

MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 6:00 pm on Thursday 10 September 2020, via Zoom.

PRESENT:	Susannah Lynch (Chair) Shubham Agrawal Shlomie Bension Anna Cheng Alex Cullen Jarod Cunningham Neenah Gray Alexander Hablutzel Ibrahim A Ibrahim Marlene Khouzam	Maria Koutsouklakis Laura Middleton Jade Quisumbing Ateka Rajabi Hannah Reeve Daniel Roberts Jane (Thi Minh Tam) Tran Emily Ward Georgia Weeden Jayden Whaites
APOLOGY:	Liz Vrazas	
ABSENT:	Angus Webber	
IN ATTENDANCE:	Kylie Ebert, Director, Student Life Linda Breen, Director, Governance Services Lilia Draganov, Senior Manager, Student Life Megan Kemmis, Manager, Governance Secretariat Kimberly La, SRC Project Officer	
SECRETARIAT:	Xuan Luu	Air Sinthawalai

1. ACKNOWLEDGEMENT OF COUNTRY

Chair confirmed that the meeting was quorate and opened the meeting by inviting Ms Laura Middleton to acknowledge the traditional custodians of the land.

ACTION:

Ms Ateka Rajabi to provide the Acknowledgement of Country at the following SRC meeting on 12 October 2020.

2. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting, including the following staff members:

- Ms Kylie Ebert, Director, Student Life;
- Ms Linda Breen, Director, Governance Services;
- Ms Lilia Draganov, Senior Manager, Student Life;
- Ms Megan Kemmis, Manager, Governance Secretariat;
- Ms Kimberly La, SRC Project Officer; and
- Mr Xuan Luu – New SRC Secretary.

Apology was noted from Ms Liz Vrazas.

3. ARRANGEMENT OF AGENDA

As Ms Ebert is unable to attend the whole meeting, the following agenda items are brought forward so that any questions can be answered as required:

- Item 13.2 'Proposed Strategic Review of the Operations of the SRC' will be discussed after item 10.1; and
- Item 12 'Question Time' will be discussed after item 10.4.

3.1 Disclosure of conflicts of interest

The Chair called for members to disclose any conflicts of interest. There were no statements of conflict of interest declared.

3.2 Adoption of unstarred items

Resolution SRC 20/39:

The Student Representation Committee resolved that the items not starred for discussion (item 6.1 and 6.2) be noted, and where appropriate, adopted as recommended.

4. MINUTES OF THE PREVIOUS MEETING

4.1 The Minutes of the previous meeting held 3 August 2020 were provided.

Resolution SRC 20/40:

The minutes of the SRC meeting held 3 August 2020 were confirmed and approved as a true and accurate record of proceedings.

Moved by Mr Jayden Whaites and seconded by Ms Neenah Gray.

5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

5.1 Summary of Outstanding Action Items

The Committee noted updates on the following items:

