

Research Enrolment Form

Enrolment is not possible until any outstanding debt is paid



MQ ID			
Given Name	Family Name	Date of Birth	
Course:	PhD MPhil MRes Yr2 BPhil/MRes Yr 1	Year of Enrolment	
Contact address during term. Address: _____ Post Code: _____ State: _____ Country: _____			
Permanent home residence address <i>International students must provide overseas permanent address. This can not be a PO Box Address</i> Address: _____ Post Code: _____ State: _____ Country: _____			
Other Contact Details Mobile Ph: _____ Home Ph: _____ Work Ph: _____			
Business Details (if you are currently employed on a continuing basis)			
Employer's Name: _____ Mailing Address: _____ State: _____ Postcode: _____			
Next of Kin/Emergency Contact			
Name: _____ Contact Phone Number: _____ Address: _____ State/Country: _____ Postcode: _____		Relationship to Self Parent Spouse Partner Son/Daughter Sibling Other	

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Citizenship and Residency Information

What is your country of citizenship?

What country were you born?

If you were not born in Australia, in what year did you first arrive in Australia

Visa Information

[Code 1] Australian citizen (including Australian citizens with dual citizenship)

[Code 2] New Zealand citizen or a diplomatic or consular representative of New Zealand, a member of the staff of such a representative or the spouse or dependent relative of such a representative, excluding those with Australian citizenship. (Note: Includes any such persons who have Permanent Residency status in Australia.)

[Code 8] Students with Permanent Humanitarian Visa

[Code 3] Students with permanent visa other than Permanent Humanitarian visa

[Code 4] Student has a temporary entry permit or is a diplomat or a dependent of a diplomat (except New Zealand) and resides in Australia during 2023

[Code 5] Status other than one of the above and the student is residing outside Australia during 2023

Do you speak a language other than English in your permanent home residence?

Yes No, English only

If yes, what is the name of the non-English language that is spoken most often?

If you were not born in Australia, in what year did you first arrive in Australia

Prior Course Information

Prior to commencing this course, what was your highest level of educational attainment and the year of attainment? (Tick ONE only)

Educational Level	Tick One	Year of Attainment
A completed Higher education postgraduate level course		----
A completed Higher education bachelor level course		----
A completed Higher education sub-degree level course		----
An incomplete Higher education course		N/A
A completed TAFE award course		----
A completed final year of secondary education course at school or TAFE		----
A completed other qualification or certificate of attainment or competence		----
No prior educational attainment		N/A

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Course Information (for the program you are now enrolling into)

Course Code

Course Name

Faculty

Enrolment Date:

Full Time

Part Time

Onsite

Offsite (Location:)

Liability Category:

Domestic RTP

Commonwealth Supported Place

International Fee Paying

Have you met (or have you arranged) to meet with your supervisor? (not applicable for BPhil /MResY1 candidates)

Yes

No

FIELD of Research (FOR) CODE (not applicable for BPhil /MResY1 candidates) *You will need to consult your supervisor on this section*

Australian and New Zealand Standard Research Classification (ANZSRC),

2020 List: <https://www.abs.gov.au/statistics/classifications/australian-and-new-zealand-standard-research-classification-anzsrc/latest-release#data-downloads>

PDF/Excel: <https://mqoutlook.sharepoint.com/:x:/s/O365-Group-nra2/Ebb569gKZndBgKeoJ3W34j4B9sjNrdi8RngflVsixRKow?CID=2aed8e88-2739-5637-aaaf-4a98da3a4454>

Please provide the FOR codes and respective percentage split. If it is multi-discipline, you may nominate up to 2 FOR codes with respective percentages, and the total distribution should not exceed 100%. If only one FOR is nominated, 100% will be allocated to the primary code.

Primary FOR Name:		FOR Code:								%
Secondary FOR Name:		FOR Code:								%

Completion of Program (course) requirements

When do you expect to finish this program?

Session

Year

If you expect to complete requirements for the program for which you are enrolled this year, you must complete the information below: If you do not complete this question no check will be made of your record to determine whether you will qualify for an award this year.

Name of Degree to be awarded:

Name of major area of study in which you will have specialised:

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Declaration

Please read the statements below carefully.

On completion of admission at Macquarie University, you are bound by the following Terms and Conditions. All students must comply with the requirements set out in these Terms and Conditions for the duration of their studies at Macquarie University.

You must:

1. conduct yourself in an honest, ethical and professional manner consistent with the values of the [University's Ethics Framework](#);
2. inform yourself and act in accordance with the [by-laws](#) and rules, [policies](#) and [codes of conduct](#) (including the [Student Code of Conduct](#)) of Macquarie University. The Codes of Conduct are binding on all students. The Codes of Conduct define misconduct at the University. Misconduct may give rise to disciplinary proceedings;
3. pay fees according to the fees rules and applicable policies; and
4. keep your contact and next-of-kin details up to date.

You acknowledge and agree:

1. that you have read and understood Macquarie University's [privacy framework](#) and that Macquarie University may collect, use and disclose your personal information in accordance with the applicable [privacy collection notices](#) that form part of the privacy framework;
2. that Macquarie University may use electronic communication methods to deliver information relevant to your studies, personal safety, and otherwise;
3. to access all information and to read your University-assigned email address at least once a week;
4. for the purpose of the SPAM Act 2003 (Cth) and any corresponding regulations, to the sending and receiving of electronic messages;
5. that Macquarie University can publish information on any awards and prizes you have been awarded and, where appropriate, the results for your program of study;
6. you are responsible for informing yourself of and complying with the requirements for your program of study;
7. that if you enrol in units which are contrary to academic advice you are responsible for the consequences resulting from enrolment in those units including any fees and penalties for late enrolments and/or changing units that you are liable for should you incur them;
8. that you have read and understood the University's [Academic Integrity Policy](#). You can find more information to help you understand the Academic Integrity Policy on our [Academic Integrity web page](#).
9. that you have read and understood the [Campus Card and Your Privacy statement](#); and the (if applicable) [Transport for NSW Travel Concession and Your Privacy](#) statement;

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10. that Macquarie University reserves the right to amend tuition and/or other fees, due to changes imposed under Australian Commonwealth or State legislation or regulation;

11. that Macquarie University may at any time vary these Terms and Conditions.

12. Macquarie University may disclose your personal information and information about your enrolment to Australian Government and State Government Agencies, where this is required or authorised by Australian law or NSW law. This may include Services Australia (if you are claiming or receiving a payment from Services Australia), the Australian Taxation Office, Transport for NSW (in connection with travel concessions offered to you), the Department of Education, Skills and Employment, the Department of Home Affairs (in administering the ESOS legislation relating to your visa or travel status), for example. Personal Information disclosed to Services Australia and other Australian Government agencies is protected by law, including the [Privacy Act 1988](#) (Privacy Act 1988)

13. You are still required to notify Services Australia of any change that may affect any government payment you receive

(If you would like to view these Terms and Conditions on a webpage please go to:
<https://students.mq.edu.au/study/course/requirements/terms-conditions>*)*

Signature:

Date: