeting.

**12.2 Infrastructure Subcommittee**

There was no report provided at this meeting.

**12.3 Marketing and Communication Subcommittee**

Members will meet on 4<sup>th</sup> October 2018. Members are encouraged to attend as the appointment of new subcommittee chair will be discussed.

**12.4 Student Elections Subcommittee.**

The call for meeting will be circulated to members shortly. Members need to meet with Ms Saunders regarding Livestreaming SRC meetings initiative to discuss the operation and support concerns prior to any further formal discussion.

**12.5 Student Services and Amenities Fee (SSAF), SRC Budget and Finance Subcommittee**

There was no report provided at this meeting but noted that members will meet on 4<sup>th</sup> October 2018. The Committee noted that Mr Galea is now the Chair of SSAF, SRC Budget and Finance Subcommittee.

### 12.5.1 September 2018 Funding Application Recommendations

Submitted by Mr Hurrell, Undergraduate Representative for the Faculty of Medicine and Health Sciences.

#### RESOLUTION:

The SRC unanimously approve to following grant applications:

- Funding application from Macquarie University Business Society (MUBS) - \$1,600
- Funding application from Macquarie Sustainability Squad (Muss) - \$450 for floral arrangement.
- Funding application from Macquarie Disney Appreciation Society (MacDiz) - \$1,530

to a sum total of \$3580 for the running of their end of year balls

### 13. QUESTION TIME

- 13.1 Members questioned the criteria and responsibility of members which are not outlined in the Constitution but noted the student recognition project being developed which will set out the eligibility and requirements of student representatives in order to receive formal recognition from the University.

The Chair reminded that work commitments are not generally an acceptable reason for not attending SRC meetings, however it will be addressed at the time. Members can also indicate that they will be a late arrival.

- 13.2 Given that more than half of the members did not attend the Respectful Relationship Course today, another session will be arranged. All SRC members are expected to complete this course by the end of 2018.

#### ACTION:

Campus Engagement to provide the date of #2 Respectful Relationship Course.

- 13.3 SRC is invited to field a team for a Basketball tournament runs by Tamil Society. Any members who wish to play should contact Mr Hablutzel.
- 13.4 An update on the International Student Concessions was noted.
- 13.5 Members were given advised on how to report a potential student misconduct matter.
- 13.6 Student Group Awards event will occur on 12 October 2018.
- 13.7 Members were reminded to contact SRC spokesperson or Marketing and Communication Subcommittee's Chair before making any comment on behalf of the SRC.

### 14. MEETING CLOSE

There being no further business the meeting closed at 7:43 pm.

### 15. NEXT MEETING

The next meeting of the Student Representative Committee will be held on Monday 22 October 2018.

**CONFIRMED** as a true record.

**MS FIONA REED**

**CHAIR**