Actions from previous meetings	Comments/Status
<p><u>Student elections</u> The incoming SRC members to discuss alternative selection processes for the SRC representative on the Selection Panel.</p>	<p>In progress, updates will be provided under item 11.5.</p>
<p><u>Accessible Exchange Programs</u> The Equity and Diversity (E&D) Subcommittee to engage in further consultation with University stakeholders including the Accessibility Services and bring back to the SRC further information and recommendation at the future meetings.</p>	<p>Completed, this matter will be revisited when the ban on overseas travel is lifted.</p>
<p><u>Student Consultation on Changes to the SRC Constitution</u> 1. Mr Alex Cullen to engage with Governance and other stakeholders to review change and consultation processes to identify areas for improvement relating to SRC consultation; and 2. Mr Alex Hablutzel to actively follow up and continue engagement with the office of the Vice-Chancellor on this matter after the release of the Formal Change Paper.</p>	<p>In progress, the discussion paper has been circulated to SRC members and key stakeholders for feedback by 25 September 2020. Meetings have been set up with Governance Services and Student Engagement.</p>
<p><u>Condemnation of University Fee Increases</u> Ms Georgia Weeden and Mr Max Gale, with support of the SRC Project Officer, to engage with the student community for further consultation.</p>	<p>In progress, a survey has been conducted with MQ students whereby only 6% of the responders disagree with the proposal. Further information and updated proposal will be discussed at the next meeting.</p>
<p><u>Request for SRC Feedback on the SRC Student Elections Subcommittee Report</u> Mr Alex Cullen to seek further information on other E&D positions from relevant university stakeholders.</p>	<p>In progress, Governance Officer has provided information about the data collected by the University and Mr Cullen is following up with Ms Ebert on E&D positions that can potentially be integrated into an election process.</p>
<p><u>Council of International Students Australia (CISA) Membership</u> 1. SRC Spokespersons and the Chair of E&D Subcommittee, with support from the SRC Project Officer, to communicate the outcome to students who participated in the survey; 2. Overseas Students Representative to communicate the outcome to CISA; and 3. Equity and Diversity Subcommittee and the Overseas Students Representative to continue monitoring CISA's performance and research for alternative organisations which support international students in Australia during the meantime.</p>	<p>In progress, the response was drafted by Mr Cullen and Ms Jane Tran and circulated to students who participated in the survey and CISA.</p>

6. UPDATE FROM SRC TREASURER

Upon commencement of Mr Jayden Whaites in the role of Assistant Chairperson on 24 August 2020, the Treasurer position has become vacant. The Chair thanked Mr Whaites who has acted as the interim Treasurer until the new person is appointed to the role.

6.1 Revised June 2020 SRC and PG Grant Expenditure Reports

The Committee noted updates to the June 2020 SRC and PG Grant Expenditure Reports as outlined.

Resolution SRC 20/41:

The Student Representation Committee resolved to note the revised SRC and Postgraduate Expenditure reports for June 2020, as outlined.

6.2 July 2020 SRC and PG Grant Expenditure Reports

Resolution SRC 20/42:

The Student Representation Committee resolved to note the SRC and Postgraduate Expenditure reports for July 2020 period, as outlined.

7. UPDATE FROM SRC SPOKESPERSON

The Committee noted the following updates from the SRC Spokesperson:

- Response from Transport for NSW (TfNSW) concerning students with disabilities dropping off the eligibility list and having their Opal card blocked. The TfNSW had investigated Ms Marlene Khouzam's enquiry and advised that she is not being included in the files supplied by the University. This response has been provided to Ms Khouzam who is following up with Accessibility Services on this issue. The Committee noted that Ms Khouzam's card has been blocked again this study session despite submitting the required forms as required.
- Unfortunately, due to the impact of COVID-19, the TfNSW advised that the review of concession for full-time students who are enrolled in external units is currently on hold and unlikely to progress in the near future. However, the TfNSW contact is available should future SRC would like to revisit this matter in 2021.
- Correspondence from students about issues with lecture captioning;
- Correspondence from Student Engagement in relation to a proposal to run a small Book Fair on campus. With support from Ms Lilia Draganov and Ms Ateka Rajabi, SRC members are working on the event and communication plans; in accordance with the University [COVIDSafe plan](#) and [events guideline](#);
- Correspondence from Macquarie University Sports & Aquatic Centre MUSAC in relation to Mental Health Month activities.

8. REPORT FROM UNIVERSITY COUNCIL

Council Strategy Seminar was held on 10 September 2020 to discuss the University's future plan due to the impact of COVID-19. Whilst the University has retained both UG and PG domestic enrolments, international enrolments have decreased drastically. The University has lost a significant amount of revenue and is considering resolutions to improve its financial position, such as delivering online and offshore classes, and cancellation of units with small enrolments. The University Council also considered risk appetite and tolerance areas under the current operating conditions.

9. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

The SEC met on 6 August 2020 and the Committee noted the report from the SRC Office Bearers on the following matters:

- Updates on Curriculum architecture;
- Updates on SSAF expenditure and how the budget has been utilised;
- Student employment strategy and new program underway led by the Director Student Life; and
- Preparation of SRC annual reports for SEC.

10. AGENDA ITEMS FOR DISCUSSION

10.1 SRC Membership Matters

Paper submitted by Governance Services.

Following Mr Max Gale's resignation from the SRC, the Assistant Chairperson position became vacant. A call for nominations to fill the Assistant Chairperson position was circulated to SRC members on Wednesday 5 August 2020 and Mr Whaites has been declared elected unopposed to the position.

Upon commencement of Mr Whaites in the role of Assistant Chairperson on Monday 24 August 2020, the Treasurer position became vacant. Two (2) nominations were received from the following SRC members:

- Mr Alex Cullen; and
- Mr Jarod Cunningham.

As the number of nominations received for the SRC Treasurer position are greater than the number of positions available, an election is required. SRC members were invited to vote by 3.00 pm on Thursday 10 September 2020 and Mr Cullen who received the higher vote has been elected to the position. The Committee congratulated Mr Cullen of his appointment and thanked Mr Cunningham for his nomination and expression of interest in university governance.

Resolution SRC 20/43:

The Student Representation Committee resolved to note and ratify the results of Office Bearers elections:

- ***Mr Jayden Whaites as the Assistant Chairperson (casual vacancy) for the term of office from 24 August 2020 to 13 May 2021; and***
- ***Mr Alex Cullen as the SRC Treasurer (casual vacancy) for the term of office from 11 September 2020 to 13 May 2021.***

Proposed by Ms Khouzam and seconded by Mr Cunningham. All in favour.

- 13.2 Proposed Strategic Review of the Operations of the SRC
Paper submitted by Kylie Ebert, Director, Student Life.

Based on preliminary discussion with the Chairperson and Assistant Chairperson, the Director Student Life is currently seeking approval to engage the Frank Team, external facilitator, to assist the SRC in conducting an objective self-review of the SRC's performance. This will support the current review of the current Constitution as well as the SEC request to review the performance of the external Chairperson. The recommended process includes individual interviews with the following key stakeholders:

- SRC members who are willing to participate;
- SRC Chairperson;
- SEC Chairperson;
- University staff member of the SEC;
- former Secretary of SRC;

It is proposed that the interviews be held during mid-session break with the view to meet the SEC reporting requirement in November 2020. Ms Ebert ensured that all collected feedback will be anonymous and de-identified. Members were supportive of the proposal and discussed team-building opportunities.

Resolution SRC 20/44:

The Student Representation Committee resolved to endorse the proposal to undertake a strategic review process as part of a commitment to good governance practices.

Proposed by Mr Whaites and seconded by Mr Cullen. All in favour.

Once the Term of Reference is confirmed, further communication will be made to the key stakeholders.

- 10.2 Financial Support for the Student Success Support Package Initiative
Paper submitted by Ms Rajabi, Women's Representative and Ms Tran, Overseas Students Representative.

Members noted updates to the accommodation support section, as listed below:

- Advice on accommodation and tenancy matters, including help to discuss reduced rates and payment plans with Macquarie accommodation providers;
- Letters of support for the NSW Government's temporary crisis accommodation scheme for international students; and
- Emergency accommodation support in specific cases of hardship.

Instead of handing out of care packages to students physically, the SRC are provided with an opportunity to survey students when distributing e-vouchers which are handed out digitally and gather an understanding of further assistance that can be provided.

Ms Tran has been in contact with many international students recently. Whilst 80% of them have applied for the support package and received satisfactory outcomes, the other 20% were not aware of the support but are now planning to apply.

Members are supportive of this initiative and the Senior Manager Student Life and Student Wellbeing will work closely with the SRC Project Officer to ensure this initiative is well recognised and promoted through the SRC social media channels.

