



# UNIVERSITAS GADJAH MADA

## Fact Sheet Mobility Program Academic Year 2018/2019

<b>Name of the University</b>	Universitas Gadjah Mada
<b>Address</b>	Bulaksumur, Sleman, Yogyakarta 55281 – Indonesia
<b>Rector</b>	Prof. Ir. Panut Mulyono, M.Eng., D.Eng.
<b>Participant Identification Code for Erasmus Project/Program</b>	PIC:984820340
<b>Website of the University</b>	<a href="http://www.ugm.ac.id">www.ugm.ac.id</a>
<b>Name and Address of International Office</b>	Office of International Affairs Universitas Gadjah Mada Bulaksumur F-13 Sleman, Yogyakarta 55281 – Indonesia
<b>Website of the Office of International Affairs</b>	<a href="http://www.oia.ugm.ac.id">www.oia.ugm.ac.id</a>
<b>Website of Admission</b>	<a href="https://admission.ugm.ac.id/">https://admission.ugm.ac.id/</a>
<b>Director for International Affairs</b>	Dr. Danang Sri Hadmoko, S.Si., M.Sc. Director, Directorate of Partnership, Alumni, and Global Initiatives
<b>Head for the International Affairs</b>	I Made Andi Arsana, Ph.D Head, Office of International Affairs
<b>Contact Incoming Students Office of International Affairs</b>	Ms. Erni Kurnia Putri Admission Affairs Staff for Non-Degree Program  Ms. Roro Retno Wiyati Admission Affairs Staff for Degree Program  Ms. Maisya Farhati Admission Affairs Staff for Language Program
<b>Contact Outgoing Students Office of International Affairs</b>	Ms. Dwi Hartini & Ms. Afia Rifkiani Scholarship and Outgoing Mobility Staff Office of International Affairs

### Application Information

<b>Registration and Applications deadline for nominated incoming exchange students:</b>	
<b>For semester 1 (from August to January)</b>	28 <sup>th</sup> February
<b>For semester 2 (from February to June)</b>	31 <sup>st</sup> August
<b>Documents</b>	Application Materials: <ol style="list-style-type: none"> <li>1. Curriculum Vitae</li> <li>2. Scanned copy of passport (contains personal information) <i>The passport must be valid for at least 24 months.</i></li> <li>3. Scanned copy of passport cover</li> <li>4. Statement of financial support</li> <li>5. Personal statement (not to work during the study)</li> <li>6. Recommendation/nomination letter from applicants' institution</li> </ol>

	<p>7. Copy of academic record 8. Statement of good health 9. 4 passport-sized photographs (red background)</p> <p>Application process is carried out through <a href="#">admission system</a>.</p>
<b>Language requirements</b>	<p>Language of instruction at Universitas Gadjah Mada is mainly Bahasa Indonesia. In addition, classes are taught in English in international programs that are available in a number of faculties. Specification on language requirements can be part of inter-institutional agreement. However, the general language requirements as follow:</p> <p>TOEFL: 550 (paper-based); IELTS: no less than 5.5; and iBT: minimum 70.</p>

<b>Academic Calendar</b>	<p><b>Semester 1:</b> August – January Welcome week (student enrolment): first week of August Lecture Period: mid of August – December Final Examination Period: Mid to end of December</p> <p><b>Semester 2:</b> February – June Welcome days (student enrolment): late of January or beginning of February Lecture Period: February – June Final Examination Period: Mid to end of June</p>
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#### Information grading systems of the institution

Local Grade	Description in local language	English Description
A = 4.00 A- = 3.75 A/B = 3.50 B+ = 3.25	Sangat Baik	Very Good
B = 3.00 B- = 2.75 B/C = 2.50 C+ = 2.25	Baik	Good
C = 2.00 C- = 1.75 C/D = 1.50 D+ = 1.25	Cukup Baik	Good Enough
D = 1.00 D- = 0.75 D/E = 0.50	Tidak Cukup Baik	Not Good Enough
E = 0.00	Gagal	Failed

