



Research Enrolment Form

Student ID:		
Staff ID*: <i>*If you are a stipend holder and have a staff ID, providing this information will assist in arranging your stipend payments</i>		
Given Name:	Family Name:	Date of Birth:
Course: <ul style="list-style-type: none"><input type="radio"/> PhD<input type="radio"/> MPhil<input type="radio"/> MRes<input type="radio"/> Grad Dip<input type="radio"/> Grad Cert		
Personal Details		
Please provide your Sydney residential contact address during your enrolment: Address: State: Post Code:		
Please provide your Australian mobile phone number: Mobile Ph:		
Next of Kin/Emergency Contact Name: Contact Phone Number: Address: State: Postcode: Country:		Relationship to Self: <ul style="list-style-type: none"><input type="radio"/> Parent<input type="radio"/> Spouse<input type="radio"/> Partner<input type="radio"/> Son/Daughter<input type="radio"/> Sibling<input type="radio"/> Other _____
If you were not born in Australia, in what year did you first arrive in Australia?		
Do you speak a language other than English at home?		
If yes, what language do you speak most often?		



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Prior Education Information

Prior to commencing this course, what was your highest level of completed educational attainment and the year of attainment? (Tick ONE only)

Educational Level	Tick One	Year of Attainment
Postgraduate level course		----
Undergraduate level course		----
Higher education sub-degree level course		----
An incomplete Higher education course		N/A
TAFE award course		----
Final year of secondary education course at school or TAFE		----
Other qualification or certificate of attainment or competence		----
No prior educational attainment		N/A

Course Information

Field of Research (FOR) Codes

Field of Research codes are required for reporting purposes by the Australian Government. If you are unsure about your FOR Codes, please leave this section blank. Once you have met with your supervisor you will need to provide your codes to us via email to gr.candidatesupport@mq.edu.au.

Please provide your FOR codes and respective percentage split. You may nominate up to 2 FOR codes and their respective percentages. The total distribution should not exceed 100%. If only one FOR code is nominated, 100% will be allocated to the primary code.

Primary FOR Name:		FOR Code:							%
Secondary FOR Name:		FOR Code:							%

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Declaration

Please read the statements below carefully.

On completion of admission at Macquarie University, you are bound by the following Terms and Conditions. All students must comply with the requirements set out in these Terms and Conditions for the duration of their studies at Macquarie University.

You must:

1. inform yourself and act in accordance with the [by-laws](#) and rules, [policies](#) and [codes of conduct](#) (including the [Student Code of Conduct](#)) of Macquarie University. The Codes of Conduct are binding on all students. The Codes of Conduct define misconduct at the University. Misconduct may give rise to disciplinary proceedings;
2. pay fees according to the fees rules and applicable policies; and
3. keep your contact and next-of-kin details up to date.

You acknowledge and agree:

1. that you have read and understood Macquarie University's [privacy framework](#) and that Macquarie University may collect, use and disclose your personal information in accordance with the applicable [privacy collection notices](#) that form part of the privacy framework;
2. that Macquarie University may use electronic communication methods to deliver information relevant to your studies, personal safety, and otherwise;
3. to access all information and to read your University-assigned email address at least once a week;
4. for the purpose of the SPAM Act 2003 (Cth) and any corresponding regulations, to the sending and receiving of electronic messages;
5. that Macquarie University can publish information on any awards and prizes you have been awarded and, where appropriate, the results for your program of study;
6. you are responsible for informing yourself of and complying with the requirements for your program of study;
7. that if you enrol in units which are contrary to academic advice you are responsible for the consequences resulting from enrolment in those units including any fees and penalties for late enrolments and/or changing units that you are liable for should you incur them;
8. that you have read and understood the University's [Academic Integrity Policy](#). You can find more information to help you understand the Academic Integrity Policy on our [Academic Integrity web page](#).
9. that you have read and understood the [Campus Card Information](#); and the (if applicable) [Transport Concession Information](#);

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Enrolment is not possible until any outstanding debt is paid



10. that Macquarie University reserves the right to amend tuition and/or other fees, due to changes imposed under Australian Commonwealth or State legislation or regulation;

11. that Macquarie University may at any time vary these Terms and Conditions.

12. Macquarie University may disclose your personal information and information about your enrolment to Australian Government and State Government Agencies, where this is required or authorised by Australian law or NSW law. This may include Services Australia (if you are claiming or receiving a payment from Services Australia), the Australian Taxation Office, Transport for NSW (in connection with travel concessions offered to you), the Department of Education, Skills and Employment, the Department of Home Affairs (in administering the ESOS legislation relating to your visa or travel status), for example. Personal Information disclosed to Services Australia and other Australian Government agencies is protected by law, including the [Privacy Act 1988](#) (Privacy Act 1988)

13. You are still required to notify Services Australia of any change that may affect any government payment you receive

(If you would like to view these Terms and Conditions on a webpage please go to:
<https://students.mq.edu.au/study/course/requirements/terms-conditions>*)*

Signature:

Date: