

Venues on Campus

Any of the following spaces can be used by student groups - simply state on your event request form which of these you'd like to use and your CLO will liaise with the relevant Macquarie Uni department to book out this space.

Conference Rooms (L3, 18WW)

Conference Rooms A, B, C and D are ideal for formal student group events requiring specialised setups and/or having external attendees and VIPs. Each room can be used individually or opened up to a larger event space to accommodate for more attendees. These rooms come at a cost (minimum \$99/booking per room) which your CLO can help liaise with the managing company of these rooms.

Conference Room E is free for student groups to use; with a max capacity of 40 people theatre style.

Find out more information regarding each conference rooms here:

<https://students.mq.edu.au/on-campus/amenities/student-social-spaces/maze/conference-space>.

MAZE (L3, 18WW)

MAZE is an open social space that is for student groups to use. It is a fun and loud space with four small meeting rooms (sorry, no powerpoints though) and large open spaces, with kitchen facilities. Executives can self-book the spaces on MAZE

(<https://bookaspace.mq.edu.au/Web/>) so if you don't have access, let your CLO know.

Classrooms and Lecture Theatres

With a range of room sizes, student groups are allowed to hold events and activities in certain classrooms and lecture theatres and they are free if you are not charging a cost of attendance. Note: **Limited rooms are available during weeks 1-3** of every session (while the University works out timetabling of classes).

Outdoors

Depending on what you want to do outdoors, some spaces are appropriate and bookable for your activities. Some spaces are in high demand so the earlier you submit your event request, the more likely you'll be able to get that special spot!

- Wally's Walk outside MUSE
- Lincoln Lawn (the grassy area in front of UBar)
- Lakeside
- Library foyer

UBar

UBar is a great place for social activities and areas can be reserved. There is also an exclusive menu for student groups and UBar are open to collaborating with student groups for their trivia, bingo and other social events.

Staff Café (23WW)

Don't let the name fool you, the Staff Café is actually open to students as well! For a fee, this venue is licensed and offers catering services which can be tailored to your budget and to your student groups' tastes! The only drawback is that there is no accessibility access 😞

Macquarie Uni Sports and Aquatic Centre (10GR ie the gym)

If your group would like to hold a specific sporting event, rehearsals or workshops in a studio, or even just use an alternative available space, you can request to use one of the spaces at the Macquarie University Sport & Aquatic Centre. Heavily discounted hire fees for student groups apply; enquire with your CLO for rates and availability.

Lighthouse Theatre

The Lighthouse Theatre is a unique location for groups that wish to perform on a stage. As the Lighthouse Theatre is heavily used by the performance student groups at Macquarie and the calendar of bookings is often booked out a session in advance, if you wish to use this space, please email your CLO with your request.