



MACQUARIE UNIVERSITY STUDENT REPRESENTATIVE COMMITTEE

Minutes of a meeting of the Student Representative Committee (SRC) held at 5.30 pm on the 15 February 2016 in the Academic Senate Room, C8A Building, Macquarie University.

PRESENT:	Fiona Reed (Chair)	Lachlan Greenberg	Eleanor Sanderson
	Kieren Ash	Jeremey Gunter	Alisha Sial
	Alistair Booth	Gabrielle Hardy	Ryan Thalari
	Andrew Brennan	Chui-Ann Lee	Freya Wadlow
	Elizabeth Carter	Janson Lim	Cheryl Ware
	Tung Dinh	Lachlan McGrath	Yi Wong
	Anna Glen	Jacqueline Olling	
APOLOGIES:	Shantell Bailey	Simon Populin	David Yao
	Harry Dang	Sherry Shi	Timothy Zhang
	Jinji Kong	Julia Yang	
IN ATTENDANCE:	Kim Guerin, Campus Life Director Natalie Dainer, Campus Engagement Manager Zoe Williams, Head of Governance Services		
SECRETARIAT:	Air Sinthawalai, Governance Officer		

1. MEETING OPENING

1.1 WELCOME, QUORUM AND APOLOGIES

The Chair welcomed members and noted that apologies had been received from Shantell Bailey, Harry Dang, Jinji Kong, Simon Populin, Sherry Shi, Julia Yang, David Yao and Timothy Zhang.

Jacqueline Olling attended this meeting via Skype.

The Chair noted that in addition to the members, the following were in attendance:

- Kim Guerin - Campus Life Director
- Natalie Dainer - Campus Engagement Manager
- Zoe Williams - Head of Governance Services.

The Chair confirmed that a quorum was achieved.

1.2 DECLARATIONS OF INTEREST

There were no declarations of interest.

1.3 CONFIRMATION OF MINUTES

The minutes of the meeting of 30 November 2015 were adopted as a true and accurate record.

1.3.1 BUSINESS ARISING FROM THE MINUTES

Updates on the action items from the meeting on 28 September 2015:

- Item 3.6 Marriage Equality – See item 2.

Updates on the action items from the meeting on 27 October 2015:

- Item 3.2 Organisation Name Review and the new SRC logo– See item 3.1.

- Item 3.5 SSAF Fund for the development of a new student-orientated theatre – See item 2.
- Item 3.8 Fridges for student groups – An appropriate location is still being sought. Natalie Dainer is following up.

Updates on the action items from the meeting on 30 November 2015:

- Item 3.3 Marketing and Social Media co-ordinator – See item 4.4.
- Item 3.5 Legal Service Centre at Macquarie University - For discussion with Deputy Vice-Chancellor (Student and Registrar) (DVC S&R)
- Item 3.6 SRC support for ending the Immigration Detention of Children - The letter has been signed by the Chair and forwarded to David Yao for publishing through SRC media channels.
- Item 5 Property Sub-committee – Call for interest was circulated to members and the two members for this sub-committee are Chui-Ann Lee and Timothy Zhang.
- Item 7 15 February 2016 meeting invitation – completed.

2. REPORT FROM STUDENT EXPERIENCE COMMITTEE (SEC)

From the SEC meeting on 15 February 2016, the Board was informed of the following:

- The new SRC logo was presented at the SEC meeting. The helpful assistance from the University's Marketing team was noted.
- An extensive SRC project list which has been prioritised to reflect five key (high budget) SRC projects was presented.
- A proposed consultation plan to develop the Campus Engagement Strategy was presented by Kim Guerin. The plan will be further progressed, and a more detailed report will be available in approximately 12 weeks.
- SEC endorsed the SRC constitution name change and the inclusion of an additional clause for the new role of Treasurer in the SRC Constitution.
- Student Group awards were mentioned and the idea received good feedback from SEC.
- Kim Guerin will provide an update on the new Student Experience Surveying Policy at the next SRC meeting.
- SEC noted the report of the University Librarian on high school students studying in the Library and MUSE. The Library will continue to work with students and staff, including the Future Students Team, to continuously improve its space and facilities to meet their needs.

Alistair Booth requested that all SRC members ensure regular dialogue is provided to him to be presented at every SEC meeting.

3. AGENDA ITEMS FOR DISCUSSION

3.1 2016 SRC PROJECTS

Alistair Booth spoke to this item. Alistair referred to the emails circulated to all members prior to this SRC meeting providing updates on SRC logo, O-Week, Clubs day, the Minutes of the Strategic Meeting and 2016 Projects.

