

## MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 9:30 AM on Monday, 14 April 2025 in person.

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| <b>PRESENT:</b>   | <p><u>SRC Members</u></p> <p>Rizki Deni – Faculty of Arts Representative<br/> Haylee Vella – Faculty of Medicine, Health and Human Sciences Representative<br/> Coco Chen – Macquarie Business School Representative<br/> Orion Sharp – LGBTQIA+ Representative<br/> Anna Smith – Representative for University Sport<br/> Sarah Steele – Higher Degree Research Representative<br/> Cameron Last – Disability Representative<br/> Georja Bennett – Aboriginal and Torres Strait Islander Representative<br/> Layla Darwich – Women's Representative<br/> Hoang Diem Tho Bui – International Student Representative<br/> Jongho (Pedro) Roh – Member of Council<br/> Kathy Htun – Faculty of Science and Engineering Representative</p> <p><u>Facilitators</u></p> <p>Kamil Zielinski – Secretary<br/> Vivian Chan – SRC Project Assistant</p> <p><u>Guests</u></p> <p>Melinda Chadwick – Head of Student Engagement, Inclusion and Belonging<br/> Dylan Crowther – Manager of First Year Experience &amp; Peer Programs<br/> Professor Leanne Piggot – Pro Vice-Chancellor &amp; Dean of Students</p> |
| <b>APOLOGIES:</b> | Rhys Collyer – Postgraduate Representative   |
| <b>ABSENT:</b>    |  |

**SECRETARY:** Kamil Zielinski

**ACTING CHAIR:** Coco Chen – Macquarie Business School Representative

## MINUTES

## **1. PROCEDURAL ITEMS**

### **1.1. Acknowledgement of Country**

The Acting Chair commenced meeting at 9:35 AM and Aboriginal and Torres Strait Islander Representative provided an Acknowledgement of Country.

### **1.2. Chair's Welcome, Quorum, and Apologies**

The Acting Chair noted apologies and welcomed the staff members present. All attendees introduced themselves.

### **1.3. Disclosure of Conflicts of Interest**

No conflicts of interest declared at commencement of meeting.

### **1.4. SRC Budget Update**

Secretary provided background in relation to the creation of this procedural item and shared *SRC Budget Tracking* spreadsheet with committee.

- Aboriginal and Torres Strait Islander Representative queried office supplies expenditure category and Head of Student Engagement, Inclusion and Belonging provided clarification.
- Member of Council queried SRC casual support expenditure and Secretary provided clarification.

### **1.5. Election of Chair**

Secretary provided context in relation to the need to elect a new Chair and Deputy Chair for the remainder of the current SRC election cycle. Advised that expressions of interest were received by Faculty of Arts Representative and Macquarie Business School Representative. Both candidates were then invited to provide a quick pitch to support their candidacy.

- Five votes cast in favour of Faculty of Arts Representative and five votes cast in favour of Macquarie Business School Representative with two abstentions. Second round of voting to be conducted due to tied result.
- Five votes cast in favour of Faculty of Arts Representative and four votes cast in favour of Macquarie Business School Representative with three abstentions.

#### **Resolution**

Faculty of Arts Representative has been elected as Chair and Macquarie Business School Representative has been elected as Deputy Chair.

## **2. MINUTES AND MATTERS ARISING**

- 2.1.** The Student Representative Committee resolved to confirm the minutes of the meeting held on 11 March 2025 as a true and accurate record of the meeting.

## **3. REPORT FROM UNIVERSITY COUNCIL**

- Member of Council advised that council has recently met but digest has not been disseminated but acknowledged pressures on university.

#### **Action Items:**

- Nil

## **4. AGENDA ITEMS FOR DISCUSSION**

### **4.1 Parking Information Campaign**

*(For discussion)*

- Member of Council provided context in relation to this and suggested that Facilities is of the view that parking is fine, but Member of Council disagreed with this and postulated that parking is inequitable.
- Pro Vice-Chancellor & Dean of Students queried if possible for Security to provide data on who is accessing parking.
- Committee discussed informal survey results and implications for students and revenue collection.
- Secretary shared proposed parking survey for dissemination to student cohort at request of Member of Council and committee offered feedback in relation to this.
  - Representative for University Sport queried privacy implications of survey for students. Member of Council confirmed survey did not record any personal data.
  - Committee discussed different options for gathering data including phrasing of survey questions and option to roam on campus with tablets and promoting through social media campaign. Member of Council resolved to update survey questions accordingly.

#### **Action Items:**

- Member of Council to finalise campaign and bring to committee as motion for voting.
- SRC Project Assistant to provide update on parking registration numbers from parking provider when possible.