Resolution SRC 20/45:

The Student Representation Committee resolved to fund \$10,000 on a monthly basis from the SRC budget to the Student Success Support Package for the provision of financial assistance or food vouchers to international and domestic students financially affected by the pandemic, amounting to \$40,000 by the end of the academic year.

Proposed by Ms Khouzam and seconded by Mr Whaites. All in favour.

10.3 Funding for Mental Health Month Activities

Paper submitted by Ms Kimberly La, SRC Project Officer.

The proposed dates for Mental Health Month festivities have been condensed to 6 – 9 October 2020 and members are requested to consider the list of possible activities whilst complying to the University COVIDSafe plan. Members discussed increasing the financial contribution for the suggested activities and purchasing e-gift cards as prizes, given that the unused 2020 SRC budget cannot be rolled over to the following year.

Resolution SRC 20/46:

The Student Representation Committee resolved to contribute \$10,000 to Mental Health Month festivities over the course of 6 – 9 October 2020.

Proposed by Mr Whaites and seconded by Mr Cullen. All in favour.

ACTION:

The SRC Project Officer to provide SRC with updates on how the budget is utilised.

10.4 SRC Midyear reports on 2020 projects and Session 1 2020 Financial Statement

Paper submitted by Mr Whaites, SRC Assistant Chairperson and Undergraduate Student Representative from the Faculty of Science and Engineering; and Ms Weeden, SRC Assistant Secretary and MSO representative.

Due to the SRC reporting requirements to the SEC, the Midyear Report on 2020 Projects and Session 1 2020 Financial Statement have been drafted by the SRC Assistant Chairperson and SRC Assistant Secretary. Members noted that although budget allocation for PG Indigenous Higher Education Scholarship Fund has been approved, the selection criteria of candidates is currently being designed with collaboration from Walanga Muru.

Resolution SRC 20/47:

The Student Representation Committee resolved to approve the Midyear Report on 2020 Projects and Session 1 2020 Financial Statement for distribution to the Student Experience Committee (SEC) and publication as part of the minutes for public consumption.

Proposed by Ms Weeden and seconded by Ms Khouzam. (18) votes in favour, and (1) abstention.

Mr Whaites departed the meeting at 7.16 pm.

12. QUESTION TIME

12.1 Acknowledgement of Country

Member questioned how the SRC should acknowledge the traditional custodians of the lands in which attendees are situated on when meetings are held virtually. The Director Governance Services advised that Council Committees are currently adopting an updated Acknowledgement of Country provided by the Pro Vice-Chancellor (Indigenous Strategy). This version of Acknowledgement does not provide for the names of other nations which attendees may be situated on when Zooming into meetings but rather refers to the traditional custodians of the Macquarie University land.

I respectfully acknowledge the traditional custodians of the Macquarie University land, the Wattamattagal clan of the Darug nation. May we pay respects to the Elders, and knowledge holders who have, and continue to, pass on their knowledge and wisdom for the sustainability of our environments, our cultures, our education and our communities. May the ancestors spirits watch over us today to ensure that we have a successful and productive meeting and may we remember to tread lightly on our countries and to thoughtfully carry on the legacy of those that walked before us on this land.

12.2 Incubator programs

Updates on the uptake of Design Thinking Program and the MQ Pitch Program will be provided to members following this meeting. Members are also encouraged to follow [Macquarie University Incubator](#) on LinkedIn for their stories.

Ms Ebert departed the meeting at 7.22 pm.

11. UPDATE FROM SUBCOMMITTEES

11.1 Equity and Diversity (E&D) Subcommittee

The E&D Subcommittee met on 26 August 2020 and discussed the Student Success Support Package motion for financial assistance or food vouchers to international and domestic students affected by the pandemic. Updates on data collected by the University for student elections were also noted.