All members were asked to contribute to some projects and review the project tracking sheet regularly. A project leader may be assigned for each project to ensure matters progress as planned. It appears that the same SRC members are actively involved in projects. All members were encouraged to be more active and take part in projects to represent SRC. The Committee was reminded that people who put their hands up to be part of a working group must commit to the work and their time to complete the project.

The Chair recommended that 2016 Projects papers be presented at the SRC meeting for sign-off as a starting point and subsequently for approval/action.

Alistair Booth left the meeting at 6.00pm to attend another University activity.

3.2 REVISED CONSTITUTION

The paper submitted by Zoe Williams, Head of Governance Services, was noted.

Following discussion at the 30 November 2015 Student Advisory Board (SAB), the Student Advisory Board proposed to change its name to the Macquarie University Student Representative Committee and to recommend this name to the Student Experience Committee (SEC) for endorsement.

The purpose of this paper was to formally ratify the decision in accordance with standard governance protocols.

Following the approval of the name Student Representative Committee, the Vice-Chancellor approved an amended constitution which reflects the new name and the new position of Treasurer.

The consent to become SRC/Major Student Organisation (MSO) member form and SRC procedures will be submitted to the Student Experience Committee for approval and the SRC Charter will be presented to the next SRC meeting for adoption.

The Board noted the revised SRC Constitution.

RESOLVED:

The Board ratified the flying minute to endorse the change of the name from the Student Advisory Board to the Macquarie University Student Representative Committee. All in favour.

3.3 MEETING DATES IN 2016

The paper submitted by Air Sinthawalai, Governance Officer and SRC Secretariat, was noted.

At the meeting held on 28 May 2015 (S1 2015, Week 12), the members determined that meetings should be held on alternating days of the week with a request that a review of the day of the meeting be conducted prior to start of each new session. The remaining 2015 meetings were scheduled in the following study weeks:

- Session 2, Week 4
- Session 2, Week 8
- Session 2, Week 12
- Session 2, Session break week 1.

The Session 1 examination period is between 14 June and 1 July 2016. This is directly followed by a session break from 4 July to 29 July 2016. Session 2 commences on 1 August 2016.

It is proposed that the 2016 meeting dates should follow the meeting date structure as were adopted in 2015 and be scheduled in the same study weeks with the addition of Session 1, Week 6 meeting. The meeting dates and times during Session 2 period are to be discussed if necessary.

RESOLVED:

The SRC determined to hold 2016 SRC meetings during the proposed study weeks:

- Session 1, Week 6
- Session 1, Week 12
- Session 2, Week 4
- Session 2, Week 8
- Session 2, Week 12
- Session 2, Session break week 1

All SRC members are to complete the meeting date preference form for the meetings to be held in 2016.

ACTION:

SRC Secretariat to confirm 2016 meeting dates based on the information received from all SRC members and to circulate meeting invitations accordingly.

3.4 SRC ELECTIONS

The paper submitted by Zoe Williams, Head of Governance Services, was noted.

The documentation in relation to the proposed change in the term of office of the Student Representatives on Academic Senate was circulated to all SRC members prior to the meeting.

The proposal will be discussed at the Academic Senate meeting of 16 February 2016 and if approved, will be referred to the University Council meeting of 7 April 2016. If approved by the University Council, an amendment to the Academic Senate Rules will be required.

Governance Services is aware of the concerns in running elections for student representatives on SRC/MSO and Academic Senate on different timeframes and will recommend that people who were involved in the previous student elections provide feedback on areas that can be improved.

As some SRC members are graduating at the end of s1 2016, another election will be planned once the vacant positions on SRC/MSO are confirmed.

Members noted that a recommendation will also be made to change the term of office for Student Representatives on Faculty Boards to two years to align with other student elected positions on University governance bodies.

3.5 FIGHT FOR A FAIR PRICE CAMPAIGN

The paper submitted by Kieren Ash was noted. Parallel import restrictions are a function of the *Copyright Act 1968*, whereby booksellers are prohibited from importing a book printed overseas, if an Australian publisher has acquired exclusive rights to a text. They are a major contributor to the prohibitive costs of textbooks for Australian students, especially for engineering and law books.

Should the SRC consider endorsing the proposal, they would be required to grant permission for a National Union of Students (NUS) presence on Macquarie University campus grounds to approach students to sign a petition.