***A grade conversion scheme and credit transfer information is strongly recommended to be agreed on faculty level.***

#### Incoming student information

Study as an exchange student, incl. application procedure	<p><a href="https://admission.ugm.ac.id/exchange/">https://admission.ugm.ac.id/exchange/</a> <a href="https://oia.ugm.ac.id/how-to-apply/">https://oia.ugm.ac.id/how-to-apply/</a></p>
Information for persons with disabilities	Please contact our Admission Officer for more details and further consultation.
Study fields for exchange students	<p><a href="http://oia.ugm.ac.id/studying-at-ugm/international-undergraduate-program/">http://oia.ugm.ac.id/studying-at-ugm/international-undergraduate-program/</a> <a href="https://oia.ugm.ac.id/international-postgraduate-program/">https://oia.ugm.ac.id/international-postgraduate-program/</a></p>

Study guides	The Study Guide will be shared once the students have been accepted.
Course catalogues	<a href="http://oia.ugm.ac.id/studying-at-ugm/international-undergraduate-program/">http://oia.ugm.ac.id/studying-at-ugm/international-undergraduate-program/</a> <a href="http://oia.ugm.ac.id/studying-at-ugm/international-undergraduate-program/">http://oia.ugm.ac.id/studying-at-ugm/international-undergraduate-program/</a>
Insurance	Non-degree students are advised to apply for insurance in home country prior to their arrival in Indonesia. Students need to apply for health insurance that covers at least basic health facilities or other kind of insurance that suits their health profile.
Visa	<a href="http://oia.ugm.ac.id/immigration-regulations/">http://oia.ugm.ac.id/immigration-regulations/</a>
Student Accommodation	It is not compulsory for a student to live in campus boarding house. But UGM provides some options of shared-room boarding house around campus. If the student is willing to live outside UGM boarding, there are numerous affordable private boarding houses nearby.  Visit <a href="http://residence.ugm.ac.id/v2/">http://residence.ugm.ac.id/v2/</a> for further information about UGM Housing. Shall you have any inquiries or need assistance regarding accommodation, please consult first with our staffs at the mobility division/admission affairs through email: <a href="mailto:admission@ugm.ac.id">admission@ugm.ac.id</a>
Costs of living	Living cost in Yogyakarta is relatively cheaper than other big cities. A student may expend IDR 1.000.000 – 2.000.000 per month (approximately USD 100 – 200 month) for meals, clothing, and daily expenses; exclude housing expenses.
Any other fee corresponding to fees that have to be paid by local students	Please anticipate to pay a certain amount of fee in order to process study permit, visa authorization (telex visa), limited stay visa (VITAS) and Multiple Exit Re-entry Permit (MERP). Further information of the fee will be informed individually once the student received the Letter of Offer after the admission process is made.
Mentoring/buddy system	Office of International Affairs provides a buddy system for every international student. It will be announced individually by the Admission staff prior to their arrival date.

### Outgoing student information

Eligibility	Nomination to partners under University-based Agreement must go through the Office of International Affairs at the University level with the following requirements: <ol style="list-style-type: none"> <li>1. Enrolled as an active student of UGM during application and program exchange</li> <li>2. Students shall pay the prevalent tuition fee to the home institution or according to the MoU between UGM and the partner university.</li> <li>3. 3 – 6th semester student (2<sup>nd</sup> – 3<sup>rd</sup> year student)</li> <li>4. Minimum obtained credits: 60 credits</li> <li>5. Have a minimum TOEFL Score of 550 or IELTS Score 6.5 or according to the required score by the partner university</li> <li>6. Have minimum cumulative Grade Point Average (GPA) of 3.00 or according to required score by the partner university</li> <li>7. Recommendation letter from academic supervisor</li> <li>8. Recommendation/Nomination letter from the Faculty (Dean/Vice Dean of Academic Affairs)</li> <li>9. Follow all the regulations which have been set by UGM and the partner university</li> <li>10. Follow the selection process and nominated officially by the Office of the International Affairs UGM</li> </ol>
Transfer Credit	Please contact our Mobility Officer for more details and further consultation.