Resolution SRC 20/48:

The Student Representation Committee resolved to note the minutes from the Equity and Diversity (E&D) Subcommittee meeting held on 26 August 2020.

11.2 Infrastructure Subcommittee

The Infrastructure Subcommittee is still waiting for Property's response on broken furniture issues but appreciates that they are currently very busy. The Subcommittee will try to arrange a meeting with them to discuss how SRC can assist with improving campus experience.

11.3 Marketing and Communication Subcommittee

The Marketing and Communication Subcommittee met on 24 August 2020 and discussed the following:

- breakdown of SSAF expenditure;
- Instagram 'takeovers' by getting members to run the feed for a day;
- SRC Book Fair on 6 – 7 October 2020 - Ms Rajabi and Mr Cullen are working with Student Engagement to formulate social media content and training for representatives on the stall. Any members who can assist with books sorting, please contact Ms Rajabi; and
- Mr Whaites is following up with the Macquarie University Sport and Aquatic Centre (MUSAC) for the possibility of competition for Mental Health Month event.

Resolution SRC 20/49:

The Student Representation Committee resolved to note the minutes from the Marketing and Communication Subcommittee meeting held on 24 August 2020.

11.4 Orientation Subcommittee

There were no substantive matters reported at this meeting.

11.5 Student Elections Subcommittee

11.5.1 Review of the SRC Constitution and Associated Instruments Working Group

Advice was sought from the Electoral Officer on demographic data collected during enrolments. Further clarification from the Executive Director (Student Engagement and Registrar) is required for the data that is not currently accessible by the Electoral Officer due to confidentiality. Advice on privacy concerns is being sought from Governance Services. Once these concerns are addressed, the final draft of the report will be presented to the SRC for Constitutional review discussion.

Resolution SRC 20/50:

The Student Representation Committee resolved to note the minutes from the Review of the SRC Constitution and Associated Instruments Working Group meeting held on 16 August 2020.

Proposed by Mr Cullen and seconded by Ms Khouzam. All in favour.

Ms Emily Ward departed the meeting at 7.37 pm.

11.6 Student Services and Amenities fee (SSAF), SRC Budget and Finance Subcommittee

11.6.1 July to August 2020 Grant Applications

SRC members noted that the SSAF, SRC Budget and Finance Subcommittee meeting held on 26 August 2020 was not quorate. The Subcommittee and the SRC Assistant Chair (former SRC Treasurer) discussed and proposed unofficial recommendations to the SRC for consideration at this meeting.

It was noted that the application from Macquarie University Business Analytics Club has not been reviewed by the Subcommittee as it was received after 26 August 2020 and supporting document was also not provided with the application. The Chair of SSAF, SRC Budget and Finance Subcommittee suggested this application be deferred for further investigation with Student Engagement.

	Application Type	Name	Requested Amount	Recommendation by the SSAF, SRC Budget and Finance Subcommittee
1	PG Grant	Qin Chen - Mental Health First Aid Program	\$55	Endorse for \$55
2	PG Grant	Deborah Wareham - Mental Health First Aid Program	\$220	Endorse for \$220
3	PG Grant	Armin Kavehei - Mental Health First Aid Program	\$220	Endorse for \$220
4	PG Grant	Behnam Hosseini Dastjerdi - Mental Health First Aid Program	\$220	Endorse for \$220
5	PG Grant	Rosario Musmeci - Mental Health First Aid Program	\$220	Endorse for \$220
6	PG Grant	Rossella Tisci - Mental Health First Aid Program	\$220	Endorse for \$220
7	PG Grant	Anttoni Hakola-Parry - Mental Health First Aid Program	\$350	Endorse for \$350
8	PG Conference Grant	Sandrine Chan Moi Fat - American Society of Human Genetics	\$318	Endorse for \$318
9	PG Conference Grant	Huong Ly Tong - American Medical Informatics Association 2020 Virtual Annual Symposium	\$834	Endorse for \$750
10	Club Grant	Acapella Society	\$8,742	Not endorse. Action: Advise the Acapella Society to get back to us with details about the expected attendance to a performance, and how much money they expect to raise for charity. Also ask them to investigate whether they can get the necessary equipment more affordably.
11	Club Grant	Macquarie University Business Analytics Club	\$2,000	No recommendation
12	PG Conference Grant	Matthew De Broize – Global Health Conference 2019	\$306.50	Approved by SRC Treasurer. For ratification at this meeting.

Resolution SRC 20/51:

The Student Representation Committee resolved to:

1. review and approve the SSAF, SRC Budget and Finance Subcommittee's recommendations of ten (10) Student Groups and PG grant applications;
2. defer the Macquarie University Business Analytics Club's grant application (#11) for further investigation with Student Engagement; and
3. ratify the SRC Treasurer's approval of one (1) PG grant application.

Proposed by Mr Cunningham and seconded by Mr Cullen. All in favour.

ACTION:

SRC Treasurer to follow up on the club grant application submitted by Macquarie University Business Analytics Club with Student Engagement.

13. OTHER BUSINESS

13.1 Draft 2021 SRC Budget and Program of Work

Paper submitted by Mr Whaites, SRC Assistant Chair, Undergraduate Representative for the Faculty of Science & Engineering. Mr Cullen spoke to the item in Mr Whaites's absence.

The draft 2021 SRC program of work is similar to 2020's whilst the scope of work can be amended by the incoming SRC. Members noted that the 2021 budget still needs to be finalised early next year when the SRC budget is known.

Resolution SRC 20/52:

The Student Representation Committee resolved to approve the 2021 SRC Budget Overview and Program of Work for distribution to the Student Experience Committee (SEC) and publication as part of the minutes for public consumption.

Proposed by Ms Maria Koutsouklakis and seconded by Mr Daniel Roberts. (16) votes in favour and (1) abstentions.

13.3 Handover of SRC Secretary role

On behalf of the SRC, the Chair thanked Ms Air Sinthawalai for her support and contribution to the SRC over the past 5 years, and personally for the support to the Chair during her transition into the role. The SRC can still contact Ms Sinthawalai and Governance Services for any governance advice or guidance in the future.

The Chair also took this opportunity to welcome Mr Xuan Luu as the new SRC Secretary who will provide secretariat support to the SRC from September onwards.

13.4 Skill Development Programs for Students

Following successful initiatives of the Global Leadership Program and Design Thinking Program, Ms Koutsouklakis has reached out to Mr Cullen and Student Life about work readiness programs for UG students with webinars on managing emails, setting boundaries and other skills. Interpersonal communication and emotional intelligence webinars for PG students were also considered.

Ms Koutsouklakis has reviewed what has already been offered by the University and is now seeking ideas from other SRC members before finalising a motion for the next meeting. Ms Khouzam expressed her interest in contributing to this initiative, especially for training and support ideas for students with disabilities.

14. MEETING CLOSE

There being no further business the meeting closed at 7.54 pm.

15. NEXT MEETING

The next meeting of the Student Representative Committee will be held on Monday 12 October 2020. Agenda items are due by Monday 28 September 2020.

CONFIRMED as a true record.

MS SUSANNAH LYNCH
SRC CHAIRPERSON



**STUDENT REPRESENTATIVE COMMITTEE MIDYEAR REPORTS ON 2020 PROJECTS AND
SESSION 1 2020 FINANCIAL STATEMENT**

SESSION 1 2020 FINANCIAL STATEMENT

SRC Fund

- **Total Budget Expended: \$ 52,164.55** has been spent so far from the SRC's 2020 budget of \$239,000.00
- **Total Budget Available: \$ 186,835.45**

Postgraduate Fund

- **Total Budget Expended: \$341,493** had been rolled over from 2019 and \$ 56,887.07 has been spent in Session 1 2020.
- **Total Budget Available: \$186,835.45**

DETAILS OF EXPENDITURE

ITEM	HOW FUNDS WERE EXPENDED	TOTAL EXPENDITURE
SRC O-WEEK	<p>The SRC resolved to allocate funding towards several initiatives in conjunction with the University's Semester 1 O-Week agenda and efforts. Funding was used to support initiatives such as a movie night, student parties, UBAR vouchers, and O-Week marketing.</p> <p>In O-Week Session Two, the SRC supported student societies engaging with the O-Week Discord by supplying financial incentives for best stall, most sign ups and best category in order to encourage creativity on ways to engage our virtual new student base.</p>	\$15,650.00
INCUBATOR STUDENT PROGRAM 2020	<p>The SRC ratified a resolution to support and partner with the MQ Incubator to provide students with entrepreneurial experience and opportunities in their chosen field of expertise through the introduction to Design Thinking and MQ Pitch Program.</p> <p>Breakdown of expenditure:</p> <ul style="list-style-type: none"> - Pitch Program Marketing: \$2,500 - Student Prizes: \$16,000 - Event Costs: \$3,500 - Design Thinking Program Marketing: \$2,500 	\$24,500.00
PG INDIGENOUS HIGHER EDUCATION SCHOLARSHIP FUND	<p>The SRC approved the allocation of funds from the Postgraduate fund pool to create a series of grants for Aboriginal and Torres Strait Islander postgraduate students to support their pursuit of extracurricular activities alongside their studies.</p> <p>This fund is in the early stages of implementation and the selection criteria of candidates is currently being designed with collaboration from Walanga Muru.</p>	<p>\$28,000.00 (PG Fund)</p> <p>Funding is yet to be distributed.</p>
POSTGRADUATE MENTAL HEALTH AND FIRST AID TRAINING	<p>The SRC has approved the allocation of funds from the Postgraduate fund pool to design a Mental Health and First Aid training program. This will allow interested Postgraduate students the ability to gain qualification and skills in Mental Health and First Aid while studying at Macquarie University. \$1,000 of this fund has been spent on promotions and marketing for the program.</p>	<p>\$31,000.00 (PG Fund)</p> <p>First funding round is being selected at September meeting.</p>



**STUDENT REPRESENTATIVE COMMITTEE MIDYEAR REPORTS ON 2020 PROJECTS AND
SESSION 1 2020 FINANCIAL STATEMENT**

ITEM	HOW FUNDS WERE EXPENDED	TOTAL EXPENDITURE
POSTGRADUATE 2020 CONFERENCE GRANT PROPOSAL	The SRC resolved to approve the allocation of funding from the SRC Postgraduate Fund pool to create a Postgraduate Conference Grant pool. This grant pool continues the work of the previous SRC and removes barriers to accessing key academic, research and industry forums and events for Postgraduate students.	\$105,000.00 (PG Fund)
SRC PROJECT OFFICER	The SRC hired Ms Kimberly La to serve as a part-time staff member to support and facilitate SRC initiatives. Kimberly's work so far has included Marketing, Facilitation of Grant Programs, running events at O-Week & RUOK? Day and aiding members to develop initiatives with the SRC.	\$30,000 (PG Fund)
MARKETING	Facilitated by the SRC Project Officer, Ms Kimberly La, the SRC regularly promotes and shares resources and information regarding student group and University initiatives through several media channels. This has enabled the SRC to effectively communicate available services, support, and updates to the student body.	\$56.12

SUMMARY OF SOCIETY GRANTS

ITEM	TOTAL EXPENDITURE	Event Status
Women Entering Business for International Women's Day breakfast	\$1,875.00	Paid
Debating Society for "Easters" debating competition	\$2,000.00	Paid
Actuarial Students Society for sports gala day	\$1,460.00	Paid
Adventist Students on Campus for outdoor water-skiing	\$1,300.00	Paid
Enactus Macquarie for Nhuubala Yugal night school visit	\$6,133.65	Paid
Macquarie University Law Society for Law Revue	\$2,000.00	Paid

SUMMARY OF POSTGRADUATE CONFERENCE GRANTS

The following grants have been made from the SRC Postgraduate Fund as part of the PG Conference Grant facilitated by the SRC:

GRANT RECIPIENT	TOTAL EXPENDITURE
Kristiana Ludlow – OBHC Conference UK	\$3,130.02
Nathan Truong – Thoracic Oncology Conference	\$3,050.00
Joshua Pate – PICH2Go Montreal 2019	\$2,553.20
Po Hung Lin – London Trauma Conference	\$2,344.69
Su Yee Khoo – Asia-Oceania Congress of Endocrinology	\$2,885.59
Shou Qi Wong – Australasian Surgical Students Conference	\$623.75
Sze Khim Hiew – Australian Medical Student Associations National Convention	\$816.33
Anna Shin – 2020 KAMA Annual Scientific Convention	\$1,515.28
Gabrielle Sach – International Surgical Students Conference	\$482.44
Anuj Chavan – AMSA National Convention	\$1098.33
Samuel Gray – AMSA National Convention	\$1,240.01
Niranjanaa Shenoy – Children's Healthcare Canada	\$1,788.17
Jayashanthi Ramaroa – International Surgical Students Conference	\$581.07



**STUDENT REPRESENTATIVE COMMITTEE MIDYEAR REPORTS ON 2020 PROJECTS AND
SESSION 1 2020 FINANCIAL STATEMENT**

GRANT RECIPIENT	TOTAL EXPENDITURE
Sonia Nair – International Surgical Students Conference	\$5217.32
Terence Wong – AMSA National Convention HB19	\$2,759.72
Sebastian Murk – The Quantum Information Structure of Spacetime	\$2053.29
Yunhua Tang	\$1,334.43
Niranjanaa Shenoy – AMSA Rural Health Summit	\$1,205.19
Elisabeth Vrazas – Australasian Surgical Students Conference	\$233.18
Chiara Pomare – ICIC Croatia	\$3,793.45
Jodie Wills – ISCPP Canada	\$4,530.81
Ariella Heffernan-Marks – AMSA Council 2019	\$1,545.45
Luke Testa – ICIC Croatia	\$2,157.53
Matthew De Broize – Global Health Conference 2019	\$306.50
Lillian Andolfatto – International Surgical Students Conference	\$512.26
Hojabr Kakavand – Australian Lung Cancer Conference	\$750.00
Hossai Gul – 3 rd UK Implementation Science Research Conference (Online)	\$300.00
Anthony Lanati – Goldschmidt Conference	\$38.26

DRAFT

2021 PROPOSED SCHEDULE OF WORK

Based on discussions in SRC and subcommittee meetings, the SRC hope to propose the following schedule of work for 2021.

Projects with SRC Financial Implications:

- O-Week Semester 1
- O-Week Semester 2
- E&D Grants/Events
- Clubs & Societies Grants/Events
- RE: Conception
- Awareness Events
- Student Group Awards Night
- Marketing
- Administration/Stationery
- SRC Catering
- Infrastructure

Projects without SRC Financial Implications:

- N/A

2021 BUDGET OVERVIEW

In line with the 2020 proposed schedule of work, a draft budget was submitted to the university requested a funding of \$239,000. The breakdown can be seen below:

Project	Cost
O - Week Semester 1	\$25,000
O - Week Semester 2	\$10,000
E&D Grants /Events	\$ 50,000
Clubs & Societies Grants /Events	\$ 57 ,000
RE: Conception	\$50,000
Marketing	\$ 5 ,000
SRC Catering	\$2,000
Infrastructure	\$20,000
Other Projects	\$20,000
TOTAL	\$239,000