### **4.2 Shuttle Bus Visibility**

*(For discussion)*

- Member of Council clarified objective of this project is to increase awareness of shuttle bus amongst student cohort.
- SRC Project Assistant provided update in relation to this based on conversations with relevant staff and advised signage options were limited as stops are outside University property.
- Disability Representative recommended Committee consider approaching local Council (Ryde) to discuss options such as signage or painted markers.

#### **Action Items:**

- Nil

### **4.3 Security Information Campaign**

*(For discussion)*

- Member of Council clarified that this point is in relation to gathering reporting information based on sexual misconduct and committee discussed published Respect Now Always report statistics.

#### **Action Items:**

- Nil

#### **4.4 Lighting on Campus**

*(For discussion)*

- Member of Council raised concern in relation to lack of new lighting on Research Park Drive between Macquarie Business School and Metro despite discussions in previous SRC meetings. They acknowledged that lighting had been replaced from Wally's Walk towards Macquarie Business School.
- Member of Council advised he will write up statement in relation to lighting on campus for SRC to vote on at next meeting.

##### **Action Items:**

- Secretary to add Lighting on Campus as agenda item for voting at May SRC meeting.

#### **4.5 Social Media Strategy/SRC Logo Rebranding**

*(For discussion)*

- Faculty of Arts Representative provided updates following meeting with Group Marketing and Head of Student Engagement, Inclusion and Belonging.
- Head, Student Engagement, Inclusion and Belonging advised that marketing materials would be created through InDesign and that students should have access to Adobe Creative Cloud.
- Committee agreed that SRC should be engaging with and incorporating multiple social media channels (Facebook, Instagram and LinkedIn). Committee resolved to resolve access issues and take responsibility for these channels.
- Committee agreed that Facebook and Instagram accounts could be linked to avoid needing to post for each account separately.
- Committee agreed on scheduling posts for social media accounts.

##### **Action Items:**

- Nil

#### **4.6 Student Group Event Planning & Funding**

*(For discussion)*

- Faculty of Arts Representative discussed a range of proposals in relation to student group improvements.
- Head of Student Engagement, Inclusion and Belonging clarified that suggested changes to processes would require consultation with student groups.
- Manager of First Year Experience & Peer Programs reiterated importance of student groups understanding taxation obligations and that proposed changes will have to remain as work in progress for now until independent advice has been received.
- Faculty of Science and Engineering Representative raised idea of SRC consulting more with student groups and creating student group subcommittee.

##### **Action Items:**

- Faculty of Science and Engineering Representative to investigate how SRC can greater engage with student groups including possibly creating student group focussed subcommittee of SRC.

#### **4.7 Professional Headshots Photography Service**

*(For discussion and voting)*

- Member of Council provided overview of this project proposal including dates and costs. Member of Council suggested reallocating 2025 SRC Budget to pay for this project.
  - Chair initiated first vote for reallocation of \$500 from Office supplies for Professional Headshots Photography Service. Nine votes in favour so motion is approved.
  - Chair initiated second vote in relation to supporting project to be delivered on 7 and 28 May. Eleven votes in favour so motion is approved.

##### **Resolution:**

- Reallocation of \$500 from Office supplies for Professional Headshots Photography Service.
- Professional Headshots Photography Service to be provided on 7 and 28 May at a cost of \$500.

##### **Action Items:**

- Nil

#### **4.8 Library Hours Extension**

*(For discussion)*

- Pro Vice-Chancellor & Dean of Students provided background in relation to this agenda item.
- Representative for University Sport advised of lack of capacity to take this project on due to Faculty Sports Carnival focus.
  - Aboriginal & Torres Strait Islander Representative and Higher Degree Research Representative offered to take on Library project.
- Pro Vice-Chancellor & Dean of Students provided committee with overview of her discussion with Belinda Tiffen (University Librarian) and concluded that based on the data gathered, there would be insufficient uptake to justify 24/7 operating hours, but trial is currently planned for full access to library spaces between 6am and 12am.
- Pro Vice-Chancellor & Dean of Students advised of other spaces being investigated for after-hours access including 18WW (Ground Floor) and 1CC and that this discussion could be revisited after library hours matter has been resolved.

##### **Action Items:**

- Secretary to invite Belinda Tiffen to May SRC meeting.

### **5. OTHER BUSINESS**

#### **5.1 Terms of Reference Updates**

*(For discussion)*

- Secretary provided context in relation to proposed changes to SRC Terms of Reference to be ratified once new SRC Election Cycle commences.

**Action Items:**

- Secretary to share proposed changes to SRC Terms of Reference with existing committee for consultation and feedback.

**6. NEXT MEETING**

The next meeting of the Student Representative Committee (SRC) will be held Monday 12 May 2025 at 9:30 AM, all agenda items must be submitted to the Secretary at least 10 business days in advance by emailing [SRCSecretariat@mq.edu.au](mailto:SRCSecretariat@mq.edu.au).

There being no further business, the meeting was closed by the Chairperson at 10:56 AM.