Eleanor Sanderson arrived and joined the meeting at 6.15pm

Members raised some concerns including:

- Whether SRC should represent all Macquarie students by endorsing this campaign without undertaking any surveys of students to find out their views.
- The NUS members' presence on Macquarie University campus grounds for signing of a petition was not mentioned in the papers circulated to SRC members prior to this meeting.
- Some NUS members may behave inappropriately.

Janson Lim and Natalie Dainer left the meeting at 6.30pm.

Due to the sensitivity of this topic and the discussion generated at the meeting, an anonymous vote was requested by Chui-Ann and accepted by the Chair. The result of the vote was 5 votes in favour, 7 votes against and 5 abstentions. The Committee resolved to conduct a normal open vote on this item.

RESOLVED:

The SRC resolved to endorse and support the National Union of Students led campaign "Fight for a Fair Price", recognise the benefits to students of the abolishment of parallel import restrictions on textbooks, and call on the Federal Government for their immediate abolition. 15 votes in favour, one vote against and one abstention.

The SRC resolved to allow up to two prior identified NUS executives to attend Macquarie University campus on 29 February 2016 to conduct a petition in relation to the "Fight for a Fair Price" of the Central Courtyard and other clubs and societies stalls. 16 votes in favour and one vote against

The Chair suggested that all correspondence from SRC to NUS should be done in writing for future reference.

4. UPDATE FROM SUB-COMMITTEES

4.1 MAJOR STUDENT ORGANISATION (MSO) SUB-COMMITTEE

Committee members met with Natalie Dainer to discuss how to fill the vacant position if there is an MSO representative on the SRC.

4.2 STUDENT SERVICES AND AMENITIES FEE (SSAF) SUB-COMMITTEE

The sub-committee has not met and therefore there is no report.

4.3 SRC BUDGET AND FINANCE SUB-COMMITTEE

Lachlan McGrath, the SRC Treasurer, submitted a late paper which was circulated on the same day of SRC meeting. The Chair reminded all members that all papers to be considered by the Committee should be circulated at least 5 working days prior to the meeting date.

The Committee noted the SRC budget allocations. The Chair recommended that the SRC Treasurer ensure all financial records are provided to all Sub-committee members to be reviewed prior to every SRC meeting.

4.4 MARKETING AND COMMUNICATION SUB-COMMITTEE

The Committee was advised that Freya Wadlow was the only person who volunteered to moderate the SRC Facebook page and emails sent to the SRC mailbox.

New SRC shirts are arriving for O-Week. 30 shirts, 1000 postcards and one big banner have been ordered and paid for by Marketing. A new email address is established but is yet to be up and running for use. Further participation in O-week by SRC members was requested.

The Committee was informed that it was not intended to have an SRC stall at O-week as the plan is to have SRC members move around and talk to new students and other student groups.

A meet and greet event is being organised at UBar in Week two. The entire outdoor area will be booked and free pizza and soft drinks will be offered for two hours.

4.5 PROPERTY SUB-COMMITTEE

Following the call for interest in becoming a Property Sub-committee member, additional SRC members have volunteered to work on this sub-committee.

As a result, the current members of the Property Sub-committee are:

- Timothy Zhang
- Chui-Ann Lee
- Lachlan McGrath
- Freya Wadlow
- Andrew Brennan.

5. OTHER BUSINESS

- Student Groups
All members should encourage more Macquarie students to participate in Student Groups.

- Sub-Committee
RESOLVED:

The SRC determined the introduction of the SRC automatic vacancy rules on sub-committees whereby a sub-committee member position becomes vacant if they are absent from two consecutive meetings without submitting an apology.

- Clubs and Societies
The Committee was informed that a complaint was received regarding the similar materials used by Liberal Club and Freedom Club which may cause confusion to club members and potential new members from O-Week.

Freya Wadlow left the meeting at 7.42pm

Lachlan Greenberg left the meeting at at 7.47pm

RESOLVED:

The SRC resolved that Student HQ be empowered to police the use of materials by clubs and societies at O-week that would be likely to give rise to confusion about the nature or purpose of that club especially where it duplicates the nature or purpose of another club. 13 votes in favours with 2 abstentions.

- National Union of Students (NUS) National Conference Report
This item will be deferred to the next meeting.

6. MEETING CLOSE

There being no further business the meeting was closed at 7.55 pm.

7. NEXT MEETING

The confirmed 2016 meeting dates will be advised by the SRC Secretariat after all members' meeting preferences are collected.

CONFIRMED as a true record

MS FIONA REED
CHAIR